

Science Technician

Information Pack
[August 2026]

Dear Applicant

Thank you for showing an interest in a role at Kingsdown School, we have much to offer at this exciting stage in our journey. Every member of our team, from our inspiring teachers and dedicated support staff to our dynamic middle and senior leaders all share an immense sense of accomplishment in what we've built for our community over the past five years. And our students, in turn, are extremely proud to call Kingsdown their school.

By becoming part of our Kingsdown family, you will join a team that doesn't just work together but a team who deeply and genuinely cares. We know that staff and students thrive in a 'healthy work culture' and the wellbeing of staff and student outcomes is inextricably linked. We are committed to providing the best working and learning environment for all. The RLT embodies a staff charter and strong values, we uphold these values and commitments, and further build on these with our Wellbeing Strategy, this is evidenced in our recent staff survey where colleagues' wellbeing support is rated 29% higher than the national average.

Our education support staff are absolutely pivotal in shaping the Kingsdown experience for our students, compassionately unlocking student potential, fostering a sense of belonging and guiding them through their personal growth journey, we are looking for authentic, creative and inspiring colleagues that add value to our school community.

In return, our colleagues benefit from a wide variety of support including encouraged professional development opportunities, exceptional wellbeing support, free access to our gym and an excellent pension scheme. Each journey with us begins with a personalised induction programme that allows for new colleagues to feel supported, connected, welcomed and ready to make an impact from the moment you join.

Please take a moment to look at our website www.kingsdownschool.co.uk to see what we are all about, here you will learn more about our vision - the Wheel of Excellence, understand the values we uphold; Respectful relationships, Everyone Learning and a Commitment to Excellence, and see why our mission is to champion each and every student.

In the meantime, I thank you for taking the time and interest in Kingsdown School and look forward to hearing from you and hopefully meeting you soon.

With best wishes



Emma Leigh-Bennett
Headteacher

Science Technician

Role specific information

Start date:	As soon as possible
Closing date:	Tuesday 1st September, 9.00am
Shortlisting date:	Tuesday 1st September
Interview date:	To be confirmed
Contract:	Permanent
Working hours:	37 hours per week
Working pattern:	Term time, TD days plus 5 days during holidays (40 weeks) Monday to Friday (includes a daily 30-minute unpaid break) 8.00am to 4.00pm Monday - Thursday 8.00am to 3.30pm Friday
Salary Range:	Actual: £22,528-£23,249 (FTE: £25,584-£26,403) pay award pending

We are looking for an organised and methodical individual to join our science faculty as a Science Technician. Working in a calm technical space, your work will directly enable our teaching staff to deliver safe, impactful and engaging practical lessons.

Why This Role Matters

You are the operational backbone of our science curriculum. By ensuring the smooth, safe delivery of chemicals, apparatus, and experiments, you remove the administrative friction for our teachers and ensure students experience science at its best—through hands-on investigation.

What You Will Bring

- **Qualifications:** Educated to GCSE Grade C/4 (or equivalent) in at least three subjects, including Science.
- **Experience:** At least one year of relevant laboratory or technical experience, or two years in a school technician role with evidence of relevant training.
- **Technical Knowledge:** A solid working knowledge of health and safety policies, COSHH regulations, and safe chemical management.
- **Mindset:** Strong organisational skills, an eye for detail, and a calm, methodical approach to managing multiple preparation requests.

The Kingsdown Difference

At Kingsdown School, we recognise that student outcomes and staff wellbeing are directly linked. We uphold a collaborative culture that respects your workload and personal development. By joining our team, you will access professional growth tailored to your career stage—whether you are exploring a future route into teaching or seeking a dedicated career in education support.

Our colleagues benefit from high-quality CPLD, a structured induction programme, an excellent pension scheme, and free access to our on-site gym.

River Learning Trust and Kingsdown School are committed to safeguarding and promoting the welfare of all children and preventing extremism. We are an exempt employer under the Rehabilitation of Offenders Act.

We actively value the "different contributions" you can make. We want you to be at your best during the application process; if you require any reasonable adjustments, please let us know.

Note: We do not accept CVs; please apply via My New Term. We reserve the right to interview and appoint exceptional candidates early.

For more details, please see the Job Description below. If you would like to know more about this opportunity please contact recruitment@kingsdownschool.co.uk

This role includes regulated activity relevant to children.

Kingsdown School and the River Learning Trust

By joining our Kingsdown family you will join a team who genuinely cares and champions each and every student and each and every member of the Kingsdown team.

At Kingsdown, we know that staff and students thrive in a 'healthy work culture' and the wellbeing of staff and student outcomes is inextricably linked. We are committed to providing the best working and learning environment for all. The RLT has a staff charter and strong values, we uphold these values and commitments, and further build on these with our Wellbeing Strategy.

One of the core values of the RLT is that 'everyone is learning' and at Kingsdown we ensure each person has the personalised CPLD that they deserve. We do this through a variety of programmes that allows all staff to take a lead on their own professional development, with the support of colleagues within the school. We are also very excited to be launching our coaching model this year, to allow staff the opportunity to be coached and develop their teaching practice further, whatever stage of their career they are in. High quality CPLD and training are an integral part of our meeting schedule and time is given to curriculum teams to collaborate and learn from each other. Alongside this we have a personalised induction programme that allows for new staff members to join us feeling supported and welcomed from day one.

Education has the power to change lives, communities and society for the better. At RLT we believe that we can achieve more for our pupils, trainees, staff and communities by working together rather than alone. Schools in RLT are united by a common belief in the benefits of working together, and by our commitment to shared principles.

OUR VISION is for our schools and SCITT to improve rapidly, continuously and sustainably: to be better faster together.

OUR 'WHY?' is that children and young people 'only get one go' in school and therefore as part of RLT we aim to ensure the best possible 'go' for our pupils.

OUR 'HOW?' is through the highest support and challenge for our schools and each other, underpinned by our principles.

Our employees benefit from a wide variety of support including extensive continuing professional learning and development opportunities, wellbeing and staff networks and access to Defined Benefit Pension Schemes (TPS and LGPS) for all staff. For more information on what it is like to work for the Trust, and the benefits you could access, please see our "[Working in RLT](#)" guide.



KINGSDOWN SCHOOL JOB DESCRIPTION

Job Title: Science Technician	Grade: G5	Date Prepared: December 2007 Updated: March 2016 Updated: November 2023
Role reports to (Job Title): Senior Science Technician		
Job Purpose: To provide technical and administrative support, practical assistance and advice where required to staff and pupils of the school.		
Key Accountabilities: 1. To prepare classrooms and laboratories for use by staff and pupils ensuring a safe working, tidy and healthy environment is provided at all times. 2. Safe handling and preparation of equipment / chemical reagents in readiness for lessons. 3. To trial, advise and assist in practical activities and support practical experiments by trialing where necessary. 4. To maintain and repair equipment and apparatus or organise maintenance and repair, seeking specialist assistance when necessary, in order to ensure safe and efficient operation. 5. To be responsible, in their work undertaken, for the safe storage of equipment and materials and the disposal of waste and hazardous materials, according to the relevant regulations, guidelines and school procedures and in line with Health and Safety good practice. 6. To participate in maintaining records of stock levels and loans of equipment and materials and undertake annual stocktaking, ordering new stocks, supplies or equipment when authorised by faculty leader, taking receipt of materials and equipment delivered and passing invoices for payment. 7. To have delegated responsibility where required for petty cash and the purchase of relevant items locally when authorised, assessing the availability of suitable alternatives in line with best value principles and maintaining records of transactions and expenditure in accordance with the schools financial guidelines. 8. Undertake risk assessments for practical sessions and routine technical work providing advice to staff and students appropriately. 9. Complete routine administrative and clerical work as required to support the Science Faculty.		
Knowledge & Experience: • Educated to GCSE C (or equivalent) in at least three subjects and in particular subject area if applicable or equivalent, together with one year's relevant working experience • Or two year's experience in a Science Technician's role with evidence of in-service training and literacy and numeracy to GCSE standard and willingness to undertake NVQ. • Working knowledge of Health and Safety policies and procedures.		
Decision Making: • Duties are allocated and carried out under the guidance of teaching/senior staff • Responsible for decisions regarding equipment set up and repair within parameters of lesson plans.		

Contacts and Relationships:

- Advise and assist teaching staff in practical activities.
- Provide guidance and advice to encourage students to engage in practical activities.
- Contact external suppliers to ensure most economical purchase of subject specific resources.

Creativity & Innovation:

- Using specialist equipment design experiments/practicals which meet the required learning outcomes

Emotional Demands

- Works with colleagues and some interaction with groups of students who may make emotional demands.

In accordance with the provisions of the Data Protection Act 1998, jobholders should take reasonable care to ensure that personal data is not disclosed outside the School procedures, or use personal data held on others for their own purposes. In accordance with the provisions of the Freedom of Information Act 2000, ensure requests for non-personal information are dealt with in accordance with the School's written procedures.

The particular duties and responsibilities attached to the post may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and would not of themselves justify the re-evaluation of a post. In cases, however, where a permanent and substantial change in the duties and responsibilities of a post occurs, consistent with a higher level of responsibility, then the post would be eligible for re-evaluation.

This job description is current at the date shown, but, in consultation with the post holder, may be changed to reflect or anticipate changes in the job commensurate with the grade and post title.

Employee Signature:

Print Name:

Date

Line Manager's Signature:

Print Name:

Date: