



BPS

BALLIOL PRIMARY SCHOOL

Role 1: School Cleaner (15 Hours per Week – All-Year Round)

Hours: 15 hours per week (e.g., 3:00pm–6:00pm Monday–Friday, flexible to school needs)

Working Pattern: 50 weeks per year, including school holidays

Hourly Rate: £12.65 per hour

This role includes term-time cleaning and additional deep-cleaning tasks during school holidays.

Role 2: School Cleaner (5 Hours per Week – Term Time Only)

Hours: 5 hours per week (3.30 pm – 4.30pm Monday–Friday, flexible to school needs)

Working Pattern: Term-time only (38 weeks per year)

Hourly Rate: £12.65 per hour

This role focuses on daily term-time cleaning to maintain high standards across the school.

Key Responsibilities (Both Roles)

- Clean classrooms, corridors, offices, staff rooms and communal areas.
- Empty bins and dispose of waste safely.
- Sweep, mop, vacuum and maintain floors.
- Wipe and sanitise high-touch surfaces.
- Clean and restock toilets and washrooms.
- Follow safeguarding, health and safety and COSHH procedures.
- Report maintenance or safety issues to the Site Manager.

Person Specification (Both Roles)

Essential

- Reliable, punctual and able to work independently.
- Good attention to detail.
- Basic understanding of cleaning procedures (training provided).
- Commitment to maintaining a safe and hygienic environment.
- Willingness to undertake mandatory training (e.g., safeguarding).
- Able to pass an enhanced DBS check.

Desirable

- Previous cleaning experience, ideally in a school or similar setting.
- Knowledge of COSHH and infection-control procedures.