



Apprentice Early Years TA

Job Title:	Apprentice TA
Contract Type:	Apprenticeship
Salary:	S05 - £21,178
School:	Haberdashers' Knights Primary
Location:	Ballamore Road, Bromley, London, BR1 5LW
Hours Per Week:	35
Accountable To:	EY Lead

Job Purpose

We are seeking to appoint a confident and capable Apprentice Early Years TA who shares our vision of providing creative and stimulating learning opportunities that support the development of the whole child. The apprentice will help to create a safe and happy learning environment in which every child is supported to flourish.

Key Responsibilities of Role

- Support to implement learning activities working with individual or small groups of pupils
- Support to assist the development of varying skills that develop pupils' learning
- Support in producing learning resources
- Support to assist in pupil supervision
- Support in monitoring and recording of pupil progress and developmental needs
- Reporting pupil progress to line managers
- Work within the school's policy and procedures
- Working to the relevant apprenticeship framework and completing work in a timely manner
- To support children at lunchtimes ensuring behaviour is consistent with school's expectations and provide activities where necessary
- To support children with their physical needs
- In addition to the responsibilities above, the apprentice may be required to undertake any of the duties normally associated with a Teaching Assistant to support their development.

General

- To work within the Academy framework with regard to Health and Safety
- To promote equal opportunities in the Academy
- To promote the ethos of the Trust / Academy
- To promote the school's commitment to the continued professional development of all staff.
- To work within the school's framework with regards to Health and Safety.
- To be aware of and assume the appropriate level of responsibility for safeguarding and promoting the welfare of children.
- To report any Safeguarding concerns in accordance with Trust's Safeguarding Policy
- To undertake any duties as may reasonably be required by the Executive Principal or Leadership Team



Person Specification

	Essential	Desirable	Method of Assessment AP - Application AS - Assessment I - Interview P - Presentation R - References
Education			
	Recognised competence in literacy and or numeracy		AP, AS, I, R
Knowledge, Skills & Experience			
	Ability to think on your feet, react quickly and effectively to potential situations and use initiative on a continuous basis to communicate	Willing to gain knowledge of the National Curriculum at all Key Stages	AP, AS, I, R
	Demonstrate high levels of communication		AP, AS, I, R
	Commitment to safeguarding and promoting the welfare of children and young people		AP, AS, I, R
Personal Qualities			
	Resilient, energetic and enthusiastic		AP, AS, I, R
	Versatile and creative about their subject and teaching in general		AP, AS, I, R
	Is a can do person who works positively and collaboratively		AP, AS, I, R
	Demonstrate a passion for teaching and learning		AP, AS, I, R

Staff Development

We value our people. Professional learning is central to our success, and as a new employee, you will receive support from the Senior Directors of People and Professional Learning, alongside your line manager, to help you reach your full potential.