

JOB DESCRIPTION



Post: Teacher of English (One-year fixed-term contract – maternity cover)
Reports to: Head of English
Start Date: January 2027

The Role

- As a classroom teacher, to provide outstanding teaching and learning opportunities to allow our students to achieve the highest academic standards.
- To design an engaging and challenging curriculum that inspires our students to develop a love for the subject and its wider application.

Key responsibilities

- To plan, resource and deliver lessons and sequences of lessons to the highest standard that ensure real learning takes place and students make progress.
- To provide a nurturing classroom environment that helps our students to develop as learners.
- To help to establish and maintain effective behaviours for learning in the classroom.
- To contribute to the effective working of our school.

Teaching and Learning responsibilities

- To use regular assessment to monitor student progress and establish appropriate interventions when necessary.
- To produce and contribute towards assessments and reports, relating to individual students.
- Maintain regular and productive communication with students, parents, and carers.
- Direct and supervise support staff assigned to lessons, e.g., Teaching Assistants.
- Implement and adhere to the school's behaviour management policy, ensuring the health and well-being of students is maintained at all times.
- Prepare students for external examinations.
- Where appropriate, enrich the curriculum with trips and visits to enhance the learning experience of all students.
- Ensure that all teaching is conducted in a safe environment with due consideration being given to health and safety requirements and risk assessments being conducted as necessary.

Wider responsibilities

- Support the school's Catholic values and ethos by implementing policies, practices, and procedures.
- A commitment to safeguarding and promoting the welfare of children and young people.
- Help create a vibrant school community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop a school and department culture and ethos that is committed to achievement.
- To be active in issues of pupil welfare and support.
- Covering lessons and providing other support as required.
- Be a Form Tutor where allocated/required.
- A willingness to contribute to the school's extra-curricular programme.
- Any other duties as commensurate within the pay scale in order to ensure the smooth running of the school.

This job description sets out the main duties of the post at the date when it was drawn up; it does not provide an exhaustive list of duties. Duties may vary from time to time without changing the general character of the post or level of responsibility.