



NOTRE DAME HIGH SCHOOL
11-18 Mixed Catholic Comprehensive School
FULWOOD ROAD, SHEFFIELD, S10 3BT
Tel: 0114 2302536

Leader of Key Stage 3 English. TLR 2A
1.0 FTE/Permanent
To start 1st September 2026

About the English Department

The English department is a well-established and thriving department of 14 teachers, led by a Head of Department who is responsible for performance and standards, as well as leading on teaching and learning across all key stages. The Whole School Literacy Lead is also an English teacher who provides focused interventions and targeted support for struggling readers in KS3.

English is predominantly taught in specialist rooms in the main school building for Years 7-13. The department is equipped with a wide range of texts. All schemes of work/ lesson resources are collaboratively developed and stored in a central area. There are visualisers in all classrooms and some of our rooms also have Inter-active White Boards. The department makes use of the Open Learning Centre (OLC), an open access multi-media resource centre, and we also benefit from a teaching room with 20 dedicated computers as well as a laptop trolley of 30 laptops which allows for more flexible use of technology within a range of lessons. The OLC library is well resourced and well used, providing a focal point for research and private reading during lessons and at social times.

Literacy has a high profile within the school. The English department uses the Accelerated Reader scheme in Years 7 – 8, along with other interventions such as the Fresh Start programme to support our students with literacy throughout KS3 and Paired Reading with sixth form volunteers.

Students are currently taught mixed ability in Y7 (with the exception of our nurture groups) and then grouped according to ability throughout Years 8-11. Provision is made in each year group for all students to make excellent progress and to achieve their targets in English through our exciting, diverse and challenging curriculum. We are focusing on the development of Spoken Language skills in all year groups as well as ensuring students are introduced to a wide range of reading and writing activities to stimulate and challenge. We review our long-term planning at KS3 regularly to ensure that students are being equipped with the skills which are needed at KS4.

Our exam board is AQA. We enter students for GCSE English Language and English Literature, as well as A Levels in English Language and English Literature (Spec B - Tragedy and Crime).

About the role:

The Key Stage 3 Leader for English offers an exciting opportunity to play a pivotal role in shaping the educational journey of students within a highly successful and ambitious school. The postholder will provide strategic leadership for the development and implementation of an engaging Key Stage 3 English curriculum. Working closely with the Head of English, they will ensure that the curriculum is coherent, ambitious and responsive to the needs of all learners.

The candidate should be a well-qualified and innovative teacher of English, and well-motivated and energetic with a willingness to contribute to the development of the subject, the quality of teaching and the pastoral life within Notre High Dame School.

Appointment to this post would lead to the opportunity of working in an extremely successful, core department within a popular school.

The appointed member of staff would potentially teach across Key Stages 3 to 5, depending on timetabling.

Professional Development

At Notre Dame the ongoing professional development of all staff is a key priority. Our view is that we can always improve, not because we are not good enough but because we can be even better at what we do and that this in turn will ensure the very best outcomes for our students. We also aim to help staff to be ready for their 'next step' in their careers whatever that might be.

In order to achieve these aims we:

- have an ethos of 'learning together' through joint practice development which is conducted in a supportive and developmental way. Staff are encouraged to take risks and use research and evidence-based approaches to improve their classroom practice.
- encourage staff to be reflective and take the lead in their own professional development so that their individual needs are met
- assign Teacher Developers to all departments to provide bespoke training and development
- have a two-year ECT programme to fully support those new to the profession. This involves meeting together in groups to share and develop best practice and working with a coach on an individual basis
- provide trainee mentoring programmes for those moving in to new positions for example middle and senior leadership

The ability and enthusiasm to contribute to extra-curricular activities in school would be an advantage.

Please state clearly any other subjects offered.

About the school

Notre Dame is a Catholic school with a strong ethos at its heart. All staff are expected to uphold and contribute to the ethos of the school, which is what makes it a special place to work.

The ability and enthusiasm to contribute to the wider life of the school, for example through extra-curricular activities, will be an advantage.

Notre Dame is part of St Clare Catholic Multi-Academy Trust. Although the Trust is relatively new, we are already benefitting from the opportunities this brings for collaboration with colleagues from other schools within the Trust.

Notre Dame is the Lead School for the South Yorkshire Maths Hub, and also owns and runs the Sheffield SCITT. Additionally, the school is a delivery Hub for the Ambition Institute Early Career Framework. This outward facing work provides additional opportunities for members of staff. A number of colleagues from within the Science dept are actively involved in supporting trainees on the SCITT.

Notre Dame High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This post has a high level of responsibility for safeguarding and promoting the welfare of children and young people.

For further details please visit www.notredame-high.co.uk/uncategorized/current-vacancies or e-mail recruitment@notredame-high.co.uk

Closing date for receipt of completed applications: 9am on Wednesday 22nd April 2026
Interview date to be confirmed.

Notre Dame High School expects all candidates to familiarise themselves with our Safeguarding Policy which can be found on the school website www.notredame-high.co.uk/about-the-school/school-policies

Notre Dame High School is committed to safeguarding and promoting the welfare of children & young people and expects all staff to share this commitment. The successful applicant will be required to complete an Enhanced DBS Disclosure. In addition, this post is exempt from the Rehabilitation of Offenders Act and a self-disclosure is required for applicants shortlisted for interview.