

WE ARE HIRING!

The Independent Jewish Day School is a one-form entry Academy, situated in Hendon. We are a modern Orthodox school whose values and ethos embody a love of Torah with a love of Israel.

We are looking to appoint a:

Reception class teacher

for September 2026 start

Full Time (part time will be considered)

The successful candidate will :

- Have QTS or the equivalent qualifications
- Have experience in planning and delivering the EYFS curriculum
- Have passion for working with children
- Have the ability to cater for the needs of all children
- Be committed to improving the outcomes of all children
- Be a team player

We can offer you:

- A warm, family-friendly school
- Supportive SLT, Governors, staff and parents
- Children who are eager to learn
- Passion for high standards
- Excellent CPD opportunities
- Generous non-contact time
- Creative and well-resourced learning environments

Applications close: **Thursday 30th April 2026 at 12pm.**

Interviews: **from Tuesday 5th May 2026**

The school reserves the right to close the vacancy early should the right candidate be found prior to the closing date.

Application forms can be downloaded from our website

www.ijds.co.uk/vacancies.

Visits to the school are warmly welcomed

IJDS is committed to safeguarding and promoting the welfare of children and will carry out appropriate safeguarding checks, including a DBS, prior to confirmation of appointment. The school may carry out online searches on shortlisted applicants and all applicants may be required to provide details of their online profile, including social media accounts, as part of their application.





Headteacher
Mr Yosh Radomsky
B.A. (Hons), NPQH

Principal
Dayan Eliezer Zobin M.A.

INDEPENDENT JEWISH DAY SCHOOL

46 Green Lane, Hendon,
London NW4 2AH

Tel: 020 8203 2299
Email: office@ijds.co.uk
Site: www.ijds.co.uk

Job Description

Reception Teacher

Salary: Outer London Teacher's Pay Scale (dependant on experience and qualifications)

Post: Full Time (Part Time will be considered)

Reporting to: Deputy Headteacher

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.

The successful candidate will:

- Have experience in primary education, including planning and delivering high-quality Lessons in the EYFS
- Have passion for working with children
- Have the ability to cater for the needs of all children
- Ideally have QTS or the equivalent qualifications

MAIN PURPOSE OF THE JOB:

- Take specific responsibility for day-to-day management of planning, teaching and learning in Reception.
- Be an excellent classroom practitioner; working in accordance with the school's policies, under the direction of the Deputy Headteacher and Headteacher
- Have a positive impact on educational progress
- Secure progress of every child including those with SEND, PP and more able pupils

AREAS OF RESPONSIBILITY AND KEY TASKS:

A) Planning, Teaching and Class Management

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- Planning and resourcing continuous provision and adult focused activities to support learning in the Early Years Foundation Stage
- Taking account of pupils' needs by providing structured learning opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy
- Encouraging pupils to think and talk about their learning, develop self-control and independence, work collaboratively, concentrate and persevere, and listen attentively
- Using a variety of teaching strategies, which involve planned adult intervention, first-hand experience and talk as a vehicle for learning

- Assess, record and report on development, progress and attainment for every pupil in the class
- Use and develop assessment processes/ systems to ensure they are fit for purpose
- Keep records and reports on personal and social needs of pupils
- Communicate and consult with parents evaluating own teaching critically to improve effectiveness
- Ensuring the effective and efficient deployment of classroom support
- Maintain resources in the classroom/outside learning environment ensuring they are kept up to date, accessible and support learning
- Ensuring support staff are deployed effectively, helping to progress the learning of every child

B) Monitoring, Assessment, Recording, Reporting

- Monitor pupils' work and set next step targets for progress
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- Undertake assessment of students as requested by examination bodies, departmental and school procedures
- Prepare and present informative reports to parents
- Collect and maintain an evidence file to support judgements about pupils' learning
- Measure the impact of intervention strategies on individual children's progress.

C) Curriculum Development

- Contribute to the whole school's planning activities
- Contribute to key areas of school development in line with the School Development Plan

D) Other Professional Requirements

- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within the stated policies and practices of the school
- Know subject(s) or specialism(s) to enable effective teaching
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct
- Endeavour to give every child the opportunity to develop as learners and meet high expectations
- Contribute positively and effectively to keeping children safe in education by following the school's safeguarding procedures and policy
- Co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, department and students
- Take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation, extra-curricular and pastoral functions of the school
- Take part in marketing and liaison activities such as Open Morning, Parents' Evenings and events with partner schools
- Organise and run transition sessions for prospective new entrants into the school
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school
- Take responsibility for own professional development and duties in relation to school policies and practices
- Liaise effectively with parents
- Support the aims and ethos of the schools as set out in the values, vision and mission statement.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply

with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description.

SAFEGUARDING:

- Share our commitment to safeguarding and an ongoing culture of vigilance
- Follow school safeguarding policies and procedures at all times
- Follow child protection and whistle blowing procedures in place

Application forms are available on our website: www.ijds.co.uk/vacancies