



# CANDIDATE BRIEF

## TEACHER OF SOCIAL SCIENCE



# LETTER FROM THE HEAD TEACHER



Dear Applicant

I am delighted that you are expressing an interest in working at Queensmead. I took up the position of Head Teacher in 2009 and it fills me with pride when I reflect on what we have achieved in this time and how we continue to build on our outstanding work. We are committed to ensuring that every student at Queensmead excels and has the very best start in life. Our standards are high and our expectations are clear and consistent.

During my time I have seen some exceptional teachers and also witnessed remarkable growth in teachers. I am proud that several members of my leadership team started their careers as NQTs in our school. We are committed to your development and providing you with the opportunities and support to progress in your career.

I wish you luck with the application process and invite you to visit us and see the school for yourself. Indeed, it was the students and the team that inspired me and many others to join Queensmead!

If you have any questions on the recruitment process, please email [recruitment@qmschool.org.uk](mailto:recruitment@qmschool.org.uk) or visit our website:- [www.queensmeadschool.org.uk](http://www.queensmeadschool.org.uk)

Yours sincerely



Rhona Johnston  
**Head Teacher**

# HOW TO APPLY



Applications must be received by **9am on Thursday 5th February 2026**.

**Interviews will be held w/c 9th February 2026**

Please apply using the **MyNewTerm application form**:-

<https://mynewterm.com/jobs/136711/EDV-2026-QS-46411>

If you have any questions, please email [recruitment@qmschool.org.uk](mailto:recruitment@qmschool.org.uk)

# DEPARTMENT OVERVIEW

## Overview

Social Sciences is an established department within the school and has made increasing improvements with regards to examination results over the last few years.

The Department consists of a strong and supportive team who are committed to working together. Staff are passionate about the subjects they teach and are keen to work together to develop and plan resources. The Department is determined to drive innovation and creativity amongst their subjects and as well as expanding the subjects offered.



## Staffing and Resources

The Department currently consists of three members of staff. Each of our teaching rooms contains an interactive Smartboard and visualisers. We use a wide variety of recent textbooks for all our KS4 and A Level examined courses. There are also a wide variety of wider source books available to staff and students for reference in all rooms. There is good access to technology for the Department, with a portable suite of our own Google Chromebooks which we can use in any lesson.



## Teaching Groups and Courses

Social Sciences are some of the most popular choices with our KS5 students with multiple A Level Psychology groups across Year 12 and Year 13 (AQA specification) and A Level Sociology groups in both Year 12 and Year 13 (AQA specifications). We also offer WJEC Level 3 Diploma Criminology with multiple groups across both Year 12 and Year 13. KS5 Health and Social Care has groups in both Year 12 and Year 13 (Cambridge Technicals./AAQ). Health and Social Care is studied by three groups in Year 10 and two Year 11 classes (Cambridge Nationals) at KS4.



# PERSON SPECIFICATION

## Classroom Management

To maintain classroom discipline and help maintain school discipline in accordance with school policy standards and procedures; to arrive promptly at lessons and tutor sessions and dismiss students at the correct times; to keep checks on students' attendance at lessons and follow up absences as appropriate; to liaise with Heads of Department and/or pastoral staff on matters of concern relating to individual students.

## Subject Responsibilities

To follow conscientiously, departmental syllabuses and schemes of work for each teaching group; to prepare properly lesson materials and to mark students' work consistent with departmental and school assessment policy; to set and mark homework in accordance with departmental and school policy; to have the highest reasonable expectation of individual student performance; to play a part in organisation and administration.

## Recording Student Progress

To keep appropriate records of individual students' work and achievements, consistent with departmental and school policy; to make a proper contribution to the writing of school reports; to complete such National Curriculum assessments as are required.

## Pastoral Responsibilities

To teach the pastoral curriculum and to follow conscientiously personal, social and health education syllabuses and schemes of work; to act as counsellor and guide to individual students in the tutor group, both in relation to personal development and specific phases of educational development and transition.

## Administration

To carry out efficiently the various necessary administrative functions of the Form Tutor including school requirements in relation to the proper and accurate keeping of registers.

## Development Aspects

To play a part in the development of departmental, curriculum development group and year team meetings as appropriate; to seek to identify personal staff development and INSET needs and ensure that these are discussed with Head of Department/senior pastoral staff.

## Appraisal/Performance Management

To play a part, as required, in the school's appraisal programme, both as appraisee and, where appropriate, as appraiser of other colleagues.

## Health and Safety

To ensure that practice is, in all respects consistent with the requirements of Queensmead Health and Safety at Work policy as well as with any subject specific health and safety guidelines.



# QUEENSMEAD

excellence through learning



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