



**TAPESTRY
LEARNING
PARTNERSHIP**

JOB OPPORTUNITY

Teaching Assistant – Level 1

Laceyfields Academy, Nottinghamshire

Fixed-Term Until August 2027

37 hours per week, 39 weeks per year

TA Level 1 Payscale: £21,375 - £22,041 pro rata (£24,746 - £25,518 FTE)

Join us on an exciting journey of transformation and excellence.

At Tapestry Learning Partnership, we believe in the power of education to change lives. Formed in January 2026 through the merger of two strong trusts, QEGSMAT and Djanogly Learning Trust, we are building a future where every child succeeds and flourishes. Now, we are looking for a passionate and committed Teaching Assistant Level 1 to play a vital role in supporting this vision at Laceyfields Academy.

About the Role

The ideal candidate will provide dedicated personal care and wellbeing support to pupils with additional needs, ensuring their safety, comfort and dignity throughout the school day. Responsibilities include supporting with personal hygiene, mobility, medical and physical needs, and emotional regulation, enabling pupils to access learning and daily routines. The role requires close collaboration with teaching staff, SEN teams and external professionals, and a strong commitment to safeguarding, inclusion and promoting pupils' independence.

Who We're Looking For

Laceyfields Academy is seeking a caring and committed Level 1 Teaching Assistant to support pupils with additional needs. The role includes providing personal care, supporting physical and emotional wellbeing, and helping pupils access learning safely and with dignity. Working closely with teaching and SEN staff, the Level 1 Teaching Assistant will play a key role in promoting independence, inclusion and safeguarding within a supportive school environment.

About Laceyfields Academy

Laceyfields Academy is an inclusive and welcoming primary school where every child is encouraged to achieve their full potential. The school prides itself on providing a safe, supportive environment alongside a broad and engaging curriculum. Staff work collaboratively to deliver high-quality teaching while promoting pupils' confidence, wellbeing, and independence. Strong relationships with families and the wider community help ensure that all pupils are well supported both academically and personally.

Why Join Tapestry?

As part of our Trust, you'll benefit from:

- A supportive network of professionals who share your commitment to excellence
- High-quality professional development and career progression opportunities
- A caring, inclusive organisation that values staff wellbeing and work-life balance
- Access to a range of employee benefits designed to promote health and wellbeing

This is your chance to be part of something special. Help us shape the future and make a lasting impact.

Tapestry Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. It is a criminal offence to engage or seek to engage in regulated activity or regulated work with children, if you appear on the DBS barred list. All appointments are subject to an Enhanced DBS check and be eligible to work in the UK.

Further information about our commitment to Safeguarding can be found at: [Tapestry Learning Partnership](#)

Please be aware, the Trust may also consider performing an online presence check as part of their pre-employment checks.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare any cautions, convictions, reprimands and final warnings that are not protected (i.e. that are not filtered out) as defined by the rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020).

If you are interested and wish to have an informal conversation to discuss the role or would like to visit the school, we would be happy to arrange this, please call 0115 9322920.

Further details about our school can be found on our website: [Home - Laceyfields Academy](#)

To apply for this position, please visit our careers page via our website: [Tapestry Learning Partnership](#)

JOB DESCRIPTION



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- Post Title:** Level 1 Teaching Assistant
- Reporting to:** Headteacher
- Grade:** TA Level 1 Payscale
- Disclosure Level:** Child Workforce - Enhanced, Children's Barred List

Purpose of the Post

Level 1 Teaching Assistants are appointed to support work with pupils as part of a team under the direction of the Academy Leader.

Level 1 Teaching Assistants work is primarily to:

- Foster the participation of pupils in the social and academic processes of the academy
- Support pupils to become more independent learners
- Raise standards of achievement for all pupils

Key Duties and Responsibilities

Support for the Pupil

- Work under the direct supervision of colleagues to meet needs of individuals or small groups assigned
- Support pupils' learning activities including additional learning needs and development
- Support pupils' physical and care needs to overcome potential barriers to learning
- Support pupils' individual learning needs and development, e.g. cognitive and learning skills
- Give immediate feedback to pupils and support colleagues in marking work
- Support teachers and teaching assistants in assessing pupil progress and attainment
- Undertake personal care and support of pupils
- Contribute to the health and well-being of pupils
- Establish and maintain relationships with individual pupils and groups
- Use planning from colleagues to regulate own workload

Support for the Teacher/Teaching Assistant

- Help with maintenance and deployment of classroom resources and records
- Contribute to the management of pupil behaviour
- Provide assessment feedback to inform planning

Support for the Curriculum

- Provide support for learning activities across all areas of the curriculum as appropriate
- Support the use of ICT in the classroom
- Support colleagues in preparing resources used to support learning
- Support colleagues in providing a vibrant learning environment across the academy

Support for the School

- Maintain effective working relationships with colleagues and parents

- Contribute to the maintenance of pupil safety and wellbeing
- Review and develop own professional practice

The post holder is expected to:

- Maintain strict confidentiality and adhere to data protection legislation and associated Trust policies at all times.
- Demonstrate a clear understanding of, and commitment to, safeguarding and child protection, maintaining an awareness of relevant procedures and responsibilities.
- Comply with the Trust's Health and Safety Policy and ensure safe working practices in the performance of all duties.
- Uphold and promote the principles of the Trust's Equal Opportunities Policy in all aspects of the role.
- Adhere to all other relevant Trust and school policies and procedures.
- Undertake any training and professional development necessary to effectively carry out the duties of the post.
- Perform any other reasonable duties commensurate with the level and responsibilities of the role, as required by the Trust.

Person Specification



Post requirements	Essential	Desirable	Evidence and Assessment
Qualifications			
NVQ level 1 or 2 Teaching Assistant qualification		✓	Application form
GCSE English and Maths at Grade C or equivalent		✓	Application form
Experience			
Experience of working with children/young people within an educational context appropriate to the role	✓		Application form, references
Knowledge and understanding			
Knowledge and understanding of how schools work	✓		Application form, references
Knowledge and experience of working with pupils who may present challenging behaviour		✓	Application form, references
Able to form supportive relationships with pupils	✓		Application form, references
Understanding that learning activities are linked to appropriate National Curriculum requirements	✓		Application form, references
Able to demonstrate specialist skills and knowledge e.g. ASD, ADHD, Behaviour Management, Literacy		✓	Application form, references
Skills and abilities			
Good personal organisation in time management	✓		
Able to plan and prioritise own workload		✓	
Sound oral and written communication skills	✓		
Able to develop positive, trusting, supportive and appropriate relationships with children, parents and stakeholders	✓		

Able to contribute to and implement rewards and sanctions	✓		
Assist with classroom resources and maintaining records	✓		
Able to support children across the curriculum, particularly literacy and numeracy activities		✓	
Able to motivate children to promote achievement		✓	
Able to work in a team and in collaborative partnerships	✓		
Able to identify, discuss and report safeguarding issues, including child protection with the relevant representatives	✓		
Ability to use ICT programmes for teaching and learning and for data management and record keeping i.e. experience and knowledge of Microsoft Office applications, e mail and web.		✓	
Skills and abilities – other			
A positive and flexible approach, open to challenges	✓		
A willingness to contribute to extra – curricular programmes		✓	
Empathy for pupils from a wide variety of social, cultural and religious backgrounds	✓		
Sensitivity, flexibility and a sense of humour		✓	
Personal Qualities			
Belief in the values and behaviours of Tapestry Learning Partnership	✓		
Evidence of continuing professional development	✓		
Commitment to equal opportunities and diversity in the performance of duties	✓		