

Castlewood School



Building confidence and self-belief

Learning Support Assistant(s)

NJC Grade 4 SCP 6-7 pay award pending
Part Time Term Time (32.50 hrs) – Fixed Term
Commencing: ASAP

Closing Date: 4th September 2026@ 12:00 midday
Interviews scheduled for: w/c 7th September 2026

Castlewood School is seeking to appoint 2 dedicated Learning Support Assistants to join our team from September 2026.

This is a fixed-term, term-time-only role until July 2027, linked to pupil funding, with the potential to become permanent.

About the Role

You will play a vital role in supporting pupils with Social, Emotional and Mental Health (SEMH) needs, working either:

- 1:1 with individual pupils, both in and outside of the classroom
- Supporting small groups within the classroom environment

A key part of the role is helping pupils to regulate their emotions so they are ready to learn, in line with our ethos of *“regulate before you educate.”* You will support learning, engagement, and positive behaviour throughout the school day.

You will work under the direction of the class teacher to, prepare classrooms for lessons and prepare resources, and learning activities. You will support pupils with their individual learning needs, assist with emotional regulation and general wellbeing where required and help create a safe, inclusive, and nurturing environment

What We’re Looking For

We are looking for individuals who are:

- Caring, resilient, and committed to supporting children with SEMH needs
- Strong team players with a positive and proactive attitude
- Excellent communicators who can build relationships with pupils and staff
- Passionate about making a difference in children’s lives
- Experience working with primary or secondary-aged pupils
- Experience with or understanding of SEMH needs
- Experience in a school, care, or support setting

Full training will be provided, and we welcome applicants who are keen to learn and develop in this area.

Why Join Castlewood School?

Benefits of working for us include:

- Ongoing CPD, coaching, and training opportunities
- Support to build confidence and specialist SEMH skills
- Opportunities for career progression within the school and wider Trust
- A supportive school community
- Free on-site parking
- Free tea and coffee making facilities
- Generous local government pensions scheme
- Health & Wellbeing support package

Visits & Applications

We strongly encourage prospective candidates to visit the school for an informal discussion and tour. To arrange a visit, please contact us via email: office@castlewood.mhat.org.uk or phone **0121 748 9760**

To Apply

Please follow the link to Mynewterm and register with them to be able to complete an application form, to tell us what you can bring to the role and why you feel Castlewood School is a good match for you.

Further information

Closing date is **4th September 2026 at 12 noon**, shortlisting will be completed on the afternoon of this date, therefore applications received after the deadline will not be included. Interviews are scheduled to take place **w/b 7th September 2026**.

Castlewood School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment.

Please note this post is subject to an enhanced DBS check, Online checks and satisfactory references prior to interview

By engaging in this recruitment process, shortlisted candidates consent to an online search in line with Keeping Children Safe in Education Statutory Guidance 2023

Safeguarding policy/Child Protection/Safer Recruitment policy can be found on our website <https://castlewoodschool.co.uk/our-school/school-policies/>

The policy on the employment of ex-offenders can be found on our website – via the Manor Hall Trust Policies link, see the Safer Recruitment Policy

We are Equal Opportunities employer and welcome applications from all members of the community.