

Person Specification

This table lists the essential and desirable requirements needed in order to perform the job effectively.

Candidates will be shortlisted based on the extent to which they meet these requirements.

Essential: Requirements without which the job could not be done.

Desirable: Requirements that would enable the candidate to perform the job well.

Evidence: A = Application Form, I = Interview, R = Reference.

	Essential	Desirable	Evidence
Qualifications and Professional Development			
GCSE English and Maths Grade C or equivalent		X	A
NVQ 1 or equivalent qualification		X	A
Willingness to undertake induction training	X		I
Health and Safety training or willingness to undertake	X		A
Experience			
Handy person experience	X		A,I
Experience of DIY, caretaking and/or building maintenance/security	X		A,I
Use of on-line platforms to record daily checks and maintenance jobs or willingness to train		X	A,I
Use of email	X		A,I
Ability to work as part of a team and on own initiative, to plan and anticipate problems without regular supervision	X		A,R,I
Knowledge of heating plant		X	A,I
Professional Knowledge and Understanding			
Basic plumbing, electrical and decorating repair procedures		X	A,I
Willingness to gain knowledge of health and safety procedures and precautions	X		I
Willingness to gain awareness of COSHH regulations	X		A,I
Awareness of health and safety hygiene procedures	X		A,I
Knowledge of moving and handling procedures	X		A,I
Personal Skills and Attributes			
Ability to relate well to children and adults	X		A,R,I
Able and willing to assist with/attend call-outs out of hours within twenty minutes	X		A,I
Available and willing to work occasional weekends and evenings to support school events and emergencies		X	A,I
Willingness to use relevant equipment	X		A,I
Willingness to gain knowledge of cleaning procedures required to meet specified cleaning standards	X		A,I
Able to present a professional, but 'user friendly' image to colleagues, visitors and pupils	X		R,I
Able to maintain confidentiality	X		A,R,I

	Essential	Desirable	Evidence
Qualifications and Professional Development			
GCSE English and Maths Grade C or equivalent		X	A
NVQ 1 or equivalent qualification		X	A
Willingness to undertake induction training	X		I
Health and Safety training or willingness to undertake	X		A
Experience			
Handy person experience	X		A,I
Experience of DIY, caretaking and/or building maintenance/security	X		A,I
Use of on-line platforms to record daily checks and maintenance jobs or willingness to train		X	A,I
Use of email	X		A,I
Ability to work as part of a team and on own initiative, to plan and anticipate problems without regular supervision	X		A,R,I
Knowledge of heating plant		X	A,I
Professional Knowledge and Understanding			
Basic plumbing, electrical and decorating repair procedures		X	A,I
Willingness to gain knowledge of health and safety procedures and precautions	X		I
Willingness to gain awareness of COSHH regulations	X		A,I
Awareness of health and safety hygiene procedures	X		A,I
Knowledge of moving and handling procedures	X		A,I
Personal Skills and Attributes			
Ability to relate well to children and adults	X		A,R,I
Able and willing to assist with/attend call-outs out of hours within twenty minutes	X		A,I
Available and willing to work occasional weekends and evenings to support school events and emergencies		X	A,I
Willingness to use relevant equipment	X		A,I
Willingness to gain knowledge of cleaning procedures required to meet specified cleaning standards	X		A,I
Able to present a professional, but 'user friendly' image to colleagues, visitors and pupils	X		R,I
Able to maintain confidentiality	X		A,R,I
Able to travel to other sites in The Lion Academy Trust		X	A,I
Other			