



# Barry Primary School

Barry Road, Northampton, NN1 5JS

## Job Description

### EYFS Teaching Assistant/Teaching Assistant 1:1 : LEVEL 2

Working in the environment	
Providing personal and welfare care	<ul style="list-style-type: none"> <li>• Assist with the planning, development and implementation of pupil education/behaviour plans and personal care programmes to ensure that the school's health, safety and behaviour policies are maintained.</li> <li>• Support children with specific needs with toileting and/or, where necessary, changing underwear or nappies.</li> </ul>
Supporting pupils in the learning environment	<ul style="list-style-type: none"> <li>• Supervise and support pupils in the early years learning environment including more in-depth support for those with special needs, to promote independence, inclusion, acceptance and equality of access to learning opportunities for all pupils.</li> <li>• Assist pupils within the class, individually or in small groups (and sometimes outside the main classroom) in the completion and adjustment of a wider-range of predefined learning, care and support activities to meet the requirement of the pupils and the curriculum.</li> <li>• Assist with the supervision of pupils out of lesson times to enhance service delivery.</li> </ul>
Provide support to pupils and staff	<ul style="list-style-type: none"> <li>• Provide clerical and other support to meet service delivery requirements.</li> <li>• Support teaching staff and pupils on visits, trips and out of school activities as required and take responsibility for a group of pupils under the supervision of the teacher.</li> </ul>
Preparing and maintaining the classroom environment and resources	<ul style="list-style-type: none"> <li>• Create and maintain a purposeful, orderly and supportive environment in accordance with lesson plans and assist with the display of pupils' work to support pre-defined learning activities to meet the needs of pupils and the curriculum.</li> <li>• Prepare, maintain and use equipment and resources required to meet lesson plans/learning activities to meet the needs of pupils and the curriculum.</li> </ul>
Working with people	
Developing the team	<ul style="list-style-type: none"> <li>• Participate in meetings, team development activities and assist less experienced colleagues when appropriate, to support the achievement of individual and team performance and development objectives.</li> </ul>
Building professional relationships	<ul style="list-style-type: none"> <li>• Build and maintain positive working relationships with pupils, parents, carers and colleagues to maximise pupils' development and maintain the overall ethos of the school.</li> </ul>

<b>Working with resources</b>	
Monitoring levels and ordering of resources	<ul style="list-style-type: none"> <li>• Monitor resource levels and contribute to the resource ordering process to ensure the timely availability of resources to meet the requirements of the curriculum.</li> <li>• Maintain an awareness of the importance of the appropriate use of resources to minimise waste and maximise the effectiveness of financial resources.</li> <li>• supporting early years snack preparation and lunch club.</li> </ul>
<b>Working with information</b>	
Reviewing pupils' performance	<ul style="list-style-type: none"> <li>• Monitor, feedback, record and report on pupil progress, including feedback to pupils and participate in the completion of pupil profiles and records of attainment to maximise pupil development.</li> </ul>
<b>Additional work elements</b>	
Physical effort and/or strain	<ul style="list-style-type: none"> <li>• Job holders regularly move around during their normal working pattern, walking, standing and sitting with pupils.</li> <li>• Job holder may set out PE equipment and will have to help in moving equipment.</li> </ul>
Working environment	<ul style="list-style-type: none"> <li>• Job holders may carry out playground duties in variable weather conditions; however there is usually indoor play during bad weather.</li> <li>• Very occasionally job holders are required to clean up toilet accidents and help clean up children who have been ill.</li> </ul>