



Job Role

Casual Midday Supervisor

Start date

Provisional start date -13th April 2026

(subject to satisfactory completion of all pre-employment checks)

For further information please visit our website:
<https://www.abbeyviewprimaryacademy.org/> or to
discuss the role further please contact our Principal Ms
Mirza, via email: office@avpa.school or telephone:
01494 939 830



About **Abbey View Primary Academy and Nursery**

Abbey View Primary Academy is a thriving, dynamic academy that has grown from strength to strength since opening just over five years ago. Now a full one form entry primary with children from nursery to year 6, we are excited to welcome a highly motivated and enthusiastic Midday Supervisor to our warm, inclusive, and high achieving learning community.

Abbey View Primary Academy is set in a beautiful area with views overlooking High Wycombe and the picturesque Wye Valley. The outdoor environment will be a key component of our vision and we are committed to ensuring pupils use this to enrich their learning, through exploration and play.

Abbey View is a vibrant academy where children are enthusiastic and motivated to achieve. We want our children not just to achieve, but to exceed expectations and attain the very best results they can academically, creatively and personally. There is no doubt that Abbey View is an exciting place to be for children, staff, parents and the local community.

Message from the Principal

Abbey View Primary Academy is committed to delivering inspirational learning opportunities that are fun, purposeful and challenging. We want our children not just to achieve, but to exceed expectations and attain the very best results they can academically, creatively and personally.

Our pupils will take ownership of their learning, becoming highly aspirational and resilient learners who are able to make positive contributions to life in modern Britain. Our pupils are at the heart of every decision we make and we offer a safe, nurturing and creative learning environment, which will enable us to foster a passion for learning and curiosity in a happy and supported way.

The academy has a dedicated team that works hard to reach high standards in everything we do and this is further embedded through our successful relationships with parents, the local community and the other academies in the Inspiring Futures Partnership Trust. Staff, supported by trustees, work hard to deliver a rich and challenging curriculum, preparing pupils for the next stage of their education and helping them acquire the skills and enthusiasm needed to embrace the opportunities, responsibilities and experiences of later life. The ethos and vision for the academy culminates in our motto: 'Learning Today...Leading Tomorrow' and this underpins everything we do.

Ms M Mirza



Vision, Values and Ethos

Abbey View Primary Academy has a very clear vision which is shared by all children, staff, parents, carers and trustees. We strive to ensure that our children are always at the centre of what we do and are encouraged to be confident and engaged with their own learning.

Our Vision

Our Vision is that our pupils will take ownership of their learning, become highly aspirational and able to make positive contributions to life in modern Britain.

All members of Abbey View's learning community are driven by our motto: **Learning Today...Leading Tomorrow**'.

To achieve our vision of providing a first class academic and social education for all our pupils, Abbey View Primary Academy will:

- Provide an outstanding primary education for all children attending the academy
- Deliver the highest standards of attainment and outcomes for all children
- Develop children's resilience, independence and creativity
- Provide a healthy, safe and happy environment where everybody matters (children, parents and staff) and feels safe
- Promote equality and appreciation of diversity through an inclusive culture
- Be a key focal point of the new local community helping that community to thrive
- Meet the individual needs of children and their families within a trust-wide framework based on a proven model of outstanding teaching and learning
- Recognise the individuality of the academy within the Trust
- Be a member of the Inspiring Futures Partnership Trust, drawing on the expertise and capacity of Chepping View Primary Academy and Kingsbrook View Primary Academy to deliver outstanding provision

Our Values:

At Abbey View, we believe that a strong moral code will empower children to be effective learners and good citizens.

We work hard to instil our core values of determination, aspiration, respect and teamwork throughout our academy. These values are central to our unique character and ethos and will help our children on their journey to achieving success for themselves and success for others.

Abbey View Primary Academy also positively promotes fundamental British values which include mutual respect for and tolerance of those with different faiths and beliefs and for those without faith.



Midday Supervisor -Job Description

As a Midday Supervisor you will ensure the smooth and effective running of our lunchtime systems. You will build relationships with children, teachers and catering staff to ensure the Academy hall is well managed at lunchtimes. You will ensure the correct supervision of children at lunchtime play.

Job title	Casual Midday Supervisor
Salary	Bucks Pay Range 1A £13.94 per hour
Weeks	38 term time weeks
Hours	Part time, term time only as and when required
Closing date	15 th March 2026
Interview date	Week commencing 16 th March 2026
Contract type	Casual
Provisional start date:	13 th April 2026-Pending satisfactory clearance of all pre-employment checks

Main responsibilities

The post-holder will be expected to carry out the following:

- Setting out and clearing away lunchtime tables, cutlery and water
- Cleaning up after lunchtime
- Supporting children with eating their lunch
- Supervising wet lunchtimes in classrooms on rainy days
- Following school behaviour management and safeguarding procedures
- Supervise children both in the hall and on the playground to create happy and calm lunchtimes
- Organise and teach children new games and activities for their enjoyment
- To ensure all health & safety procedures are followed

Safeguarding

To be responsible, under the direction of the Head of Academy or another designated teacher, for promoting and safeguarding the welfare of all children within the establishment and to ensure that safeguarding is a priority by following procedures effectively and immediately. Vigilance and sensitivity is essential.

Person Specification

- An ability to communicate with young children effectively and having a good level of spoken English is also essential A good attendance record is also vital to the role.



Further Information:

For more information about our Academy please visit our website www.abbeyviewprimaryacademy.org.uk or to discuss the role further please contact our Principal, Ms M Mirza, via email: office@avpa.school or telephone: 01494 939830

Visits:

Visits to the Academy are warmly welcomed but need to be arranged in advance. Please email: office@avpa.school or call: 01494 939830 to arrange a visit.

Application Process:

Applications are made available by the Trust's recruitment portal, My New Term. Interested candidates should complete the online My New Term application form, please include a personal statement that should outline your suitability for the post by referring to the job description and person specification.

In compliance with KCSiE Safer Recruitment Guidelines, CV's cannot be accepted and you will need to complete an online My New Term application form to be considered for this position.

Shortlisting:

Candidates will be notified if they have been successful for interview. Early applications are encouraged, we reserve the right to interview strong applicants before the closing date of this advert.

Abbey View Primary Academy and the Inspiring Futures Partnership Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Online searches will be completed prior to shortlisting and an enhanced DBS check will be sought from the successful candidate.