



BROADLEAF
PARTNERSHIP TRUST

APPLICATION PACK





WELCOME FROM THE DIRECTOR OF PEOPLE & CULTURE

Thank you for your interest in this opportunity. I hope you find this information pack helpful, and that it furthers your aspiration to work with us. Please do take some time to read our values statement, contained within, which very much sets the scene for our work ethic.

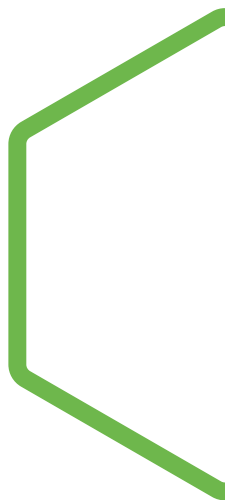
We are a small academy trust with big ambitions. We're here to give children and young people a lifelong love of learning and equip them with the skills they need to realise their personal ambitions. Our schools are places where children flourish, in environments that celebrate success, deliver academic excellence and foster curiosity, inclusivity and creativity.

If you join us, you can expect equal emphasis on your development as a professional. We will support you in continually developing your skills and career, which could take you anywhere within our expanding network of schools. To find out more about what else we have to offer, please see the 'Benefits Beyond the Classroom' information at the end of this pack.

We create exciting futures – both for our learners and our staff, and we'd love to welcome you on board.

I look forward to hearing from you.

Samantha Palmer
Director of People & Culture



JOB DESCRIPTION & SPECIFICATION

Title of Post - Teaching Assistant Level 2

Salary/Grade - Grade 2 (spine point 3-8) £24,796 - £26,824 pa, pro rata
Actual Salary for 32.5 hours per week, term time only £19,388 - £20,974

Status - 32.5 hours per week, term time only

8.15am to 3.15pm (30-minute lunch break)

Closing Date - Monday 5th January

Job Purpose

To support teaching staff in the development and education of pupils including the provision of specialist skills as appropriate.

To assist in promoting the learning and personal development of pupils to whom you are assigned, to enable students to make best use of the educational opportunities available to them.

Qualities and Skills

Qualified to NVQ Level 2 Teaching Assistant, or be willing to work towards obtaining this qualification.

Ideally some experience as a Teaching Assistant (although not essential) and/or working with children.

Ability to work within the existing team under the direction of the Inclusion Leaders and/or using own initiative to achieve results.

An empathetic understanding of the needs of children with learning difficulties and/or other special educational needs, as appropriate.

Be willing to undertake training around supporting the needs of the young person, with a particular focus on socials, emotional and mental health needs (and/or Communication and Interaction)

Ability to listen to and respond to needs of the individual young person.

Imagination, creativity and initiative.

Good standard of education essential, including the ability to support students aged 11-18 in all National Curriculum subjects to make good progress, achieve their personal aspirations and independence where appropriate.

An ability to work with teaching staff to best support the needs of the students.

Liaise closely with other members of the team to ensure that appropriate curriculum materials are available and adapted to best support the individual needs of students.

Have good literacy, numeracy and IT skills.

Responsibility for promoting and safeguarding the welfare of children and young persons.

This Job Description is current at December 2025, and is representative of the duties/responsibilities expected of the post. These duties and responsibilities are neither static nor exhaustive and, at the discretion of the Headteacher, are liable to variation to reflect any future changes required of this post.

The successful candidate will work under the direction of the Inclusion Leader. He/she will be responsible for the integration needs of students as directed by the Inclusion Leader.

Further information including an Applicant's Guide, Privacy notices and our Recruitment and Selection Policy can be found on our career site.

If you would like to speak to someone in advance of your application, or arrange an appointment to visit us, please contact the HR team:
hr@broadleafpt.co.uk

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Successful candidates will be subject to an enhanced DBS check.

We are committed to equality and value diversity, and therefore particularly welcome applications from under-represented groups.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020, which means certain spent convictions and cautions are 'protected', so they do not need to be disclosed to employers. If they are disclosed, they will not be taken into account.

AN INTRODUCTION TO OUR SCHOOL

PLANTSBROOK SECONDARY SCHOOL & SIXTH FORM

Welcome to Plantsbrook School, and thank you for your interest in us and in this post.

At Plantsbrook we are fully committed to providing the best opportunities for our students to allow them to develop into fine young people and to achieve success. We want all Plantsbrook students to enjoy school and to make the most of each and every opportunity that comes their way.

We want them to enjoy learning and recognise its importance in enabling them to be the best version of themselves. We want them to feel safe and comfortable in their school community and to feel part of the Plantsbrook family, which is supportive yet challenging. Above all we want them to be committed to hard work, good behaviour and to have respect for each other and themselves.

At Plantsbrook we firmly believe in strong partnerships, which informs our approach to working with parents and supporting our students to meet their full potential. We value being part of Broadleaf Partnership Trust and the opportunities this creates for our staff and students. We strive to keep getting better at what we do and we work tirelessly to live by our school motto, "be the best that you can be", always expecting our students to perform to their best.

We offer a broad and challenging curriculum that seeks to develop the key skills, values and knowledge and understanding that will allow our students to be inquisitive, informed and prepared for the challenges of the modern world.

At Plantsbrook we understand the informed choices that education brings, which is why we focus our energies on enabling our students to make the right choices in all that they do. We are committed to creating a caring and supportive environment with high expectations and excellent behaviour. I am very proud to be Plantsbrook and I hope you will be too.

Kerensa Neal
Headteacher



**PLANTSBROOK
SCHOOL**

OFSTED - Good
Pupils - 1575
Staff - 151

Holland Rd, Sutton Coldfield
B72 1RB



AN INTRODUCTION TO BROADLEAF

Thank you for taking an interest in Broadleaf Partnership Trust.

The overarching purpose of growing our partnership of trust schools is to work in alliance with each other in order to ensure that our learners receive an exceptional educational experience.

We passionately believe in the power of collaboration and look to ensure all staff across all of our schools benefit from shared expertise, understanding and opportunities for self progression - learning together and supporting each other.

Every academy has its own identity that enables it to best serve their community and I know that should you be successful in your application to join us, your dedication will continue to ensure that your children leave you with high aspirations and your families remain supportive of all that you do.

Thank you for your support and I look forward to seeing, and sharing the results of our new partnership.



Claire Pritchard, CEO



ABOUT OUR TRUST

Our Vision

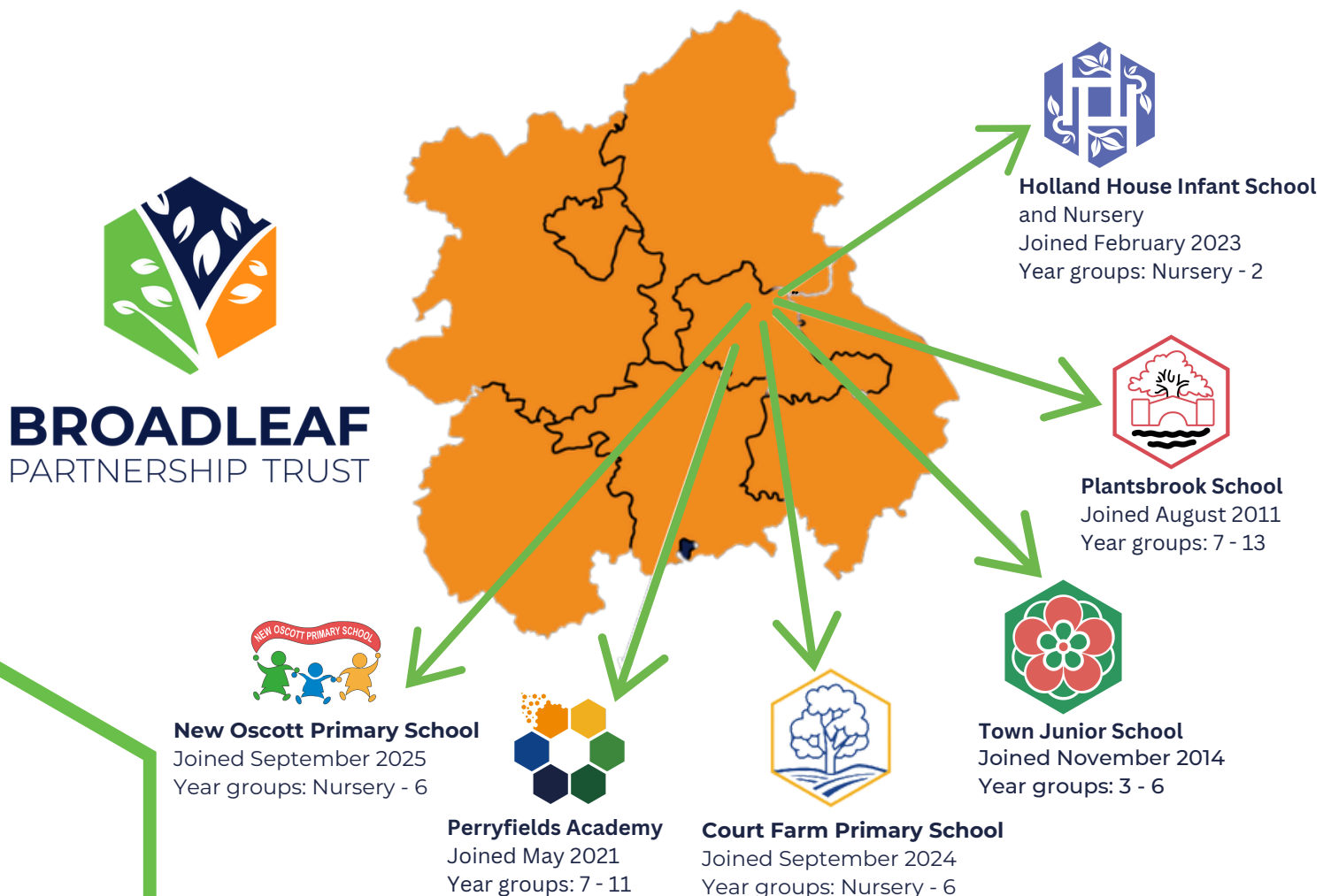
Broadleaf Partnership Trust will lead and enable community centred schools that raise and realise aspirations, celebrate successes, and promote a lifelong love of learning.

Our Values

Aspiration- We celebrate a culture of continuous improvement, where all stakeholders are motivated to achieve the very best for every child. We aspire to create learning environments that foster curiosity, inclusivity, talent and creativity so that every child is encouraged to recognise their potential and develops ambitions that reflect their future goals.

Alliance- Working in partnership across our schools and in affiliation with stakeholders, across the education sector and beyond, we can access information and networks that help to continually develop our people, communities and practice. Our collaborative approach enhances the strength of unity across our Trust whilst simultaneously recognising the uniqueness of our schools. We align many of our operational aspects whilst empowering learning leaders to meet the curriculum needs of their community.

Agility- We are agile in our approach, embracing change, and focused on excellence. We ignite and harness people's passion by encouraging experimentation and innovation to make learning meaningful, build organisational resilience and ensure our approach stays current. We adopt a culture of shared and servant leadership across our Trust that enables action and provides the flexibility to respond and adapt to the ever-changing climate.



BENEFITS BEYOND THE CLASSROOM:



Employee Assistance Programme

This provides 24/7 access to a range of health and wellbeing services either by phone or online, including a helpline operated by trained counsellors to provide 'in the moment' support, wellbeing resources and webinars, structured counselling sessions and financial and legal advice.

24/7 GP service

As a Trust employee you and your immediate family have access to a private GP service available at any time of the day or night worldwide. Telephone or video appointments can be booked at a time to suit you, allowing you easy access to medical diagnosis, reassurance advice, private (payable) prescriptions, fit notes and open referrals.

Cycle to Work Scheme

This salary-sacrifice scheme allows you to purchase up to £1,000 of bicycle and safety equipment tax-free, spreading the cost over either 12 or 18 months.

Health Cash Plan

Our optional health cash plan allows you to reclaim costs related to dental, optical, therapeutic and other health-related expenses, including diagnostic consultations, screening, hearing aids, surgical appliances and NHS prescriptions. Personal accident cover is also included as standard. Contact HR for more detail.

Shopping and Lifestyle Discounts

Wider Wallet is an online discounts platform providing a range of offers and discounts from well-known retailers and high street brands as well as discounts on dining, travel, technology, entertainment and days out.

Pension

Plan for your future with a generous and secure pension scheme for teaching and support staff, ensuring financial wellbeing during retirement. .