

*David Nieper*  
ACADEMY

*Proud to be part of Christopher Nieper Education Trust*



**Learning Resources Assistant (Part time)  
Candidate Pack**

**Location: Derbyshire**

## Welcome from the CEO

Thank you for your interest in joining Christopher Nieper Education Trust (CNET) as a Learning Resources Assistant.

Christopher Nieper Education Trust is a small, growing, dynamic and ambitious Trust rooted in our local communities. Our Vision is to develop leaders and achievers of the future, giving pupils the winning combination of a first-class academic education and life skills for future employability with excellent pastoral care. We know the challenges and we know that with care, determination, enthusiasm and working together we can support and overcome these.

The Trust was formed in 2016 with a single school, David Nieper Academy, Alfreton 11-19. We were delighted that Stonebroom Primary & Nursery School chose to become the second school and first primary school to join CNET with Shirland Primary School joining the trust as our second primary school in November 2024. Mickley Village Primary & Nursery School is our latest primary school who joined us in May 2025. David Nieper Academy has been a pivotal part of our Trust development team, creating the path for future Trust growth and development. We are very much looking forward to the continued growth of the Trust as additional local schools seek to join us.

Are you excited to be part of our Trust team, growing and developing the Trust for the benefit of all our children, staff, families, and communities?

If you like the sound of the Trust and are keen to be instrumental in its future success, then we would like to hear from you and look forward to receiving your application.

Dr Kathryn Hobbs,  
CEO  
Christopher Nieper Education Trust

## Welcome from the Headteacher

Thank you for showing an interest in the post of Learning Resources Assistant at the David Nieper Academy.

Our Academy is sponsored by the Christopher Nieper Education Trust, who together with local employer partners, are highly committed in supporting the development and achievements of our students. As we apply best practice in the use of cognitive and behavioral science, providing pupils with hands-on learning experiences in purpose-built facilities, which opened in February 2017, we believe that this is a truly exciting time to join the academy. We are a growing school now of 780 students 11-18 and will soon be at our full capacity of 850 students 11-18. Our September 2022 Ofsted Inspection graded the academy as 'Good in all areas', a fantastic improvement from the 'inadequate' Ofsted rating when we took over the academy - and we endeavor to build on this as we grow and develop further.

Our aim is to raise standards and expectations, inspire excellence and to encourage students to achieve their full potential. We will help them develop confidence and key lifelong learning skills and to obtain the qualifications required as they look to future careers and explore the many opportunities in further education, apprenticeships, university and beyond.

David Nieper Academy has a clear distinctive character due to the integrated involvement of its prestigious business partners. High profile local businesses, most being either international or national household names such as Denby Pottery, Owen Taylor & Sons Ltd, Bowmer & Kirkland, Places for People, Equip UK alongside David Nieper Ltd, are committed to bringing the world of work and 21st Century employment practices into every classroom. Practical contextual applied learning has been proven to assist all students in retaining and understanding more fully the concepts and principles taught in the classroom. We are looking for a candidate who will embrace this approach and ensure that David Nieper Academy is adopting this approach through its world class learning pedagogies.



Mr R White  
Headteacher

## Benefits

We are committed to investing in our staff and their development as part of this, you will have access to ongoing training, support and mentoring.

- The support of a growing Multi Academy Trust in continuing to develop the school.
- Working collaboratively with our growing cluster of schools and the local community.
- The support of very effective and knowledgeable Trustees and Academy Governors.
- Free access to Health Assured Employee Assistance Programme.
- Generous discount at the David Nieper Ltd factory shop.

## Safeguarding

The Trust Board is committed to the safeguarding of children and young people, so all staff appointments are subject to employment checks and a satisfactory enhanced DBS check.

Candidates should indicate an acceptance of, and a commitment to, the trust's policies in relation to equality and safeguarding and promoting the welfare of children.

It is an offence to apply for this role if an applicant is barred from engaging in regulated activity relevant to children.

Please follow the below link to view the Christopher Nieper Education Trust Safeguarding/Child Protection Policy <https://davidnieper.academy/about-us/academy-policies/>

The trust operates a NO SMOKING policy on site.

## How to Apply

CV's will not be accepted so please apply via our recruitment site, My New Term - <https://mynewterm.com/jobs/142405/EDV-2026-DNA-71506>

The statement in your application should focus on:

- Candidate's previous experience, which will help in successfully undertaking the role
- Personal skills to benefit the learning by students at David Nieper Academy.

Interviews - Candidates invited to interview will:

- a. Have the opportunity to tour the academy
- b. Complete a set of exercises
- c. Have a formal individual interview with the selection panel.

Link to website - [Home - David Nieper Academy](#)

David Nieper  
ACADEMY

<b>Job title:</b>	Learning Resources Assistant
<b>Accountable To:</b>	Head of English
<b>Hours:</b>	30 Hours – 10am- 4pm Monday to Friday 39 weeks per year (term time only plus Inset days)
<b>Salary Scale:</b>	Grade 5 Points 4-5 FTE £25,194 - £25,583 Actual Salary - £17,571 - £17,842
<b>Closing date for applications:</b>	9am Friday 8 <sup>th</sup> May 2026
<b>Interview date:</b>	Tbc
<b>Start date:</b>	ASAP
<b>School website:</b>	<a href="#">Home - David Nieper Academy</a>
<b>Contact information:</b>	<a href="mailto:mbarnes@christopherniepereducation.org">Maria Barnes, CNET HR Manager</a> <a href="mailto:mbarnes@christopherniepereducation.org">mbarnes@christopherniepereducation.org</a> Telephone: 01773 832331

## **Learning Resource Assistant:**

Our library is a welcoming space designed to support students' learning and promote a love of reading. It is regularly used by the English department for library lessons and intervention sessions, as well as offering a calm and safe environment for students at brunch and lunch times. We are proud of the positive culture established within the library and would like to appoint a learning resource assistant who will continue to build on our students' enthusiasm.

This is an excellent opportunity for a candidate interested in pursuing a career in an educational setting.

## **Main Duties and Responsibilities:**

The role of learning resource assistant is key to the development of whole-school literacy and would suit a candidate who is enthusiastic about promoting reading for pleasure and developing literacy across the school. The successful candidate will work with the Literacy Co-ordinator to play an active role in planning and delivering targeted literacy interventions, supporting students to build confidence, improve their reading skills and make measurable progress.

You will be responsible for maintaining, enhancing, and managing the library and its resources to benefit all pupils and staff within the academy. This will include support with data analysis and the delivery of literacy intervention programmes such as Bedrock, Edshed and Pearson. Successful candidates must be able to demonstrate good attention to detail and have a flexible approach to their work.

You will be working as part of a supportive and friendly team, and your main responsibilities will include duties such as:

- Maintain and enhance the library resource and provision
- Run an inviting library facility at breaks, lunchtimes and immediately after school to encourage and support pupils to make maximum use of this facility
- Procure additional books and resources to provide an appropriate teaching and learning environment in line with faculty requests and budget constraints
- Oversee the booking and use of the library resources
- Liaise with IT to ensure that the electronic library systems (such as Sora, Yotos and Kobo eReaders) are working at the optimum level
- Work with staff and students to develop strong reading habits in all pupils
- Support with the provision, data analysis and promotion of literacy programmes, such as Edshed, Bedrock and Pearson Active Learn
- In conjunction with the English Faculty, support identified pupils in small intervention groups
- Support staff with the creation and production of high-quality learning resources
- Work with the Literacy Co-ordinator to design, plan and run activities for celebration events, such as World Book Day.

## **Other responsibilities**

- Undertake any other reasonable duties within the overall function, commensurate with the grading and level of responsibility of the job as requested by the Headteacher.

## Job Specification

<b>Job Criteria:</b>	<b>Essential</b>	<b>Desirable</b>	
<b>Qualifications</b>	5 GCSE pass including (C grade or level 4) or equivalent of NVQ Level 2 including English and Maths	A Level/Level 3 Qualification in English or related subjects	
		Further qualifications in English	
		Appropriate First Aid training	
<b>Skills &amp; Experience</b>	Ability to use ICT effectively to support learning.	Experience of working in a secondary school or other educational institute	
	Ability to organise and lead the library facility and its resources	Experience of leading small group interventions	
	Ability to maintain an orderly and calm working environment for students and staff	An understanding of phonics and other reading strategies	
	Ability to support and inspire students to develop a love of reading	Experience of successfully running extra curricular clubs and activities	
	Ability to work at own initiative, and as part of a team.	Experience of using library software (e.g. My Simple Library system)	
	Ability to work in a flexible and responsive way	Experience of creating learning resources and displays	
	Ability to relate well to children and adults.	Experience of collating and interpreting data	
	Experience of administrative duties		Experience of working with external agencies.
			Experience of organising creative activities and events.
	Excellent communication skills.		Awareness of current trends in children's fiction.

<b>Knowledge</b>	Knowledge of appropriate ways of supporting staff and students to get the most from a library and learning resource provision	Understanding/Experience of working with Excel and other Microsoft Office programmes
		Awareness of literacy programmes (Ed Shed, Pearson Bug Club and Edshed)
		An understanding of phonics, comprehension and inference skills.
<b>Personal Qualities</b>	Enthusiasm when working with students to motivate and inspire a love for reading.	
	Ability to communicate clearly with a student focus and a willingness to help and advise others.	
	Highly organised and methodical	
	Ability to work accurately and under pressure.	
	Self-motivated and ability to motivate others.	
	Flexible team worker and the ability to work well within a wider staff team.	
	Well presented & personable	
	Sense of humour	
	To work within the spirit of academy policies on Equal opportunities, Child Protection, Health and Safety, Finance, Smoking etc.	