

Person Specification

Cleaning Supervisor

Qualifications & Experience	Essential	Desirable	MOA*
• Experience of cleaning and first line maintenance	✓		A/I
• Basic knowledge of First Aid and COSHH	✓		Q/A/I
• Basic reading and numerical skills	✓		Q/I
• Basic understanding of Health & Safety	✓		A/I
• Good organisational skills	✓		A/I
• Ability to manage own time effectively	✓		A/I
Skills and Knowledge	Essential	Desirable	MOA*
• Ability to complete basic forms	✓		A / I
• Ability to use a variety of cleaning products to carry out and oversee cleaning in all areas of the school.	✓		A / I
• Ability to carry out and oversee the replacement to paper towels, renewing supply of toilet rolls, soap dispensers and replacement of bin liners as necessary	✓		A / I
• Undertake training in the correct use of cleaning equipment such as floor machines, Vacs, wets pick-ups.	✓		A / I
• Understand the school's behaviour management policy		✓	I
• Understand and support the differences in children and adults and respond appropriately		✓	I
• Basic understanding of the learning experience provided by the school		✓	A / I
• Understand and support the importance of physical and emotional wellbeing		✓	A/R/I
Personal	Essential	Desirable	MOA*
• Commitment to the safeguarding of children and following relevant policies	✓		A / I
• Awareness of and commitment to equality	✓		A / I
• High expectations of self and others	✓		A/R/I
• Ability to prioritise time effectively and work to deadlines	✓		A/R/I
• Able to work well individually and within a team	✓		A/R/I
• Self-motivated and able to work on initiative	✓		A/R/I
• Approachable and flexible	✓		A/R/I
• Ability to establish rapport and respectful and trusting relationships with others	✓		A/R/I

Method of Assessment (MOA) Key:

A=Application; I=Interview; R=Reference Q=Qualifications T=Task