



Gloucestershire College is advertising this role on behalf of Gloucestershire Professional Services (GPS).

About the Role – Employment Details

Post Number	A209
Job Title	Health & Social Care Assessor Trainer
Salary	£31,396.48 - £33,472.36
Contract Type	Permanent/Full Time (Will consider Part Time)
Campus	Gloucester- Delivering in the workplace
Department	Employer Training & Apprenticeships
Reporting To	Head of Professional Services Apprenticeships
Holiday	27 days' annual leave, increasing to 32 days after 5 years', plus an additional 3 days during Christmas closure
Pension	Peoples' Pension – 6% matched

About the Role – Meet the Team

Gloucestershire Professional Services (GPS) is seeking an experienced and motivated Health and Social Care Assessor Trainer to join the Employer Training & Apprenticeship Team at Gloucestershire College. This role presents an exciting opportunity to contribute to a well-established and high-performing professional services team comprising 16 assessor trainers delivering apprenticeship programmes across a diverse range of sectors.

The successful candidate will play a key role in the redevelopment and growth of the Health & Social Care apprenticeship provision, working collaboratively with employers to deliver outstanding teaching, learning and assessment that enables learners to develop the knowledge, skills and behaviours required for success in the workplace.

Working closely with the Business Development Team and the Head of Professional Services Apprenticeships, the postholder will have the opportunity to shape and enhance the Health & Social Care curriculum by developing innovative resources, engaging teaching materials and effective assessment strategies. They will also support the expansion of learner numbers within this highly popular sector, ensuring programmes meet both employer needs and industry standards.

This is an excellent opportunity for a passionate professional to make a significant impact on the future of Health & Social Care apprenticeships within Gloucestershire College, bringing fresh ideas, sector expertise and a commitment to delivering high-quality outcomes for learners and employers alike.



About the Role – Duties and Responsibilities

- Motivate, support, and assess apprentices, making informed assessment decisions against the relevant apprenticeship standards and required evidence.
- Conduct formative and summative assessments, providing constructive feedback that ensures learners achieve occupational competence while embedding English, mathematics, and digital skills throughout the learning journey.
- Foster an inclusive, supportive learning environment by developing and delivering personalised learning programmes tailored to the individual needs of learners and employers.
- Build and maintain strong relationships with employers, working collaboratively with the Business Development team to identify and secure new apprenticeship and training opportunities.
- Maintain up-to-date professional knowledge through continuous professional development (CPD), ensuring compliance with awarding organisation requirements and the college's quality assurance policies and procedures.
- Manage the onboarding process for new apprentices, including completing enrolments, developing individual learning plans, and conducting regular formal progress reviews with learners and employers.
- Contribute to the design, development, and implementation of new apprenticeship standards, curriculum initiatives, and bespoke employer training programmes.
- Work collaboratively with assessors, internal quality assurers, curriculum leaders, and Heads of School to maintain high standards of teaching, learning, and assessment, attending meetings and standardisation activities as required.
- Maintain accurate, timely, and compliant learner records in line with funding, awarding body, and organisational requirements.
- Support quality improvement activities by contributing to internal audits, standardisation, and continuous enhancement of apprenticeship provision.
- Undertake additional duties, commensurate with the role, as reasonably requested by the Head of School to support the effective operation of the department.

About You

Our Shortlisting Criteria

Essential	– Minimum of 3 years' experience in a health and social care role – An assessor qualification (A1 or CAVA) or willingness to complete – Minimum of Level 3 award in a Health and Social Care course
Desirable	– Experience of working with an e-portfolio system – Other relevant qualifications in nursing or health and social care – Experience of working within an FE College environment – Experience of working previously with apprenticeship standards



The Perfect Person for us will demonstrate

Abilities	– Able to make decisions under pressure in emergency situations – Excellent communication skills - ability to communicate with a diverse range of people – Excellent telephone manner – Capable of working with minimum supervision – Able to work to high standards and stay calm under pressure – Willing and able to deal with difficult customers – Able to organise time effectively with a varied workload. – Ability to work accurately (attention_to_detail)
Job Circumstances	– Able to travel between college sites (if required) – Undertake any training required for the role – Hold an Enhanced DBS check or be willing to undertake a check. – This job description outlines the main duties at the time it was written. Tasks may change, but the role's overall nature and responsibility remain the same. These changes are normal and don't justify a change in the post's grading.

About the College – Our Expectations

- Take an active part in the Professional Development Conversations (PDC)
- Engage with all relevant Health & Safety regulations and assist the College in the implementation of its own Health & Safety Policy
- Actively promote the College's Equality and Diversity Policy
- Actively promote the College's Safeguarding Policy and Practices
- Support the College's sustainability policies and recognise the shared responsibility of carrying out duties in a resource efficient way
- Participate in enrolment
- Participate constructively in college activities and to adopt a flexible approach to your work.
- Undertake a first-aid qualification and participate in the first aid rota, as required.
- Undertake any other relevant duties as specified by your line manager commensurate with the level of this post



Safeguarding

At Gloucestershire College, we are committed to promoting the welfare and safeguarding of our young people and vulnerable adults. The College expects all students, staff and visitors to share this commitment. Safer recruitment practices are an essential part of this commitment.

If shortlisted, you will be required to complete a self-declaration of any criminal record or other information that may make you unsuitable to work with children. This includes explaining any gaps in employment. Applicants will be required to disclose any cautions, convictions, reprimands or final warnings in line with the Rehabilitation of Offenders Act. The College is committed to the fair recruitment of ex-offenders in line with its policy and legal responsibilities.

Candidates will be asked to provide evidence of their right to work in the UK. Satisfactory references and online searches will also be completed as part of the safer recruitment process. The online search reviews publicly available information, including social media, to identify any concerns that may require further discussion. References may be requested either before interview, with consent, or following an offer of employment.

All successful applicants will be required to complete an enhanced DBS check appropriate to the role.