

JOB DESCRIPTION

Job Title: Drama Teacher	Reporting to: Head of Department
Location: Arena Academy	Annual salary: MPS/UPS
Contract type: Fixed-Term until 31/08/2027	Hours of work: Monday – Friday 32.5 hours per week

Job Purpose and Responsibilities

- To offer all pupils an effective education in a stimulating environment which provides equality and opportunity for all.
- To ensure all pupils make good or better progress irrespective of their starting points and backgrounds.
- To deliver a broad and balanced curriculum that complies with National and CORE Education Trust expectations, which is in line with the Trust's ethos and schemes for learning and is relevant to the age and ability of the children.
- To work in collaboration and partnership with pupils, parents/carers, governors, other staff and external agencies.
- To innovate and encourage innovation in curriculum and pedagogy, supported by the Leadership Group.
- To ensure the Behaviour Management system is implemented in the curriculum area so that effective learning can take place.
- Set high standards of work and behaviour for yourself and others across the academy and be a positive role model to all.
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them.
- Ensure that colleagues working with you (e.g. Teaching Assistants, Technicians) are appropriately involved in supporting learning and understand the roles they are expected to fulfil.
- Such other duties as may be appropriate to achieve the objectives of the post to assist the leadership team in the fulfilment of its objectives commensurate with the post holder's salary grade, abilities, and aptitudes.

Teaching

- To liaise with the Head of Department to ensure the delivery of an appropriate, comprehensive, high quality and cost-effective curriculum programme which complements the School Improvement Plan/School Evaluation.
- Plan for progression across the age and ability range you teach, designing effective lessons/programmes of work in accordance with the needs of individual learners.
- Teach challenging, well organised lessons, using an appropriate range of teaching strategies which meet individual learners' needs to ensure that all pupils achieve good progress with some pupils making outstanding progress.
- Provide timely, accurate and constructive feedback on learners' attainment, progress and areas for development and carry out all assessment, recording and reporting arrangements stipulated in the staff handbook and school policies.
- Deliver lessons that comply with National expectations, are in line with the school's own ethos and schemes for learning and are relevant to the age and ability of the children.
- Advise and work collaboratively with others on the preparation and development of teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements as appropriate.
- Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment, and wellbeing, refining your approaches where necessary with the support of colleagues.

Student Support

- To be responsible for promoting and safeguarding the welfare of young people within the school.
- To be familiar with the Academy's Child Protection Policy and to report concerns to the designated Child Protection Officer.
- Establish a purposeful and safe learning environment for learners.
- Raise all concerns regarding the behaviour, progress or welfare/child protection of any child with the appropriately identified person.
- Register the attendance of and supervise children, before, during or after school sessions as appropriate.

Professional

- To keep up to date with and respond to national developments in the subject area and teaching practice and methodology.
- Ensure that you keep abreast of current school policies and guidance and ensure your teaching always complies with these.
- Carry out playground and other duties as directed and within the remit of the School Teachers' Pay and Conditions document.
- Communicate and consult with parents/carers.
- Communicate and co-operate with any relevant external bodies.
- Be responsible for your own continuous professional development and participate fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal management.
- Participate in any relevant meetings/professional development opportunities at the school, which relate to the children, curriculum or organisation of the school including pastoral arrangements and assemblies.
- Any other duties deemed appropriate to the grade and workload as requested by the leadership team.
- To participate in the operation of the Academy's Appraisal Scheme.
- Participate in and carry out any administrative and organisational tasks within the remit of the School Teachers' Pay and Conditions document.

The above is not exhaustive and maybe amended commensurate with the post holder's salary and grade as required by the Headteacher.

Special Conditions of Employment Rehabilitation of Offenders Act 1974

This job is exempt from the provisions of the Rehabilitation of Offenders Act 1974. Appointment to this job is subject to an enhanced DBS disclosure being obtained, and any relevant convictions, cautions, and reprimands being considered. Any arrests, convictions cautions or reprimands of relevance, obtained by the jobholder after enhanced DBS clearance has been acquired, must be disclosed to the Headteacher by the jobholder. Failure by the jobholder to do so, or the obtaining by the jobholder of a relevant conviction caution or reprimand, may be managed in accordance with CORE Education Trust Disciplinary Procedure.

Health and Safety

The jobholder is required to exercise their duty of care by taking responsibility for their own health and safety, and the health and safety of other people who may be affected by their acts or omissions (failure to act). Full guidance regarding health and safety is set out in CORE Education Trust Health and Safety Policy, and in any risk assessments relevant to the jobholder's role or circumstances. Both can be accessed via the jobholder's line manager and must be observed.

Equality and Diversity

CORE Education Trust is committed to equality and values diversity. As such, it is committed to fulfilling its Equality Duty obligations and expects all staff and volunteers to share this commitment. This Duty requires the Trust to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, advance equality of opportunity and foster good relations between people who share characteristics, such as age gender, race and faith, and people who do not share them. Staff and volunteers are required to treat all people they encounter with dignity and respect and are entitled to expect this in return.

Training and Development

The Academy has a shared responsibility with the jobholder for identifying and satisfying training and development needs. The jobholder is expected to actively contribute to their own continuous professional development and to attend and participate in any training or development activities required to assist them in undertaking their role and meeting their safeguarding and general obligations.

Mobility

The jobholder may be required to transfer to any job appropriate to their grade at such a place as in the service of the Trust they may be required, in accordance with legitimate operational requirements and / or facilitating the avoidance of staffing reductions.

This job description may be subject to review and / or amendment at any time to reflect the requirements of the job. Amendments will be made in consultation with any existing jobholder and will be commensurate with the grade for the job. The jobholder is expected to comply with any reasonable management requests.

CORE Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS (Disclosure and Barring Services) Check is required for all successful applicants.

Job Description Reviewed on:	
Job Description Reviewed by:	