

Person Specification

Title:	Teaching Assistant	Grade:	ST4
Department:	Teaching and Learning	Reports to:	SLT
Specification	Essential	Desirable	
Education and Experience			
GCSE Maths or equivalent Grade C	*		
GCSE English or equivalent Grade C	*		
Level 2 NCFE Award in Supporting Teaching & Learning in Schools	*		
Level 3 NCFE Certificate in Supporting Teaching & Learning in Schools	*		
Previous experience working in a school		*	
Previous experience in a TA post		*	
Experience of working with Children who have SEN		*	
Knowledge and Understanding			
Knowledge of child development and the way in which children learn	*		
Be able to assist children on an individual basis with guidance	*		
Basic First Aid knowledge	*		
Skills			
Demonstrate good organisational skills	*		
Abilities			
Ability to use basic ICT equipment (PC, Video, Camera, Photocopier)	*		
Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.	*		
Be prepared to get involved in professional Development opportunities related to this role	*		
Personal Qualities, patient, calm attitude, empathy, confidentiality, enthusiasm, initiative, flexible	*		
Safeguarding			
Have knowledge and understanding and commitment to safeguarding and promoting the welfare of pupils	*		
Able to form and maintain appropriate relationships and personal boundaries with pupils	*		