

Person Specification

Teaching Assistant (Level 2) Grade 5 SCP 6-7

Attributes	Essential (✓)	Desirable (✓)	Method used to gather information (<i>A – Application form</i> <i>I – Interview</i> <i>T – Test</i> <i>P – Presentation</i>)
<p>Qualifications</p> <p>5 GCSE. or equivalent, including Maths and English</p> <p>Teaching Assistant NVQ Level 2 or have completed training of a similar standard</p> <p>First Aid qualification</p>		<p>✓</p> <p>✓</p> <p>✓</p>	<p>A</p>
<p>Work or relevant experience</p> <p>At least 2 years relevant experience working in an educational setting</p> <p>Some experience of classroom administration support</p> <p>Ability to plan and organise effectively</p>	<p>✓</p>	<p>✓</p> <p>✓</p>	<p>A/I</p>

<p>Knowledge and understanding</p> <p>A good knowledge of school based education including child development</p> <p>National learning strategies including Literacy and Numeracy</p>	<p>✓</p>	<p>✓</p>	<p>I</p>
<p>Skills and Abilities (relevant to post)</p> <p>Good communication skills and ability to relate well to children, staff and parents</p> <p>Evidence of working well as part of a team</p> <p>ICT and the willingness to update skills and undertake further training</p> <p>Specialist skills, training or experience e.g. Art, Music, ICT, display etc.</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>	<p>A/I</p>
<p>Personal Qualities</p> <p>Ability to bring to the role, initiative, enthusiasm and commitment</p> <p>Flexibility and reliability</p> <p>Willingness to develop skills with further training</p>	<p>✓</p> <p>✓</p> <p>✓</p>		<p>I</p>