



## TLP Central Team

### JOB DESCRIPTION

<b>JOB TITLE</b>	Director of Inclusion	<b>GRADE</b>	L28 – L32
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#### **BASIC JOB PURPOSE**

The Director of Inclusion is part of the school improvement team of the Trust and will lead our Trust inclusion strategy across both primary and secondary phases. They will be reporting to and working closely with our central school improvement team, reporting directly to the DCEO who is the executive lead for school improvement across The Learning Partnership.

#### **MAIN RESPONSIBILITIES**

<b>1</b>	To strategically lead Inclusion across the Trust including supervision.
<b>2</b>	To be responsible and accountable for the implementation and delivery of all elements of Inclusion including attendance, behaviour and vulnerable groups.
<b>3</b>	To assume responsibility of the monitoring and evaluation of Inclusion across our Trust schools.
<b>4</b>	Develop and maintain a clear strategic overview of inclusion performance across the trust, identifying patterns, strengths, risks and priorities for action.
<b>5</b>	Shape and communicate a coherent trust approach to inclusive practice that aligns with trust priorities, statutory responsibilities and high expectations for all pupils.
<b>6</b>	Ensure that inclusion strategy is translated into clear plans, practical action and measurable improvement at school and trust level.
<b>7</b>	To ensure that Special Educational Needs provision is both effectively and efficiently managed across all Trust schools.
<b>8</b>	To take strategic leadership of the alternative provision across all Trust schools.
<b>9</b>	To ensure all legal statutory requirements are met for all pupils with SEND under the statutory code of practice.
<b>10</b>	Alongside the Director of Phase and Headteachers, take responsibility for the day – day operation of provision made by each school for pupils with SEND and provide professional guidance to secure high quality teaching and learning.
<b>11</b>	Support alignment between inclusion work and other trust priorities, including curriculum, safeguarding, SEND, personal development and school improvement.
<b>12</b>	Contribute to the design of sustainable systems that improve consistency and strengthen provision across both phases.
<b>13</b>	To attend key events in the life of The Learning Partnership and its schools as the Trust representative to include internal and external groups, where required.
<b>14</b>	To attend MAT Leadership Team meetings/Education, Standards and Performance Committee/Exec Board/Full Board of Trustee meetings where required.

<b>15</b>	To lead key initiatives as directed by the Deputy CEO.
<b>16</b>	To take on other agreed responsibilities as directed by the Deputy CEO or CEO across the Trust and in its schools.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Notwithstanding the detail in this job description, the jobholder will undertake such work as may be determined as necessary by the Trust.