

Newham Community Learning - Job Description

Job title: Class Teacher
Grade: MPS 1 - 6 (Depending on experiences)
Location: Sarah Bonnell School
Job description reviewed by: CEO and Executive Headteacher
Is a person specification included? Yes
Date reviewed: March 2026

JOB DESCRIPTION AND PURPOSE – Class Teacher

Grade: M1 - 6

Based at: School based

Reports to: Head of Department

Liaison with: Heads of School at both Sarah Bonnell School, Leadership staff

Responsible for: Class teaching and learning and progress of students in the respective curriculum area

Budget: None

Other requirements: This post is subject to an enhanced DBS check, and is exempt from the Rehabilitation of Offenders Act (1974)

PROTECTING OUR CHILDREN - SAFEGUARDING

Everyone who comes into contact with children and their families has a role to play in safeguarding children. We recognise that staff at our school play a particularly important role as they are in a position to identify concerns early and provide help for children to prevent concerns from escalating. **All staff are advised to maintain an attitude of 'it could happen here' where safeguarding is concerned.** When concerned about the welfare of a child, staff members must always act in the **best interests** of the child.

PROTECTING OUR STAFF AND OUR RESOURCES – HEALTH AND SAFETY

Adherence to health and safety requirements, which includes proper risk management processes, is required from all staff at school in so far as this is relevant to their roles. All staff are expected to understand their responsibilities for protecting and promoting the health and safety of all children and colleagues.

EQUAL OPPORTUNITIES

Newham Community Learning has a strong commitment to achieving equality of opportunity in both its services to the community and in its employment of people, and expects all staff to understand and to promote its policies in their work.

DATA PROTECTION

UK GDPR and the Data Protection Act 2018 control how personal information is used by our Trust. Everyone responsible for handling and using personal data has to follow strict rules called 'data protection principles', which apply to any and all data concerning a living individual. An introduction

Data protection is provided in our induction systems; refresher training is also provided. Staff are required to seek advice from the leadership team should they have any queries regarding the processing of personal data of fellow members of staff, children or parents.

PURPOSE OF JOB

Key tasks and accountabilities

1. To deliver high quality teaching and learning and secure excellent progress and well-being for all students at Sarah Bonnell schools as required.

In this role, the postholder will carry out and/or have oversight of the following specific duties:

Duties and responsibilities

Through working under the supervision of the Head of Department, Faculty or core subject leader to ensure that the following are completed across both Rokeby and Eastlea:

Attainment and Progress

- Secure excellent progress and attainment for all students in Mathematics, including those with SEND, ensuring that achievement gaps are relentlessly diminished.
- Use internal and external assessment data effectively to track student performance across key mathematical strands to implement timely, well-judged interventions.
- Ensure all learners acquire mathematical knowledge quickly and in-depth, while developing core numeracy, spatial reasoning, logical thinking, and problem-solving skills.

Teaching, curriculum and assessment

- Meet all Professional Standards for Teachers and deliver consistently secure or better Mathematics lessons.
- **Collaborative Planning:** Play an active role in collaborative planning to ensure consistency in mathematical pedagogy across the subject:
 - **Resource Development:** Work effectively within the department to develop and share high-quality, mastery-focused lesson plans and resources that are mathematically rigorous, engaging, and meet the needs of the whole ability range.
 - **Schemes for Learning:** Contribute to the design, implementation, and evaluation of coherent and sequential Mathematics schemes for learning in line with agreed trust formats.
- Maintain up-to-date knowledge of the Mathematics curriculum (including GCSE exam board specifications and mastery techniques) and actively participate in shared curriculum review and development.
- Take active steps to keep students safe and eradicate all forms of bullying

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Personal Development, Behaviour and Welfare

- Establish a positive learning environment where students develop mathematical confidence and thrive in an atmosphere of dignity and respect.
- Manage student behaviour through a consistent, systematic approach in line with whole-school policy.
- Act as a role model for students, demonstrating the highest standards of attendance, punctuality, and professional conduct.

Teamwork and Professional development

- Work effectively with the Mathematics team and wider staff to support the broader aims of the school and Trust.
- Reflect on the quality of your own teaching and proactively seek feedback through coaching, mentoring, and professional dialogue.
- Participate actively in team meetings, contributing to the dissemination of best practice and new developments in Mathematics education.
- Meet statutory requirements for safeguarding.

Statutory and Trust-Wide Duties

- Safeguarding: Maintain an "it could happen here" attitude, acting in the best interests of the child at all times.
- Equality and Diversity: Champion social inclusion and ensure the Equality Duty is adhered to in all aspects of classroom life.
- Data Protection: Comply with UK GDPR and Trust principles regarding the handling of personal information.

Other areas of responsibility

- As a leader and manager in the classroom contribute to the overall leadership and management of the school and be proactive in supporting an ethos that recognizes and celebrates success and promotes high expectations and aspirations.
- Tutoring an assigned tutor group and carrying out the duties in accordance

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with school policy.

- Contribute to the effective management of the school through the implementation of school policies and the code of conduct.
- To be a visible presence around the school.
- Attend meetings and parents' meetings relevant to the post.
- Other duties as the Head may reasonably require.
- Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that a teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role.

General Duties:

You will be expected to undertake any other duties and responsibilities that are commensurate with the role, as reasonably directed by the individual school leadership or Trust. This includes supporting the broader aims and priorities of the school and Trust and contributing to additional tasks, duties, projects, or activities as required to meet operational or organisational needs.

