

# Person Specification

This table lists the essential and desirable requirements needed in order to perform the job effectively.

Candidates will be shortlisted based on the extent to which they meet these requirements.

**Essential:** Requirements without which the job could not be done.

**Desirable:** Requirements that would enable the candidate to perform the job well.

**Evidence:** **A** = Application Form, **I** = Interview, **R** = Reference.

	Essential	Desirable	Evidence
<b>Qualifications and Professional Development</b>			
CACHE Level 3 Diploma in Child Care and Education, BTEC National Diploma in Early Years, NVQ Level 3 in Children's Care, Learning and Development or NNEB certificate	X		A
Early Years Foundation Stage	X		A, R
<b>Experience</b>			
EYFS setting experience		X	A,R,I
Some evidence of working with children with special needs		X	A, R, I
Child Development	X		A,R,I
Learning through play	X		A,R,I
The positive links necessary within school and with all its stakeholders	X		A,R
<b>Professional Knowledge and understanding</b>			
Child Protection guidelines	X		R,I
Early Years Foundation Stage	X		A,R,I
The statutory requirements of legislation concerning Equal Opportunities, Health and Safety, SEN and Child Protection	X		A,R,I
<b>Personal Skills and Attributes</b>			
Good standard of written work	X		A, R
Good interpersonal and communication skills	X		R
Ability to use computers	X		A,R

Ability to work part of a team	X		R
Flexibility and enthusiasm for the job	X		R
Develop good personal relationships within a team	X		R
Establish and develop close relationships with parents, governors and the community	X		R
Create a happy, challenging and effective learning environment	X		R
Develop strategies for community links		X	A,R
Contribute to specific curriculum area or areas		X	R, I
To be committed to raising levels of achievement of children of all abilities	X		A,R,I
<b>Other</b>			
Displays warmth, care and sensitivity in dealing with children		X	A
Passionate about Teaching and Learning	X		A
Willingness to be involved in the wider life of the school		X	R,I
Willingness to undertake in service training	X		R,I
Good interpersonal/communication skills	X		R,I