

Job description and person specification:

KS2 Class Teacher



Harper Bell Seventh-day Adventist School

Job Description: KS2 Class Teacher (Maternity Cover – 2 positions)

Job Details

Salary: MPR

Hours: 32.5 per week

Contract Type: Full time, temporary (maternity cover)

Reporting to: Headteacher

Additional Responsibility: Subject or curriculum leadership (as agreed)

Main Purpose of the Role

The class teacher will be responsible for delivering high-quality teaching and learning that secures strong progress and outcomes for all pupils. They will contribute to the school's rapid improvement journey by upholding high expectations, implementing effective teaching strategies and promoting a positive and purposeful learning environment.

The postholder will fulfil the professional responsibilities set out in the Teachers' Standards and the School Teachers' Pay and Conditions Document.

Key Responsibilities

1. Teaching and Learning

- Plan and deliver well-structured, engaging lessons aligned to the school's curriculum and long-term plans
 - Use assessment effectively to monitor progress, identify gaps and adapt teaching accordingly
 - Set consistently high expectations to motivate, challenge and support all pupils
 - Ensure pupils make strong progress over time, including those with additional needs
 - Demonstrate strong subject and curriculum knowledge, particularly within KS2
 - Prepare pupils effectively for statutory assessments, where applicable
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2. Curriculum and School Improvement

- Contribute to the ongoing development of the curriculum, ensuring clear progression and knowledge retention
 - Implement whole-school priorities relating to teaching, learning, behaviour and outcomes
 - Engage fully in the school's improvement strategy, contributing to raising standards across the school
 - Work collaboratively with colleagues to ensure consistency and impact across year groups
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3. Behaviour, Culture and Safeguarding

- Establish and maintain a calm, purposeful and inclusive classroom environment
 - Promote high standards of behaviour, engagement and respect
 - Safeguard pupils by following statutory guidance and school procedures, working closely with the DSL
 - Promote pupils' wellbeing, safety and personal development
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4. Assessment and Accountability

- Track and analyse pupil progress to ensure timely intervention and support
 - Maintain accurate and up-to-date records of attainment and progress
 - Communicate effectively with pupils, parents and carers regarding progress and next steps
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5. Professional Development and Collaboration

- Engage fully in instructional coaching, CPD and appraisal processes
- Demonstrate a commitment to continuous professional development and reflective practice
- Work collaboratively with colleagues, support staff and external professionals
- Contribute positively to the wider life and ethos of the school

6. Leadership and Wider Contribution

- Lead or support a subject or key area of responsibility, as agreed
- Contribute to the development of policies, systems and practices
- Support the development of colleagues where appropriate
- Undertake additional duties as directed by the Headteacher, in line with the role

Professional Conduct

- Uphold the highest standards of professional behaviour, integrity and confidentiality
- Maintain a strong commitment to the ethos and values of the school
- Demonstrate reliability, punctuality and professionalism at all times

Safeguarding Responsibilities

- Adhere to Keeping Children Safe in Education and all safeguarding policies
- Promote and safeguard the welfare of all pupils
- Report any concerns promptly and appropriately

Note

This job description outlines the main duties of the role and is not exhaustive. The postholder may be required to undertake additional responsibilities commensurate with the role, as directed by the Headteacher.

Person specification: KS2 Primary Classroom Teacher

CRITERIA	QUALITIES
Qualifications and experience	<ul style="list-style-type: none">• Qualified Teacher Status (QTS)• A recognised undergraduate degree• Proven experience of teaching within a primary setting, particularly in Key Stage 2• Demonstrable track record of securing strong pupil progress and outcomes over time• Experience of using assessment effectively to inform teaching and accelerate learning• (Desirable) Experience of preparing pupils for statutory assessments

Skills and knowledge	<ul style="list-style-type: none"> • Secure knowledge of the National Curriculum and effective curriculum implementation • Strong understanding of evidence-informed teaching and learning strategies • Clear understanding of how children learn, including cognitive science and memory retention • Ability to adapt teaching to meet the needs of all learners, including SEND and disadvantaged pupils • Skilled in using assessment for learning to identify gaps and plan next steps • Strong behaviour management skills, creating calm, purposeful and productive classrooms • Ability to build positive, professional relationships with pupils that promote engagement and high expectations • Secure understanding of safeguarding responsibilities, statutory guidance and child protection procedures • Competent in the use of ICT to enhance teaching, learning and assessment
Personal qualities	<ul style="list-style-type: none"> • A strong moral purpose and commitment to securing the best possible outcomes for every pupil • Consistently high expectations for pupil achievement, behaviour and presentation • Reflective, resilient and committed to continuous professional development • Ability to work effectively under pressure, prioritise workload and meet deadlines • Strong organisational skills and attention to detail • A collaborative approach, with a willingness to contribute to the wider life and improvement of the school • Professional integrity, including a commitment to confidentiality and ethical practice • A clear commitment to safeguarding, inclusion and equality of opportunity for all pupils • Alignment with and support for the ethos and values of the school

Notes:

This job description may be amended at any time in consultation with the post holder.