



KING'S LEADERSHIP  
ACADEMY WARRINGTON

CLEANER

# RECRUITMENT PACK

PART OF



GREAT SCHOOLS  
TRUST



# MESSAGE FROM THE CHIEF EXECUTIVE OFFICER



Thank you for your interest in a position within the Great Schools Trust family of schools. The Great Schools Trust is an education charity with a proven track record of successful school start-up and improvement. The Trust is a highly innovative, inspirational and ambitious organisation, transforming the lives of children and young people through its unique, values-driven approach to education.

We are seeking an outstanding candidate who can realise the highest quality of services to support our educational vision, strong leadership and effective support to colleagues, enabling the Trust to achieve the best possible outcomes for students. This is an exciting and very rewarding role and we look forward to receiving your application.

**Yours faithfully**

**Shane Ierston**

**CEO**

## OUR VISION

To develop a family of Great Schools that allow all students, irrespective of starting point or background, to access university or a career of their choice and succeed in life.





# PRINCIPAL'S WELCOME

Welcome to King's Leadership Academy Warrington, a non-selective free independent school in the state sector that provides a world class education for the young people of Woolston and Padgate. King's Warrington is founded on international research and traditional values, with a huge focus on leadership and academic development.



Our vision is **"To develop in each of our students the academic skills, intellectual habits, qualities of character and leadership traits necessary to succeed at all levels and become successful citizens in tomorrow's world."**

At King's Warrington, we believe every child can succeed and that great teaching is the key to that success. This sentiment is reflected in our motto, 'Credimus', which translated from Latin literally means 'we believe.'

We believe in appointing only the very best teachers and staff who are committed to serving the students and parents of this community. We believe in having the highest expectations of ourselves and our students as well as accepting no excuses for under performance. We believe that our school exists to shape the life chances of all our students in order that they can attend the best universities or places of employment in the years to come. We believe in fully supporting our students throughout their education.

King's Warrington is unique in that we have developed a highly personalised approach to our provision and teaching. Our smaller class sizes and year groups afford us tremendous opportunities to truly nurture and develop the academic and creative talents in all our students.

As Principal, I am privileged to be part of such a fabulous team of staff who are 'mission driven' in their goal to ensure that the education provided here is second to none. I welcome you to the Academy and hope that you find the information in this pack informative.

**Mr Umar Hussain**

**Principal**



## Cleaner

**Salary:** Scale 2 pt 3-4, £24,796 - £25,185 (FTE), £12,081.48 - £12,568.71 (Pro-rata)

**Contract:** Term Time Only + 15 Days

**Hours:** 20 hours per week

**Location:** King's Leadership Academy Warrington

**Reporting to:** Site Manager

**Start date:** ASAP

### Working at King's Warrington

King's Leadership Academy Warrington is seeking to appoint a hardworking and meticulous cleaner to join our team. We are seeking someone who is a team player and takes pride in their work.

King's Leadership Academy is located in Warrington with good access to both the M6 and M62. The school is situated on a 30 acre green field campus. Class sizes at the school are below average and every student has access to a personal computer tablet. Innovation is one of our strengths, which supports our modern approach to education alongside our commitment to the highest expectations.

King's is a vibrant school which enjoys a strong sense of community amongst both staff and students. We are looking to appoint an ambitious, highly motivated individual who loves their subject and shares our vision for making all students successful citizens in tomorrow's world.

### Key Benefits

- A trust which prioritises the well-being of its staff
- Flexible Working opportunities
- Highly competitive salaries
- Access to the Teacher Pension Scheme and Local Government schemes
- Generous holiday entitlement of 30 days for support staff
- BUPA Employee Assistance Programme which provides access to tools to help manage well-being along with services such as counselling and access to a child and dependant care helpline
- Good occupational sickness and maternity/paternity schemes
- A unique approach to Performance Leadership
- A commitment to personal and professional development with training and support for each staff member
- The opportunity to develop your career within and across the Trust academies
- Salary sacrifice scheme - Cycle to Work





## Job Purpose

To maintain a clean, safe, and hygienic environment for all students, staff, and visitors, ensuring that the academy premises meet high standards of cleanliness and contribute to a positive learning environment.

## Key Responsibilities

### Cleaning Duties

- Clean classrooms, offices, corridors, toilets, and communal areas, including sweeping, mopping, vacuuming, dusting, and sanitizing surfaces.
- Empty bins and dispose of waste in line with academy procedures.
- Replenish consumable items such as soap, hand towels, and toilet rolls.
- Perform deep cleaning during holiday periods as scheduled by the Site Manager.

### Health and Safety

- Follow all health and safety guidelines, including the proper use of cleaning chemicals and equipment.
- Report any hazards, maintenance issues, or required repairs to the Site Manager.
- Ensure all equipment is safely stored and used in compliance with academy policies.

### Teamwork and Communication

- Work effectively as part of the cleaning team and communicate with colleagues and supervisors as required.
- Be flexible to assist with ad hoc cleaning tasks or special events when needed.

### Other Duties

- Maintain confidentiality and professionalism at all times.
- Undertake training and development as required.
- Perform any other cleaning-related tasks as directed by the Site Manager or senior staff.





## Person Specification

### Experience

- Previous cleaning experience in a similar setting (e.g., school, office, healthcare, or commercial environment). (E)
- Basic cleaning or health and safety training (e.g., NVQ Level 2 in Cleaning). (D)
- Experience working within a school or educational environment. (D)

### Skills and Abilities

- Ability to use cleaning equipment and materials safely and effectively. (E)
- Good organisational skills and attention to detail. (E)
- Ability to work independently and manage time effectively. (E)

### Knowledge

- Understanding of health and safety regulations, including COSHH (Control of Substances Hazardous to Health). (E)
- Awareness of safeguarding and the importance of maintaining a safe environment for children. (E)

### Personal Attributes

- Reliable, punctual, and trustworthy.
- Positive attitude and willingness to take initiative.
- Flexible approach to work and willingness to adapt to changing needs.

### Other Requirements

- Commitment to upholding the values and ethos of the academy.

(E) - Essential, (D) - Desirable





## Terms

*The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment. The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed. This job description is current but may be reviewed at any time and following consultation with you may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and scale.*

*This appointment is with the Local Academy Council of the School, with the Trust as employers. The job description forms part of the contract of employment of the person appointed to this post. It reflects the position at the present time only and may be reviewed in negotiation with the employee in the future. The appointment is subject to the terms and conditions outlined in the 'Contract'. This Job Description is not intended to be either prescriptive or exhaustive: it is issued as a framework to outline the main areas of responsibility. The trust will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for applicants who may have a disability or continued employment for any employee who develops a disabling condition.*

## References & Pre-Employment Checks

We will seek references for candidates once the position has been offered and we may approach previous employers for information to verify particular experience or qualifications before interview.

In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- Motivation to work with children and young people
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people
- Emotional resilience in working with challenging behaviours
- Attitudes to use of authority and maintaining discipline.

## Our Commitment to Safeguarding

Great Schools Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Any offer made to a successful candidate will be conditional upon relevant pre-employment checks, including:

- Two **satisfactory references**, one of which must be from your most **recent employer**
- Proof of **identity, address and right to work** in the UK
- Verification of relevant **qualifications**
- Candidates who have worked or been resident **overseas** for three months or more within the last five years will be subject to **criminal record checks** from the relevant **jurisdiction(s)**
- Verification of **medical fitness** for the role



- Confirmation that the applicant is not named on the **Children's Barred List**, administered by the DBS
- A satisfactory **enhanced disclosure** from the DBS
- Satisfactory completion of the **probationary period**
- Candidates in **managerial roles** will be subject to a **Prohibition from Management check** (Section 128 check)
- **Prohibition** check (where applicable).

