



Job Title: Pre-School Practitioner

Responsible to Pre-School Leader

Job Role:

To work as a Pre-School Practitioner and as part of the Pre-School team under the direction of the Pre-School Leader to provide safe, high quality education and care for young children.

Main Duties:

- To teach children, offering an appropriate level of support and stimulation.
- To help set up the playroom for the daily programme and to help tidy away at the end of the session.
- To act as a key worker to a small group of children, liaising closely with parents/carers and ensuring the child's needs are recognised and met.
- To carry out detailed written observations and complete child's profile and leavers report on your allocated children. To prepare for and attend parent consultation evenings.
- To provide, where required, targeted one to one support for a named child with SEND under guidance of the Preschool SENDCo, Leader and other agencies i.e. the Early Years Support Team.
- To attend staff meetings.
- To attend in-service training courses and meetings as required.
- To strongly support the school's child protection policy and advise the pre-school Leader of any concerns e.g. over children, parents or the safety of equipment.
- To carry out duties with due regard for equal opportunities and cultural diversity.
- To keep confidential any information regarding the children, their families or other staff, which is learned as part of the job.