



TRENT COLLEGE

CANDIDATE INFORMATION





Welcome

Trent College is an independent co-educational boarding and day school, located in Long Eaton, Nottinghamshire. Founded in 1868, we have been providing a first-class education for over 150 years.

Set in a beautiful 45-acre campus we enjoy state-of-the-art facilities, including modern classrooms, sports facilities, and boarding houses. With traditional foundations and a modern outlook, Trent College is renowned for providing an excellent education for its 1,200 pupils.

The Elms is our Nursery and Junior School which provides a stimulating and nurturing environment to our youngest children, aged 6 weeks to 11 years. The two schools work closely together and share the same vision, aims and ethos. Together, we give the highest priority to the quality of our academic provision. Alongside a strong focus on sports, music, drama and a wide range of co-curricular activities to develop our pupils' character and resilience, to prepare them for the modern world.

Rated 'Excellent' across the whole school by the Independent Schools Inspectorate in 2021, Trent College has a strong academic record, with a high percentage of students achieving top grades in their examinations and going on to study at some of the best universities in the UK and abroad.

We have highly qualified and experienced teaching staff who are committed to providing an excellent standard of education. We also have a large population of support staff, ensuring that our friendly school and beautiful campus operate to the very highest standards.



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www.trentschools.net

Our Location

Trent College and The Elms are conveniently situated on the border of Nottinghamshire and Derbyshire.

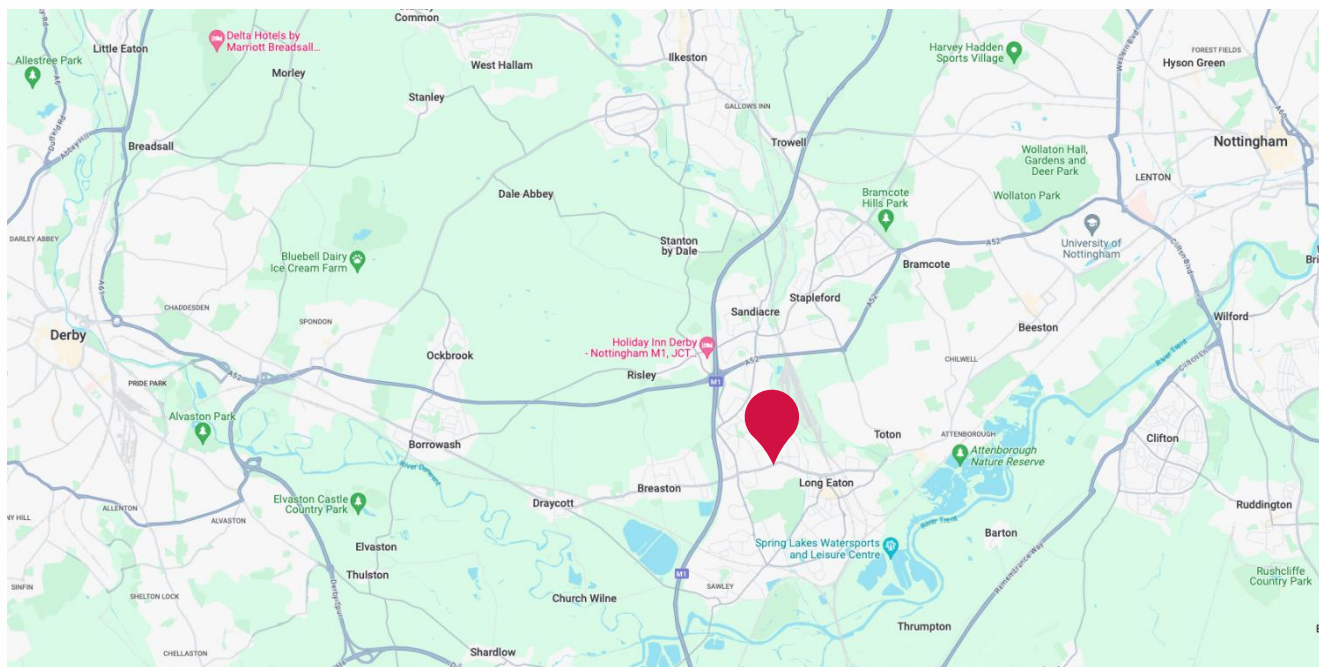
Ideally located at the heart of the UK's motorway system, we are only 2 miles from junction 25 of the M1, which provides easy access to the M42 and A1.

Reaching Trent College by rail couldn't be easier. Long Eaton boasts its own train station, located 1.5 miles from the schools. Rail routes through Long Eaton run along the Midlands Main

Line route, with direct routes to London, Loughborough, Leicester, Birmingham, Nottingham, Derby, Chesterfield and Sheffield.

Our Local Community

Working in partnership and serving the community are natural and very important values at Trent College and The Elms. We work with many local schools in Long Eaton and the wider Erewash borough to increase opportunities and aspirations, and to share the school's excellent grounds, facilities and specialist staff.



HLTA



Job Description

REQUIRED FROM SEPTEMBER 2026

We are seeking a passionate and dedicated Higher Level Teaching Assistant to join our developing Learning Support provision. The person appointed will join a team of experienced teachers including the Heads of Learning Support (for key stages 3 and 4), Access Arrangements Assessor and HLTA.

Whilst the Head of Learning Support oversees the Department, some responsibilities are shared amongst members of the Department; and the ideal candidate will be responsible for developing and implementing effective interventions to promote academic success and wellbeing for our pupils.

The ideal candidate will have a strong English and Numeracy skills and the ability to engage and inspire students across Key Stage 3-5. We are especially looking to hear from candidates with experience of mentoring young people and a solid history of supporting young people with MH and Communication & Interaction differences.



Key Responsibilities

As a knowledgeable and skilful HLTA you will:

Planning & Recording

- Plan, deliver and review personalised interventions under the guidance of the Head of Learning Support.
- Ensure that appropriate records of mentoring sessions are kept, and that the impact of all mentoring is carefully measured and recorded.

Teaching & Learning

- Act as a mentor and keyworker for groups of SEND students, building essential relationships with individuals and their families.
- Deliver interventions such as numeracy and literacy interventions to students in small groups and on a one-to-one basis.
- Ensure an excellent learning environment is maintained within Learning Support intervention lessons.
- Develop, modify and personalise resources with support from the Head of Learning Support and external agencies.
- Provide in-class support for identified pupils and classes, under the guidance of the class teacher and the Head of Learning Support.
- To act as a key worker for groups of pupils identified by the Head of Learning Support.

Monitoring & Assessment

- Support the Heads of Learning Support in monitoring and delivering effective Assess Plan Do Review (ADPR) planning.
- Support the monitoring and updating of advice to teachers regarding barriers to learning for identified pupils.
- Use school tracking and monitoring systems to measure progress and evaluate support.
- Administer individual and group literacy screening, under the guidance of the Head of Learning Support.
- Provide positive reinforcements, praise and rewards to pupils, as appropriate.
- Provide regular feedback to the Head of Learning Support regarding pupils' difficulties and progress.

Other

- Supervise students on visits, trips and out-of-school learning activities where appropriate.
- Be willing to undertake further professional development.
- Carry out any other reasonable duties relevant to the job role and the efficient working of the Learning Support department.



Person Specification

Education and Qualifications (Essential)

- English and Maths GCSE at Grade C / 5 or above.
- Higher Level Teaching Assistant standards qualification (Level 4) or equivalent experience.
- Evidence of Continued Professional Development with a commitment to ongoing professional development.

Education and Qualifications (Desirable)

- Educated to Degree Level.
- Have training in other aspects of SEND e.g. ELSA, dyslexia, ASD, SEMH

Other relevant skills, attributes, and experience

- Experience of working with young people with identified barriers to learning in a school setting
- Experience of teaching small groups of pupils
- Working knowledge and experience of implementing learning programmes, strategies and interventions
- Knowledge and understanding of different types of SEND and the SEND Code of Practice
- Understanding of the importance of safeguarding and child protection and its importance to this role
- To be able to interact positively and productively with pupils, colleagues, parents and external professionals
- To be able to prioritise and plan to ensure completion of tasks
- Demonstration of proficient ICT skills
- Use of initiative and problem-solving skills
- Ability to organise, develop, monitor and evaluate effective systems and procedures
- Ability to work as part of a team and wider teams and an understanding of personal accountability
- An ability to instil confidence in others
- Excellent organisational skills and an ability to cope well with professional pressure
- Flexibility and adaptability to changing demands





Benefits

- Staff can enjoy complimentary lunches in the Obolensky Dining Hall during term time. Free car parking is available on site and staff have access to a cycle to work scheme.
- Staff are able to make free use of the school gym and leisure facilities at designated times.
- A flexible retirement plan run by TPT Solutions (formerly The Pensions Trust), including Death in Service benefit.
- Enhanced sick pay and maternity pay is available to staff.
- Staff are entitled to a fee remission for children attending the school, In line with our policy.
- We provide a range of benefits to support staff, including counselling, an employee assistance programme and 24/7 online GP consultations.

Terms and Conditions

- The salary for this role is £24,400 per annum (actual).
- This is a permanent, term-time only role (the number of academic weeks per year is generally 35). The working hours are 37.5 per week.





Making an Application

Candidates who wish to apply for this post should complete the online application form.

If you have any questions about the role please email recruitment@trentcollege.net or telephone 0115 949 4949 (during term time).

The closing date for applications is included in the advert.

We reserve the right to close this advertisement early if we receive a volume of strong and suitable applications.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The school may carry out online searches on shortlisted applicants and all applicants will be required to provide details of their online profile, including social media account names/handles, as part of their application

The post is exempt from the Rehabilitation of Offenders Act 1974. The school is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.



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Trent College, Derby Rd, Long Eaton, NG10 4AD