

Person Specification

Cleaning Supervisor



Qualifications & Experience	Essential	Desirable	MOA*
<ul style="list-style-type: none"> Experience of cleaning and first line maintenance 	✓		A/I
<ul style="list-style-type: none"> Basic knowledge of First Aid and COSHH 	✓		Q/A/I
<ul style="list-style-type: none"> Basic reading and numerical skills 	✓		Q/I
<ul style="list-style-type: none"> Basic understanding of Health & Safety 	✓		A/I
<ul style="list-style-type: none"> Good organisational skills 	✓		A/I
<ul style="list-style-type: none"> Ability to manage own time effectively 	✓		A/I
Skills and Knowledge	Essential	Desirable	MOA*
<ul style="list-style-type: none"> Ability to complete basic forms 	✓		A/I
<ul style="list-style-type: none"> Ability to use a variety of cleaning products to carry out and oversee cleaning in all areas of the school. 	✓		A/I
<ul style="list-style-type: none"> Ability to carry out and oversee the replacement to paper towels, renewing supply of toilet rolls, soap dispensers and replacement of bin liners as necessary 	✓		A/I
<ul style="list-style-type: none"> Undertake training in the correct use of cleaning equipment such as floor machines, Vacs, wets pick-ups. 	✓		A /I
<ul style="list-style-type: none"> Understand the school's behaviour management policy 		✓	I
<ul style="list-style-type: none"> Understand and support the differences in children and adults and respond appropriately 		✓	I
<ul style="list-style-type: none"> Basic understanding of the learning experience provided by the school 		✓	A /I
<ul style="list-style-type: none"> Understand and support the importance of physical and emotional wellbeing 		✓	A/R/I
Personal	Essential	Desirable	MOA*
<ul style="list-style-type: none"> Commitment to the safeguarding of children and following relevant policies 	✓		A/I
<ul style="list-style-type: none"> Awareness of and commitment to equality 	✓		A /I
<ul style="list-style-type: none"> High expectations of self and others 	✓		A/R/I
<ul style="list-style-type: none"> Ability to prioritise time effectively and work to deadlines 	✓		A/R/I
<ul style="list-style-type: none"> Able to work well individually and within a team 	✓		A/R/I
<ul style="list-style-type: none"> Self-motivated and able to work on initiative 	✓		A/R/I
<ul style="list-style-type: none"> Approachable and flexible 	✓		A/R/I
<ul style="list-style-type: none"> Ability to establish rapport and respectful and trusting relationships with others 	✓		A/R/I

Method of Assessment (MOA) Key:

A=Application; I=Interview; R=Reference Q=Qualifications T=Task