

CRESSEX COMMUNITY SCHOOL

PERSON SPECIFICATION

Pastoral Support Officer (PSO)

	Essential	Desirable
Qualifications And Experience	<ul style="list-style-type: none"> • Successful experience of working with secondary school aged young people in a relevant setting • Good basic educational qualifications (5 GCSEs at grade C or above, including English and mathematics, or equivalent). 	<ul style="list-style-type: none"> • Experience of studying beyond compulsory education (e.g. in a Sixth Form, FE College or in Higher Education) • Successful experience of working with secondary school aged young people in a school setting • Qualification in youth work, teaching or similar
Knowledge and Skills	<ul style="list-style-type: none"> • Good knowledge of strategies for working effectively with young people to improve their self-esteem, self-discipline and overcome other barriers to learning • Good skills of team leadership and management (with both adults and young people) • Willingness to work within school systems and processes. • Effective communicator in speech and writing • Good numeracy skills. • Good ICT skills (including making presentations, operating simple spreadsheets and word processing). 	
Personal attributes and qualities	<ul style="list-style-type: none"> • Good ability to prioritise • Calm under pressure and able to maintain a sense of proportion • Emotionally resilient and resolute in seeking solutions to problems 	
<p>Other requirements: This post is exempt under the Rehabilitation of Offenders Act 1974. Due to the sensitive nature of the duties the post holder will be expected to undertake a criminal record check as part of the recruitment process.</p>		

