



MANOR DRIVE PRIMARY ACADEMY



Person Specification – Nursery Assistant

CRITERIA	ESSENTIAL	DESIRABLE
QUALIFICATIONS		
Good standard of general education with relevant qualifications	✓	
Recognised level 3 Early Years and Childcare Qualification	✓	
Paediatric First Aid certificate		✓
EXPERIENCE		
Interest in the care, learning and development of young children	✓	
An understanding of EYFS welfare, learning goals and development requirements	✓	
Understanding the needs of young children and their families	✓	
Knowledge of safeguarding and child protection	✓	
An understanding of the Foundation Stage curriculum		✓
Experience of working with parents/carers and professional bodies		✓
Have a knowledge of children who have special educational needs and how to support their learning		✓
SKILLS		
A positive approach to learning and gaining new skills through teamwork and training opportunities	✓	
Excellent communication skills (both orally and in writing) with children, colleagues, advisors and parents/carers/carers.	✓	
The ability to establish and develop effective relationships with parents and the community	✓	
A positive approach to inclusive practice, with children and colleagues	✓	
Ability to maintain records of children's progress and development		✓
DISPOSITION		
Ability to work as part of a team	✓	
Good sense of humour	✓	
Patience and kindness with small children	✓	
Being flexible and adaptable	✓	
Interest in the care, learning and development of young children		✓

All appointments involve regulated activity and are subject to an Enhanced DBS disclosure with children's barred list check and two successful references. Online searches are carried out on all shortlisted candidates.