



JOB DESCRIPTION

TITLE:	Director of Mathematics
SCHOOL:	Manshead Church of England Academy (MCEA) part of the Dioceses of St. Albans Multi Academy Trust (DSAMAT)
RESPONSIBLE TO:	Deputy Headteacher
RESPONSIBLE FOR:	Mathematics teaching staff
CONTRACT TYPE:	Permanent
GRADE:	L13 – L17

About the role:

The Director of Mathematics is a key middle leader within the academy, responsible for leading and developing an outstanding Mathematics department.

The postholder will drive excellence in teaching, learning, curriculum and assessment in Mathematics, ensuring high standards of pupil progress and attainment.

Working closely with senior leaders, the Director of Mathematics will promote a culture of high expectations, accountability and continuous improvement, ensuring all students achieve their full potential in Mathematics.

Job Description	
Job Title	Director of Mathematics
Salary	L13 – L17
Responsible to	Deputy Headteacher
Staff Managed	Mathematics teaching staff
Contract	Permanent
Strategic Leadership	<p>Lead the strategic development of Mathematics across the academy, ensuring alignment with whole school priorities.</p> <p>Contribute to the academy vision, values and educational strategy as a Church of England school.</p> <p>Develop and implement a clear departmental improvement plan based on self-evaluation and performance data.</p> <p>Promote high expectations and a culture of achievement within the Mathematics department.</p>
Teaching and Learning	<p>Lead outstanding teaching and learning in Mathematics across all key stages.</p> <p>Model excellent classroom practice and be an exemplary practitioner.</p> <p>Ensure consistency in teaching approaches, pedagogy and assessment across the department.</p> <p>Monitor teaching quality through lesson observations, learning walks and work scrutiny.</p> <p>Support staff through coaching, mentoring and professional development.</p>
Curriculum and Assessment	<p>Design, implement and review a broad, balanced and ambitious Mathematics curriculum.</p> <p>Ensure effective sequencing of learning to support progression and mastery.</p> <p>Develop and maintain robust assessment systems within the department.</p> <p>Ensure assessment is used effectively to inform planning, intervention and feedback.</p>
Standards and Outcomes	Drive improvements in pupil progress, attainment and achievement in Mathematics.

	<p>Analyse assessment and examination data to identify trends and inform strategies.</p> <p>Implement targeted interventions for underperforming students and groups.</p> <p>Ensure all learners, including disadvantaged and SEND students, make strong progress.</p>
Leadership and Management	<p>Line manage Mathematics staff, providing support, challenge and accountability.</p> <p>Lead departmental meetings and contribute to whole school CPD.</p> <p>Participate in performance management processes.</p> <p>Support recruitment, induction and retention of high-quality Mathematics teachers.</p> <p>Promote staff wellbeing alongside high professional expectations.</p>
Stakeholder engagement	<p>Build positive relationships with students, parents, carers and external partners.</p> <p>Communicate effectively about student progress and departmental developments.</p> <p>Promote the value of Mathematics across the wider school community.</p>
Safeguarding	<p>Be committed to safeguarding and promoting the welfare of children and young people.</p> <p>Follow safeguarding procedures and maintain appropriate professional boundaries.</p>
Data Protection	<p>Comply with the Trusts policies and supporting documentation in relation to Information Governance this includes Data Protection, Information Security and Confidentiality.</p>
Health and Safety	<p>The postholder is required to comply with all academy health and safety policies and procedures, taking reasonable care for their own health and safety and that of others</p>

Flexibility	Undertake additional duties appropriate to the role as directed by line management.
Teacher standards	We expect all staff that work for the academy to uphold public trust and confidence both inside and outside of work.

Because of the nature of this job, it will be necessary for the appropriate level of criminal record disclosure to be undertaken. Therefore, it is essential in making your application you disclose whether you have any pending charges, convictions, bind-overs or cautions and, if so, for which offences. This post will be exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders 1974 (Exemptions) (Amendments) Order 1986. Therefore, applicants are not entitled to withhold information about convictions which for other purposes are 'spent' under the provision of the Act, and, in the event of the employment being taken up, any failure to disclose such convictions will result in dismissal or disciplinary action by the Authority. The fact that a pending charge, conviction, bind-over or caution has been recorded against you will not necessarily debar you from consideration for this appointment.

Disclosures are handled in accordance with the DBS Code of Practice which can be accessed from Direct.gov.uk

'The Academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service .

'CVs will not be accepted for any posts based in schools.'