



Teaching Assistant

For further details please go to the Thomas's London Day Schools website: thomas-s.co.uk/join-our-team or email kenjoinourteam@thomas-s.co.uk

thomas-s.co.uk



Thomas's London Day Schools

Welcome

A family-run group

Welcome to Thomas's London Day Schools. We are a family-run group of co-educational independent schools in central London, which seek to give an exceptional start in life to more than 2,000 children between the ages of two and eighteen.

Every member of the Thomas's community is expected to live by our most important school rule, which is simply to 'Be kind'.

Aims

We aim:

- To offer an exceptional education to young people aged 2 to 18 which is forward-thinking and outward-looking, with kindness at the core.
- To ensure that every member of our school communities learns and lives by a strong set of values.
- To enable our pupils to achieve academic success through a broad curriculum and a four-dimensional approach to education which develops knowledge, skills, character and metacognition.

Vision

Net contributors to society

Our vision is that every pupil leaves Thomas's with core values and a strong sense of social responsibility; inner strength and positive physical and mental health; academic success and a wide range of skills, interests and attributes; curiosity about the world and a love of learning. We strive to ensure that a Thomas's education equips all of our pupils with optimism about and preparedness for the future, setting them on a path to become net contributors to society and to flourish as successful, conscientious and caring citizens of the world.

Values

We subscribe to ten core values:

- Kindness and Courtesy
- Honesty and Respect
- Perseverance and Independence
- Confidence and Leadership
- Humility and being Givers, not takers

*The Heads and Principals
Thomas's London Day School*

Welcome to Thomas's Kensington

Thomas's Kensington is a dynamic, forward-thinking prep school offering an exceptional holistic education for children aged 4 to 11.

The school's outstanding academic results, recognised by Ofsted and ISI, highlight the excellence of the specialist teaching team and the broad, engaging curriculum. Beyond the classroom, a vibrant co-curricular programme ensures pupils leave Thomas's Kensington as confident, curious and ready to excel at some of the UK's finest secondary schools.

Thomas's Kensington fosters a happy and supportive environment that enables children to thrive academically, artistically and athletically.

Thomas's Kensington is part of Thomas's London Day Schools, established by Joanna and David Thomas in 1971 to offer a vibrant educational journey with kindness at its core.

Demand for places is high, and the school is looking for exceptional educators to join its team. If you are ready to inspire the next generation and thrive in an environment where happiness, innovation, and excellence are valued, Thomas's Kensington would love to hear from you.



Application Details

Thomas's Kensington seeks an enthusiastic and dedicated Teaching Assistant to join our team in Reception. The successful candidate will bring energy, creativity and, ideally, experience supporting children in the EYFS. You will also possess the relevant Early Years Level 3 qualifications to be considered a part of our supervision ratios.

Working closely with the Form Teacher and year group team, you will play a vital role in creating a safe, inclusive and stimulating environment in which children are supported to flourish academically, socially and emotionally. Part of a thriving, family-run group of independent day schools, Thomas's Kensington is renowned for its high standards, innovative curriculum and warm, supportive community.

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or email:

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Competitive salary and conditions are offered.

Early applications are strongly encouraged; applications will be reviewed upon receipt. We reserve the right to appoint before the closing date

**Start date:
September 2026**

Competitive salary and conditions are offered.

Benefits

- Continuous Professional Development opportunities
- Employee Assistance Programme-offering a wide range of benefits to support employee physical, mental and financial health needs
- Group Personal Pension Plan, administered by Aviva. The employer contribution is set at 22% of salary with the default employee contribution set at 10% of salary.
- Death in Service Benefit
- Group Income Protection
- Salary Exchange Pension Scheme
- Free Daily school meals during term time
- Cycle to work scheme

Safeguarding

Thomas's London Day Schools are committed to safeguarding the welfare of children and young people and expect all staff, volunteers and visitors to share this commitment and work in accordance with our child protection policies and procedures. All posts are subject to screening appropriate to the post including checks with past employers and the DBS service. The school will undertake online searches on shortlisted applicants and may require applicants to provide details of their online profile, including social media accounts. For details of the checks which will be undertaken as part of our recruitment process, please see our Safer Recruitment Policy which can be found here www.thomas-s.co.uk/policies/ under the 'Thomas's Policy' tab.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

As an equal opportunities employer, Thomas's is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity or marriage and civil partnership. Thomas's aspire to have a diverse and inclusive workspace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join the Group.

The Role

Teaching Assistant

Accountable:

Deputy Head Lower School via Head of Early Years

Key Areas of Responsibility

- Support teaching and learning by working with individuals, small groups and whole classes under the direction of the class teacher.
- Contribute to the creation of a safe, nurturing and inclusive learning environment that reflects the school's values and high expectations.
- Promote positive behaviour, independence and confidence in pupils, modelling kindness, respect and courtesy at all times.
- Support the smooth organisation of the classroom and learning resources.
- Contribute positively to the wider life of the school.

Professional Standards

- Uphold high standards of professionalism, conduct, punctuality and reliability.
- Build warm, respectful and professional relationships with pupils, colleagues and parents.
- Actively promote and safeguard the welfare of all children, in line with school policies and Keeping Children Safe in Education.
- Participate fully in staff meetings, training, INSET and professional development opportunities.
- Support colleagues and contribute positively to teamwork and school culture.

Teaching and Learning

- Support pupils' learning across the curriculum, adapting activities and approaches to meet individual needs.
- Work with the class teacher and SENDCo to support pupils with additional learning, social or emotional needs. This may include individualised work with children, under the direction of the teacher/SENCo.
- Encourage pupils to develop independence, resilience and a love of learning.
- Assist with the preparation, organisation and maintenance of high-quality learning resources and displays.
- Support pupils during lessons, transitions, playtimes, trips and off-site activities, ensuring safety and wellbeing at all times.

Curriculum, Assessment, Recording and Reporting

- Support the class teacher in observing, assessing and recording pupil progress.
- Provide clear and timely feedback to teachers on pupils' learning, engagement and wellbeing.
- Support the preparation of materials, and information for parents' meetings, reports and school events as required.
- Maintain confidentiality and handle information sensitively and appropriately.

Person Specification

Qualifications and Experience

- Experience of working with children in an educational or childcare setting.
- A genuine interest in and commitment to supporting children's learning and development.
- **Relevant qualifications or training (e.g. Level 3 Teaching Assistant qualification or diploma) are essential.**
- Willingness to engage in ongoing professional development.

Practical Skills

- Ability to support learning effectively under the guidance of a teacher.
- Strong communication and interpersonal skills.
- Good organisational skills and attention to detail.
- Ability to manage behaviour positively and support pupils' emotional wellbeing.
- Flexibility and adaptability to meet the changing needs of the classroom and school.

Personal Qualities

- Enthusiastic, inspiring, positive and approachable.
- Sets high expectations for self and others.
- Warm, empathetic and supportive in relationships with pupils, parents and colleagues.
- Resilient, reflective and committed to ongoing professional growth.
- Collaborative, open-minded and a willing contributor to team life.
- Creative, energetic and actively engaged in the wider life of the school.
- High levels of integrity, discretion and professionalism.
- Communicates with clarity and sensitivity across different audiences.
- Above all, we seek a teacher who will model Thomas's values and inspire children to flourish.



This role involves regular contact with children and falls within the category of regulated activity; therefore, the school will conduct safeguarding checks, including an enhanced DBS check and a barred list check. Should you receive any cautions or convictions whilst in our employment these must be reported immediately to your line manager.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and work in accordance with our child protection policies and procedures.

The post holder will have responsibility for promoting and safeguarding the welfare of children and young persons for whom he/she is responsible, or with whom he/she comes into contact and will be required to adhere to the school's policies at all times. If in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, he/she must report any concerns to the school's Designated Safeguarding Lead (DSL) or Deputy Designated Safeguarding Lead (DDSL) immediately.



**Be Kind
Be Thomas's**