

Person Specification

Key

E/D:- Essential or Desirable

A:- Application Form

I: - Interview/Presentation

R:- References

Qualifications & Experience		
Level 2 or 3 Certificate in Supporting Teaching and Learning in Schools, Level 3 Diploma in Childcare and Education, or other relevant qualification in nursery work or childcare (or willingness to work towards a qualification if not already held)	E	A,I
GCSEs at grades 9 to 4 (A* to C) including English and Maths	E	A,I
Experience of working with children	D	A,I
Skills & Knowledge		
Good literacy and numeracy skills	E	A,I,R
Good organisational skills	E	A,I,R
Ability to build effective working relationships with students and adults	E	A,I,R
Skills and expertise in understanding the needs of all students	E	A,I,R
Knowledge of how to help adapt and deliver support to meet individual needs	E	A,I,R
Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and students	E	A,I,R
Excellent verbal communication skills	E	A,I,R
Active listening skills	E	A,I,R
The ability to remain calm in stressful situations	E	A,I,R
Knowledge of guidance and requirements around safeguarding children	E	A,I,R
Good ICT skills, particularly using ICT to support learning	E	A,I,R
Understanding of roles and responsibilities within the classroom and whole school con- text	E	A,I,R
Personal Qualities		
Enjoyment of working with children	E	A,I,R
Sensitivity and understanding, to help build good relationships with students	E	A,I,R
A commitment to getting the best outcomes for all students and promoting the ethos and values of the school	E	A,I,R

Commitment to maintaining confidentiality at all times	E	A,I,R
Commitment to safeguarding pupil's wellbeing and equality	E	A,I,R