



Chef

Reports to

Site Services Manager Catering & Domestics

Job Purpose:

To perform a mixture of roles in the provision of a high standard of culinary produce within the Catering Department.

Key Responsibilities:

- The Chef is responsible to the Site Services Manager, through the Assistant Catering Manager, Front of House Manager or Chef Supervisor, for:
- Ensuring a consistently high standard of culinary produce – including preparation, cooking and presentation – consistent with practical economy.
- Maintain regular consistent and professional attendance, punctuality, personal appearance, and adherence to relevant Health & Safety procedures.
- Maintaining the highest standards of hygiene in the preparation and cooking of food.
- Maintaining the cleanliness of kitchen equipment and the kitchen areas.
- In the absence of the Chef Supervisor, supervise the Catering Assistants.
- Assisting in serving all meals for College staff and pupils and for other functions held within the College.
- Conserving energy by extinguishing powered cooking equipment, hot plates and lights when not required.
- Carrying out such other duties as may reasonably be required by the Site Services Manager.
- Pursue personal development of skills and knowledge necessary for the effective performance of the role.





Person Specification:

Essential Skills and Qualifications

- Catering and Hospitality qualification or relevant experience
- Food Hygiene Level 2 Certificate

Desirable Experience

- Experience of cooking with a range of different food and cuisines
- Experience of catering for allergies / dietary requirements

Personal Attributes

- Demonstrate high standards of cleanliness and hygiene
- The ability to work a busy service and cater for large numbers
- Ability to create and follow recipes
- Able to work flexibly, switching between tasks and priorities at short notice and responding to unplanned situations
- Able to work as part of a team and unsupervised when required
- Ability to follow instructions
- Ability to understand the relevant Health & Safety procedures
- Communication skills to deliver polite, courteous and efficient customer service.

These duties are not exhaustive and may be added to as reasonably requested by the Head.

The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

