



## Job Description

**Job Title:** Class Teacher  
**Scale:** MPS 3-6  
**Responsible to:** Senior Leadership Team, The Diocese of Sheffield Academies Trust (DSAT)

To be responsible for carrying out the professional duties set out in the Teachers' Pay and Conditions Document as directed by the Headteacher within the context of the job description set out below.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.

### Purpose of Job

- To take responsibility for teaching a class of primary children ensuring that all children make progress in their learning
- To promote the ethos and aims of the school
- To carry out any other duties negotiated between the post-holder and the Headteacher as and when required

### Duties and Responsibilities in relation to pupils

- Develop positive relationships with all children based on their achievement and promote their general progress and well-being and participation in all aspects of school life
- Create a positive and happy learning environment
- Plan and deliver stimulating learning to challenge and engage all pupils
- Drive progress for all pupils through an inclusive approach
- Show commitment and support for all pupils, building confidence and self-esteem
- Enable all pupils to acquire attitudes, skills and knowledge to promote lifelong learning
- Plan exciting, differentiated learning with well organised resources and a stimulating classroom environment
- Mark and respond promptly to children's learning and work
- Assess and track pupil progress, using the knowledge gained to plan future learning
- Set clear targets and challenging tasks, building on prior attainment
- Deliver highly effective teaching and make best use of available time
- Maintain high standards of classroom practice, hold high expectations for every child
- Monitor standards of achievement and progress

### Duties and Responsibilities in relation to staff

- Develop positive relationships with all members of staff
- Contribute as a team member towards maintaining and developing high standards across school
- Support and report to the leadership team
- Contribute to corporate life in school through effective participation in meetings
- Support colleagues as co-ordinator of an area of learning
- Contribute to agreed whole school initiatives
- Plan effectively to direct the work of adults who assist in the classroom

### Duties and Responsibilities in relation the curriculum

- Contribute ideas for the development of an exciting and creative curriculum,
- Support with curriculum organisation and planning relevant schemes of work
- Ensure effective delivery of the curriculum
- Co-ordinate, monitor, review and evaluate an area of learning
- Keep up to date with new initiatives, attending INSET and disseminating information to colleagues

### **Duties and Responsibilities in relation to site and premises**

- Maintain a high quality, stimulating and enabling immersive learning environment within the classroom and allocated areas of the school
- Adopt an approach of shared responsibility for maintaining high standards in the wider school

### **Duties and Responsibilities in relation to stakeholders**

- Liaise effectively and positively with parents, stakeholders and outside agencies
- Support out of school activities
- Prepare reports to parents
- Participate in activities alongside other schools and the local community

### **Overall**

- Show strong professional commitment to the pupils and the school community as an outstanding class teacher
- Maintain enthusiasm, high standards and encouragement so that every child can achieve their potential.
- Demonstrate commitment to Equal Opportunities and Child Protection
- Support school improvement through proactive involvement in whole school Initiatives
- Maintain consistency, creativity and high expectations in teaching and learning in order to raise standards
- Have a working knowledge of teachers' professional duties and operate at all times within the stated policies and practices of the school
- Carry out other duties and responsibilities as the Headteacher may reasonably require, appropriate to the level expected of class teacher role