

THE HEATHLAND SCHOOL
MAINSKALE JOB SPECIFICATION
SCIENCE DEPARTMENT

1. To prepare and deliver quality lessons for a timetable agreed with the Head of Department
2. To fulfil teacher standards and carry out statutory duties required by a teacher
3. To undergo in-service training to keep abreast of developments in school and nationally
4. To assess and mark pupils' work regularly and provide accurate reports as scheduled in the School Calendar
5. To follow the school's and department's policies and Key Procedures
6. To attend school and department briefing
7. To attend parents evenings as scheduled in the School Calendar
8. To carry out the duties of a pastoral tutor (or attached member of staff) within a Year Team
9. To be responsible for the environment of a classroom including good display
10. To contribute to the department or school extra-curricular programme by assisting/organising a club and attending school events
11. To follow all safeguarding and data protection procedures and complete training as required