



**TAPESTRY  
LEARNING  
PARTNERSHIP**

JOB OPPORTUNITY

## Teaching Assistant – Level 3

**Djanogly Strelley Academy, Nottinghamshire**

Permanent

37 hours per week, 39 weeks per year

TA Level 3 Payscale: £23,094 - £24,596 pro rata (£26,736 - £28,475 FTE)

### Join us on an exciting journey of transformation and excellence.

At Tapestry Learning Partnership, we believe in the power of education to change lives. Formed in January 2026 through the merger of two strong trusts, QEGSMAT and Djanogly Learning Trust, we are building a future where every child succeeds and flourishes. Now, we are looking for a passionate and committed Teaching Assistant Level 3 to play a vital role in supporting this vision at Djanogly Strelley Academy.

### About the Role

A Teaching Assistant Level 3 supports pupils' learning while also helping to look after their wellbeing throughout the school day. They work with individuals or small groups to reinforce lesson content, encourage positive behaviour, and keep children engaged, while also helping them feel safe, settled, and cared for. They assist with classroom routines, prepare resources, and notice how pupils are coping both academically and emotionally so the teacher can plan next steps.

### Who We're Looking For

Djanogly Strelley Academy is seeking a caring and committed Level 3 Teaching Assistant to support pupils with additional needs. The role includes providing personal care, supporting physical and emotional wellbeing, and helping pupils access learning safely and with dignity. Working closely with teaching and SEN staff, the Level 3 Teaching Assistant will play a key role in promoting independence, inclusion and safeguarding within a supportive school environment.

### About Djanogly Strelley Academy

Djanogly Strelley Academy is a warm, community-focused primary school committed to providing an inclusive, nurturing environment where every child is encouraged to thrive. With a strong emphasis on high-quality teaching, positive relationships, and enriching learning experiences, the academy works closely with families to support pupils' academic, social, and emotional development.

## Why Join Tapestry?

As part of our Trust, you'll benefit from:

- A supportive network of professionals who share your commitment to excellence
- High-quality professional development and career progression opportunities
- A caring, inclusive organisation that values staff wellbeing and work-life balance
- Access to a range of employee benefits designed to promote health and wellbeing

This is your chance to be part of something special. Help us shape the future and make a lasting impact.

Tapestry Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. It is a criminal offence to engage or seek to engage in regulated activity or regulated work with children, if you appear on the DBS barred list. All appointments are subject to an Enhanced DBS check and be eligible to work in the UK.

Further information about our commitment to Safeguarding can be found at: [Tapestry Learning Partnership](#)

Please be aware, the Trust may also consider performing an online presence check as part of their pre-employment checks.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare any cautions, convictions, reprimands and final warnings that are not protected (i.e. that are not filtered out) as defined by the rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020).

If you are interested and wish to have an informal conversation to discuss the role or would like to visit the school, we would be happy to arrange this, please call 0115 9322920.

Further details about our school can be found on our website: [Home - Djanogly Strelley Academy](#)

To apply for this position, please visit our careers page via our website: [Tapestry Learning Partnership](#)

## JOB DESCRIPTION

**Post Title:** Teaching Assistant Level 3



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<b>Reporting to:</b>	Senior Teacher
<b>Grade:</b>	TA Level 3 Payscale
<b>Disclosure Level:</b>	Child Workforce - Enhanced, Children's Barred List

## Purpose of the Post

To provide and maintain a high-quality education and to work under the direct instruction of teaching staff, usually in the classroom with the teacher. Provide specific support to the teacher in the care of pupils and management of the classroom. Work may be carried out in the classroom or outside the main teaching area.

## Key Duties and Responsibilities

### Support to Pupils

- Provide pastoral support to pupils within the school environment.
- Assist children in matters of personal needs and their general health including first aid and welfare matters.
- Provide structured support in accordance with specific work programmes designed and supervised by individual teachers
- Contribute to raising standards by ensuring high expectations are promoted for pupils.
- Involvement in the implementation of Individual Education/Behaviour/Support/Mentoring plans.
- Provide general support to pupils, ensuring their safety, by complying with good H&S practice.
- Accompany teaching staff and pupils on visits, trips and out of school activities as required.
- Encourage pupils to interact with others and engage in activities led by the teacher.

### Support to Teacher

- Provide structured support in accordance with specific work programmes designed and supervised by individual teachers.
- Support the teacher in the development and implementation of Individual Education/Behaviour Plans.
- Assist in maintaining classroom discipline through the implementation of the schools behaviour management strategies.
- Provide support to pupils to achieve learning goals, e.g. guided reading.
- Supervise pupils for a particular curriculum activity under the supervision and guidance of a qualified teacher.
- Assist the teacher with the planning of learning activities.
- Assist the teacher in monitoring pupils' responses to learning activities and accurately record achievement/progress as directed.
- Co-ordinate and organise pupils attending extra-curricular activities/work experience or other out of school activities under guidance of teacher.
- Provide detailed and regular feedback to teachers on pupils' achievement, progress, problems etc.
- Provide general admin support, for classroom activities e.g. produce worksheets for agreed activities etc.

### Support to Curriculum

- Provide support in literacy/numeracy/SEN strategies.
- Support the use of ICT in learning activities and develop pupils' competence and independence in its use.
- Contribute to curriculum planning, evaluation and implementation.
- Contribute to the development, preparation and dissemination of appropriate materials.

- Monitor and maintain records, carry out observations on children's development, liaising with parents, staff, and other professionals, as appropriate.
- Provide sessions which have a clear structure and meets all areas of the curriculum and coincides with children's interests including maintaining and further developing resources.

#### Support to School (this list is not exhaustive and should reflect the ethos of the school)

- Promote and safeguard the welfare of children and young persons you are responsible for or come into contact with.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Ensure all pupils have equal access to opportunities to learn and develop.
- Liaise effectively with teachers/parents/guardians, welfare officers, health visitors and other professional staff as part of the routine consultative process.
- Contribute to the overall ethos/work/aims of the school.
- Attend relevant meetings as required.
- Participate in training and other learning activities and performance development as required
- Assist with the supervision of pupils out of lesson times, including before and after school and at lunchtimes.

#### The post holder is expected to:

- Maintain strict confidentiality and adhere to data protection legislation and associated Trust policies at all times.
- Demonstrate a clear understanding of, and commitment to, safeguarding and child protection, maintaining an awareness of relevant procedures and responsibilities.
- Comply with the Trust's Health and Safety Policy and ensure safe working practices in the performance of all duties.
- Uphold and promote the principles of the Trust's Equal Opportunities Policy in all aspects of the role.
- Adhere to all other relevant Trust and school policies and procedures.
- Undertake any training and professional development necessary to effectively carry out the duties of the post.
- Perform any other reasonable duties commensurate with the level and responsibilities of the role, as required by the Trust.

# Person Specification



Post requirements	Essential	Desirable	Evidence and Assessment
<b>Qualifications</b>			
NVQ 3 for Teaching Assistants (or demonstrate equivalent knowledge skills and experience).	✓		Application form, certificates
Good basic education to GCSE level in literacy and numeracy, or equivalent	✓		Application form, certificates
Completion of DfES Teacher Assistant Induction Programme.	✓		Application form, certificates
First aid training as appropriate (e.g. emergency first aid course).		✓	Application form, certificates
<b>Experience</b>			
Supporting children's learning in a school.	✓		Application form, references
<b>Knowledge and understanding</b>			
Understanding of relevant policies/codes of practice.	✓		Application form, references
Good understanding of areas of learning, e.g. literacy, numeracy, science, SEND	✓		Application form, references
Use of other equipment technology – video, photocopier.	✓		Application form, references
Well-developed interpersonal skills to be able to relate well to a wide range of people.	✓		Application form, references
Work constructively as part of a team whilst being able to demonstrate initiative.	✓		Application form, references
Effective use of ICT to support learning.	✓		Application form, references
Good communication skills.	✓		Application form, references
<b>Skills and abilities</b>			

Friendly yet professional and respectful approach which demonstrates support and shows mutual respect Open, honest and an active listener.	✓ ✓		Interview, references  Interview, references
Takes responsibility and accountability.	✓		Interview, references
Committed to the needs of the pupils, parents and other stakeholders and challenge barriers and blocks to providing an effective service.	✓		Interview, references
Demonstrates a “can do” attitude including suggesting solutions, participating, trusting and encouraging others and achieving expectations.	✓		Interview, references
Is committed to the provision and improvement of quality service provision.	✓		Interview, references
Is adaptable to change/embraces and welcomes change.	✓		Interview, references
Acts with pace and urgency being energetic, enthusiastic and decisive.	✓		Interview, references
Communicates effectively.	✓		Interview, references
Has the ability to learn from experiences and challenges.	✓		Interview, references
Is committed to the continuous development of self and others by keeping up to date and sharing knowledge, encouraging new ideas, seeking new opportunities and challenges, open to ideas and developing new skills	✓		Application, interview, references