

## Person Specification

## Premises & Maintenance

All person specification criteria are essential requirements (E)

	Experience – The post holder must demonstrate:	E
1	Proven experience in property maintenance, facilities, or a related trade-based environment (or working towards)	✓
2	Practical experience in carrying out a range of minor maintenance tasks, including plumbing, basic building repairs, mechanical and minor electrical work, and groundworks	✓
3	Experience of working in a building or mechanical trade (or working towards)	
4	Experience of maintaining buildings and external environments in a safe and effective manner	✓
5	Experience in grounds maintenance, including basic gardening, fencing, paving, and drain clearance	✓
6	Experience of using maintenance or helpdesk systems, completing routine checks, and proactively identifying faults before escalation	✓
	Knowledge and understanding – The post holder must demonstrate:	E
7	Sound knowledge of general maintenance disciplines, such as carpentry, painting, mechanical work, or construction trades	✓
8	Basic competence in plumbing (e.g. leaks, blockages) and electrical tasks (e.g. replacing lamps and fittings)	✓
9	Understanding of building systems, including heating, ventilation, lighting, and security	✓
10	Ability to use hand and power tools safely and effectively	✓
11	Awareness of working in a busy school environment with varied and changing operational demands and robust maintenance needs	✓
	Personal Qualities and Approach – The post holder must be able to demonstrate:	E
12	High levels of honesty, integrity, and a strong ethical approach	✓
13	Excellent attendance, punctuality, and the ability to meet deadlines	✓
14	Adaptability and resilience when responding to changing priorities or challenging situations	✓

15	Willingness to undertake further training and professional development	✓
16	A positive, proactive attitude with the ability to maintain appropriate professional boundaries with students	✓
17	Flexibility to meet the evolving demands of the role within a large school environment	✓
18	A clear commitment to safeguarding and promoting the welfare of children and young people, including enhanced DBS clearance	✓
	<b>Additional Requirement</b>	<b>E</b>
	Commitment to working in line with school policies including safeguarding, health & safety, and professional conduct expectations	✓