



PERSON SPECIFICATION – LEARNING SUPPORT ASSISTANT

	CRITERIA	Essential/ Desirable	Where assessed
	Qualifications and Education		
1	A good standard of education	E	A/C
2	Further relevant training/development	D	A/C
	Experience and Knowledge		
3	Experience of working with young people preferably within an education setting	E	A, I, R
4	Awareness of current best practice in supporting students with additional educational needs	E	A, I, R
5	Experience of working with external agencies	D	A, I, R
6	Ability to motivate and engage students	E	A, I, R
	Skills		
7	Excellent written and verbal communication skills	E	A, I, R
8	Ability to work as part of a team	E	A, I, R
9	Ability to work effectively with students, colleagues, parents/carers, external agencies and service providers	E	A, I, R
10	Ability to organise work, prioritise tasks and manage time effectively	E	A, I, R
	Personal Attributes		
11	A commitment to safeguarding and promoting the welfare of children and young people	E	A, I, R
12	Flexible and able to use own initiative	E	A, I, R
13	A willingness to be involved in extra-curricular activities	E	A, I, R

Key: Where Assessed

A – Application Form

C – Certificates

I – Interview

R - References

Please set out how you meet the essential and if appropriate desirable criteria in your application form. The person specification will be used to shortlist candidates for interview.