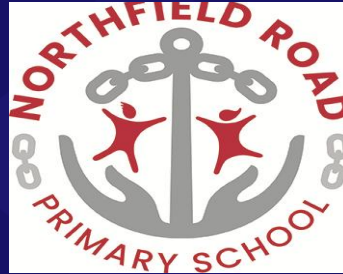




**STOUR VALE
ACADEMY
TRUST**



CLEANER

**NORTHFIELD ROAD
PRIMARY SCHOOL**

RECRUITMENT PACK

Cleaner Recruitment Pack

Part Time Permanent

Grade 1 SCP 3

12.50 hours per week – All Year Round

Salary - £8,377 per annum (pay award pending)

Northfield Road Primary School, a member of Stour Vale Academy Trust, is seeking to appoint a reliable, hardworking and punctual cleaner. Who are to work within a successful Academy Trust, dedicated to improving the quality of education for pupils in the Black Country. Successful candidates will be appointed as an employee to the individual school and not be expected to work across the Trust.

The post is for 12.5 hours per week, Monday to Friday, between 3.15pm and 5.45pm. This position is an all-year-round post.

You will be working within a team of four and supervised by the Site Manager, the successful candidate will be as stated reliable, and working and punctual, as these assets will assist in keeping the school clean and tidy ready for the next day opening.

Closing Date: Wednesday 6th May 2026 at 12 noon

Interview Date: Monday 11th May 2026

Northfield Road Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share to share this commitment. We will carry out pre-appointment checks including DBS and will disqualify any applicant where we consider the outcomes to be unsatisfactory. This post is exempt from the Rehabilitation of Offenders Act (ROA) 1974.

We are equally committed to ensuring that no applicant will be disadvantaged or discriminated against because of their protected characteristics under the Equality Act 2010.

This role has been assessed as working in regulated activity and is subject to an Enhanced DBS plus Children's Barred List Check.

It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.

As a Trust we are committed to ensuring that throughout our recruitment process, no applicant will be disadvantaged or discriminated against because of the protected characteristics under the Equality Act 2010.

For an informal conversation to discuss the role, please contact:

Mrs Bev Gregory
School Business Manager
Northfield Road Primary School
01384 989027

Closing date: Wednesday 6th May 2026 at noon

Interviews: Monday 11th May 2026

Please Complete Your Application Form Via My New Term – CV's Will Not Be Accepted

ABOUT NORTHFIELD ROAD PRIMARY

At Northfield Road Primary School, we are committed to fostering a nurturing and inclusive environment where every child is encouraged to reach their full potential. Our vibrant two-form entry school is located in the heart of Netherton, proudly anchored in the area's rich industrial and cultural heritage. As a key part of this close-knit community, we are passionate about offering an education that celebrates our past while preparing our pupils for a successful and fulfilling future.

Our school motto, **'Anchoring our future'**, is both a nod to where we come from and a promise to equip every child with the skills, knowledge and values they need for the wider world. We believe that every child is capable of success and happiness, and our dedicated staff go above and beyond—every single day—to ensure each child feels supported, inspired, and empowered to thrive. Through a broad and engaging curriculum, a rich variety of extracurricular activities, and strong pastoral care, we strive to create the conditions for our pupils to become confident, compassionate, and resilient individuals by teaching them that we are, **'caring together, linked together, stronger together'**.

Our staff are the heart of our success—a committed, enthusiastic, and supportive team who work collaboratively to provide the highest quality education. We are deeply invested in staff development, offering meaningful professional growth opportunities while also prioritising wellbeing and reflective practice.



ABOUT STOUR VALE ACADEMY TRUST

Our multi-academy trust was founded in 2017 and developed from collaboration between schools, the significant positive impact of which convinced three schools, two secondary and one primary, that together we would have much greater capacity to continuously improve. Over time, Stour Vale has steadily grown. We began as a cross-phase multi-academy trust and as we have grown, both secondary and primary schools have joined us. There are currently thirteen member schools, six primary, one junior, one infant with day nursery and five secondary.

As a successful family of schools, delivering high-quality education for the communities we serve, Stour Vale values its diversity. Each school brings their own distinct character, community, history and identity. We celebrate the uniqueness of member schools, recognising that there is a great deal to learn from education in different contexts. This is also the reason why we remain outward-looking, committed to learning from research and excellent practice across the education system.

OUR VISION AND VALUES

Stour Vale Academy Trust holds children and young people at the heart of all that we do. We recognise that as a multi-academy trust we exist in order to advance education for the public good. Our mission, therefore, is to improve life opportunities for children and young people by both providing the best possible education and care to pupils in Stour Vale member schools and by having a positive impact across the wider education system. Our values are encapsulated in four words:

We describe our shared approach to school improvement as 'secure autonomy'. Headteachers, with school leadership teams and staff, have autonomy to lead school improvement in their own schools, responsively and in collaboration with others within and beyond our trust. We believe that this approach enables us to grow, attract and retain excellent school leaders and to develop the most innovative and impactful school improvement strategies. We recognise that this autonomy must be secured within the structure of the multi-academy trust, and our model of challenge and support for impact, underpinned by our shared values, ensures sustained school improvement and a sharp focus on outcomes for pupils. This in turn realises our ambition that **Stour Vale** member schools will **create the difference together**.



Job description

Cleaner – Main Activities	
1.	Thoroughly cleaning areas to the required specification, as directed, using correct techniques and cleaning equipment.
2.	Safe removal of litter and waste to allocated disposal points, taking care with liquids, broken glass or other substances, which may be unsafe to other staff or pupils.
3.	Locking and unlocking windows and doors as directed.
4.	Undertaking training in use of methods, materials and equipment, as instigated by the Site Manager
5.	Working safely using correct warning signs, protective clothing and safety equipment, being mindful of hazards to oneself, other staff and pupils. Compliance with the Health and Safety practices of the school.
6.	Replenishing supplies of toiletries, plastic bags etc., as directed.
7.	Ensuring all containers of cleaning agents are correctly labelled before use and are used safely and in compliance with manufacturers’ written instructions and that all chemicals are securely stored away when not in use.
8.	Emptying vacuum cleaners. Cleaning and checking all equipment used after use, checking cables for wear and tear and storing away in suitable safe area. Notifying Site Manager of any faults found.
9.	Ensure mope, cloths etc., are washed and left to dry as appropriate at the end of each session.
10.	Reporting immediately to the Site Manager any defective electrical sockets, lighting, vandalism etc., in your cleaning area.
11.	Ensuring the Site Manager is aware of low stock levels of materials and equipment for which you are responsible.
12.	Assist in keeping chemicals and cleaning materials and storage areas in a clean and tidy condition.
13.	Covering on a rota basis for absent colleagues when required, which may involve some change in hours/times.
14.	You can be required to move to different cleaning areas within the school as directed by the Site Manager.
15.	You will be required to participate in training and performance development as required, including safeguarding training.
16.	You will be required to attend and participate in meeting as required.
17.	Any other related duties commensurate with the duties/responsibilities/grade of the post as directed by the Site Manager
	All adults within school are responsible for safeguarding the young people within our care and all concerns have to be passed on to the Designated Safeguarding Lead or Deputy Safeguarding Leads. All adults must ensure they are working within the Keeping Children Safe in Education guidelines.

Person Specification

Job Title	Cleaner
Grade	Grade 1 £13.28/hour per
Hours	12.5hours per Week 3.15pm – 5.45pm
Responsible to:	Site Manager
Responsible for:	Cleaners are responsible for a wide range of cleaning duties and responsibilities, which include ensuring that areas of work allocated are cleaned to the required standard/specification.
Working weeks:	52 weeks per year

No	Categories	Essential	Desirable
Experience:			
1.	3-6 months previous experience of cleaning in a professional/work environment.	◆	
2.	Use of buffing and vacuuming equipment.		◆
Qualifications/training			
3.	Willing to undergo appropriate training	◆	
Practical skills			
4.	Ability to understand and comply with work instructions (written and verbal).	◆	
5.	Methodical approach to cleaning.	◆	
6.	Ability to follow manufacturers' instructions with regard to cleaning chemical usage.	◆	
Personal qualities and attributes			
7.	Flexible.	◆	
8.	Methodical.	◆	
9.	Practical.	◆	
10.	Capable of moderate physical activity, i.e. use of buffing and vacuuming equipment.		◆
11.	Able to apply Health and Safety procedures.		◆
12.	Capable and willing to work on own initiative.	◆	
13.	Able to deal with all types of cleaning which involve dealing with excrement and vomit on occasion (suitable protective clothing will be supplied).	◆	



**STOUR VALE
ACADEMY
TRUST**

CONTACT US

For informal talks please contact:

Mr Gareth Ludlam
Headteacher
Telephone: 01384 989027

Please visit our website: <https://www.northfield.dudley.sch.uk/>