



Bedford Girls' School

Job Description

Rowing Coach

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.	
Job Purpose:	<p>To coach Rowing with vision and energy promoting and developing its reputation that not only provides sporting excellence for women but equips all girls with life fitness skills</p> <p>To ensure high standards of training and learning are delivered in Rowing, resources are used efficiently and effectively and assisting the Director of Rowing to ensure that Rowing is managed and developed in accordance with Bedford Girls' School.</p>
Job Title:	Rowing Coach
Reporting Line:	Director of Rowing
Working Hours:	Part Time 17.5 hours per week (Flexibility is required in order to fulfil the full requirements of the post and to deliver a full and successful rowing programme)
Salary:	£15,353.47 per annum.
Principal Accountabilities/ Responsibilities	<p>Coaching and Learning</p> <ul style="list-style-type: none"> Assist the Director of Rowing in the the provision of rowing at BGS with a vision that resonates with the school's strategic plan. Promote excellence in coaching and learning to ensure pupils develop their potential in Rowing and are fit and equipped for life beyond school Exemplify the skills of coaching and learning typified by lead professionals and ensure that good practice is shared throughout the Rowing department. Ensure that within Rowing, individual progress is regularly assessed, recorded and reported to the Director of Rowing and used to inform future coaching. Keep up to date with developments in Rowing and to ensure that best practice is adopted. Ensure, with coaches and staff that the values of fair play, teamwork, healthy competition and respect for rules are upheld and promoted and rowing kit is worn correctly. <p>To support the Director of Sport to deliver the elective rowing within the PE curriculum and Extra Curriculum</p> <p>Under the supervision and direction of the Director of Rowing:</p> <ul style="list-style-type: none"> Deliver lessons and courses according to schemes of work, and keep records of work covered. Ensure that within rowing, individual pupil progress is regularly assessed, recorded, reported back to the Director of Rowing and used to inform future coaching in accordance with departmental guidelines.



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- Maintain high expectations at all times for all pupils.
- Follow all required administrative procedures in accordance with school policies.
- Attend PE & Rowing Department meetings as requested.
- Ensure that the values of fair play, teamwork, healthy competition and respect for rules are upheld and promoted and the PE kit is worn correctly.

Co-Curricular Activities

- Support and attend rowing fixtures and weekend sessions in consultation with the Director of Rowing.
- Attend relevant meetings to discuss the promotion and co-ordination of Bedford Girls' School in the local and wider community.

Marketing and external links, including public occasions

- Actively promote rowing within the community to encourage pupils' interest in this area in consultation with the Director of Rowing.
- Contribute to the positive promotion and reputation of Rowing at Bedford Girls' School in the local and wider community.
- Help out at sporting events for the Bedford Girls' School e.g. Open Mornings as directed by Director of Rowing.

Management of Resources & Health & Safety

- Ensure that all coaching equipment is maintained and available for use prior to each session.
- Liaise with Harpur trust staff to ensure rowing equipment is well cared for and meets Health & Safety requirements with the Director of Rowing.
- Ensure that Bedford Girls' School Health & Safety policy is implemented in Rowing in consultation with the Director of Rowing.
- Support and contribute to the school's responsibility for safeguarding students. Lead and conduct oneself in an exemplary manner from a child protection point of view.
- Ensure that risk assessments are carried out and regularly monitored in consultation with the Director of Rowing.



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General requirements: All school staff are expected to:

Work towards and support the school vision and the current school objectives outlined in the School Development Plan.

- Support and contribute to the school's responsibility for safeguarding students.
- Work within the school's Health and Safety policy to ensure a safe working environment for staff, students and visitors.
- Promote equality of opportunity for all students and staff, both current and prospective.
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with students, parents and colleagues.
- Engage actively in the appraisal (performance management) review process.
- Adhere to school policies.
- Undertake other reasonable duties related to the job purpose required from time to time.

You may also be required to undertake such other comparable duties as the Trust/School requires from time to time.



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Person Specification		
	Essential Criteria These are qualities without which the Applicant could not be appointed	Desirable Criteria
Qualifications	A British Rowing L2 Coaching award or willingness to undertake an award.	
Experience	A proven record of success as a rower or Rowing Coach.	Experience of working in an educational environment. Experience of supervising groups of children or young people. Understanding and experience of working in an inclusive setting.
Knowledge & Skills	Excellent oral communication skills, especially in relation to children and young people. Ability to supervise and manage groups of children and young people with confidence. A positive attitude towards children and young people including the ability to demonstrate and promote positive values, attitudes and behaviour. Ability to work collaboratively with colleagues across the School. Administrative, organisational and ICT skills appropriate to the role. The ability to work under pressure and prioritise work in a busy school environment. The post-holder will be expected to undertake development and training appropriate to the post.	The desire to develop new skills through in-service training.



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Personal competencies and qualities	<p>High degree of professionalism.</p> <p>Personal integrity, diplomacy, honesty.</p> <p>Commitment to personal development and lifelong learning.</p> <p>Highly flexible and co-operative approach to the school's changing needs.</p>	
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