

A great place to work

Candidate Pack



**Barton Clough
Primary School**

BRIGHT FUTURES EDUCATIONAL TRUST

Learning Support Assistant

Bright Futures



Bright Futures Educational Trust (The Trust) is a multi-academy trust set up in 2011. The Trust is made up of a richly diverse group of schools in Greater Manchester and Blackpool. We are passionate about working together within and beyond the Trust to achieve our aspirational vision: 'the best for everyone, the best from everyone'. We are an organisation that is underpinned by values of: Leadership, Integrity, Passion, Community, Equality and Resilience.

In everything we do, we remember that we are accountable to the children, families, and communities that we serve.

Leadership



Integrity



Passion



Community



Equality



Resilience



Acre Hall
Primary School
BRIGHT FUTURES EDUCATIONAL TRUST



Altrincham Grammar
School for Girls
BRIGHT FUTURES EDUCATIONAL TRUST



Barton Clough
Primary School
BRIGHT FUTURES EDUCATIONAL TRUST



Cedar Mount
Academy
BRIGHT FUTURES EDUCATIONAL TRUST



Elmridge
Primary School
BRIGHT FUTURES EDUCATIONAL TRUST



Lime Tree
Primary Academy
BRIGHT FUTURES EDUCATIONAL TRUST



Melland
High School
BRIGHT FUTURES EDUCATIONAL TRUST



Marton Primary
Academy and Nursery
BRIGHT FUTURES EDUCATIONAL TRUST



Rushbrook
Primary Academy
BRIGHT FUTURES EDUCATIONAL TRUST



The
Orchards
BRIGHT FUTURES EDUCATIONAL TRUST



Stanley Grove
Primary Academy
BRIGHT FUTURES EDUCATIONAL TRUST

Our schools have their own identities, form one organisation and have one employer, Bright Futures Educational Trust. Bright Futures' Board of Trustees maintains strategic oversight of the Trust and delegates some of its responsibilities to the Executive Team, Principals and local governing bodies. We place a high value on integrity and probity and take seriously our accountabilities for making the best use of public money. How decisions are made is described in our delegation framework. You can find out more about the Trustees and the Executive Team on our website: [About Us - Bright Futures Educational Trust \(bright-futures.co.uk\)](https://bright-futures.co.uk)

The Central Team includes the Executive Team: Lisa Fathers, CEO; Anna Sharpley, Chief Finance & Operations Officer; Sarah Schollar, Director of Education and Jayne Carmichael, Director of Professional Learning & Partnerships.

The focus of these roles is to work with schools, providing high-quality and timely guidance, leadership, challenge and support. In addition to the Executive Team, we have central operations for finance, communications and marketing, HR, educational psychology and digital technologies. Please see our website brochure which explains our central operations: [Why-Join-Bright-Futures](https://bright-futures.co.uk)

Professional Development Institute

Bright Futures Professional Development Institute is another important outward-facing component of our organisation.

Underneath this umbrella we have several hubs. [Bright Futures Training](#) which provides school improvement services and CPD to over 700 schools, a North West Maths' Hub [NW1 Maths Hub](#), providing mathematics training and coaching to 500 schools, and a SCITT (School Centred Initial Teacher Training) [Bright Futures SCITT](#), which is the largest in the North West. Within the Development Institute, Bright Futures also has two [Teaching School Hubs](#), serving Manchester, Stockport, Salford, and Trafford. [Bright Futures SEND Outreach](#) is another service which we provide across the North West. We have an Early Years Stronger Practice Hub working across the North West [Bright Futures Early Years Hub](#).



Collaboration and strong relationships form one of the 'commitments' in our Strategy and all components of the Bright Futures' family work closely together. Our Strategy was developed collaboratively and can be found on our website: [Our Strategy](#).



Barton Clough Primary School

BRIGHT FUTURES EDUCATIONAL TRUST

Barton Clough Primary School is an inclusive school situated in Stretford with a strong, caring, pastoral structure which underpins an excellent curriculum. We seek to develop the potential of every child in all areas. Staff care for the children and are skilled in planning to meet their individual needs, both personally and academically.

We believe that building good relationships is the key to success and the children and staff are encouraged to work together to ensure everyone feels cared for, valued and happy – supported by parents and the governing board. Older children are encouraged to take on responsibility around school and be good examples for our younger children, including working as prefects and reading buddies.

Our curriculum is based on developing a high standard of English and maths skills which can be transferred to other areas of the curriculum. High academic achievement and creative development are valued at all stages, with staff providing memorable learning, challenge, engagement, inspiration and fun.

Learning is celebrated in all its forms and children are encouraged to take risks and be brave, positive and determined in order to thrive, both inside and outside the classroom.

Throughout their time at Barton Clough, all pupils benefit from an on-site Forest School, with dedicated Forest School teacher. In addition, we have 2 Small Specialist Classes (SSC's), supporting pupils with additional needs to access a high-quality education.

Our aim is that all children leave Barton Clough Primary School believing in themselves, having the skills to support others and striving to reach their full potential.

At Barton Clough we offer our children the very best start in their education. Please contact us for a tour of the school on Audley Avenue in Stretford and see our wonderful school in action.



Why work for us?

We offer a great opportunity to join an organisation which really lives its values. Our working environment is very inclusive and whilst you can expect to be challenged in your role, you will be supported through professional learning, and treated fairly and with dignity and respect. Please see the Equality, Diversity, and Inclusion statement on our [website](#).

Terms and Conditions

Salary	Bright Futures NJC Grade 4 - Actual (£20,360 - £21,701)
Contract	Full time / Fixed Term
Pension	Greater Manchester Pension Fund https://www.gmpf.org.uk/
Other	We offer salary sacrifice schemes for purchasing bikes used for travel to work and technology for personal use, through monthly interest free salary deductions. We also offer opportunities for professional development.



**Barton Clough
Primary School**
BRIGHT FUTURES EDUCATIONAL TRUST





A Great Place to Lead

At Bright Futures we offer endless opportunities to lead:

- Leadership coaching
- National Professional Qualifications (NPQ) and Early Career Framework (ECF) facilitation
- System leaders e.g., National Leaders of Education (NLEs)/Specialist Leaders of Education (SLEs)
- Involvement with school-to-school reviews
- Mentoring Early Career Teachers and trainee teachers
- Networks



How to apply

We can only accept completed application forms, rather than CVs. This is because the regulatory guidelines of Keeping Children Safe in Education (2021), require us to check various details of job applicants and an identical application format for each candidate enables us to do this. We use a process that does not identify personal characteristics to the shortlisting panel. This is part of our commitment to equality and diversity.

Our application form is available online, along with the disclosure of criminal background form. The portal link is: <https://mynewterm.com/school/Barton-Clough-Primary-School/144649>

Alternatively, you can click Apply Now on this role via the current vacancies page of our website.

Closing date: 28th September 2026

Keeping Children Safe in Education

Bright Futures Educational Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out and references will be sought for shortlisted candidates and successful candidates will be subject to an enhanced DBS check and other relevant checks with statutory bodies.

Data Privacy

You can read the details of how we use the personal data that you provide us with in our Job Applicants' privacy notice on our website: [Applicant Privacy Notice](#).

Job Description



Barton Clough
Primary School
BRIGHT FUTURES EDUCATIONAL TRUST

Learning Support Assistant

To assist in promoting the learning and personal development of all pupils, including, but not exclusively, those with special educational needs.

Specific Duties and Responsibilities

Supporting the Pupil:

To develop the pupil/s knowledge and understanding of a range of learning support needs relevant to the school.

To develop an understanding of the specific needs of pupils to be supported.

To aid the pupil/s to learn as effectively as possible both in group situations and individually, inside and outside of the classroom.

For example:

Clarifying and explaining instructions;

Ensuring the pupil is able to use necessary equipment;

Motivating and encouraging the pupil/s;

Assisting in areas of specific weakness, such as speech and language or writing tasks;

Helping pupil/s to concentrate on and finish work set;

Attending to pupils' personal and health needs;

Developing appropriate resources to support the pupil/s;

Assisting in the management of pupils' social interactions and behaviour

To establish a supportive relationship with the pupil/s concerned

To establish acceptance and inclusion of the pupil/s in the classroom

To manage pupil/s as advised by the SENCo and class teacher

To use methods of promoting / reinforcing the pupils' self esteem

To ensure the safety of the pupil/s while in your care

To carry out any specific duties as outlined in the pupil/s Individual Educational Plan [IEP]

Supporting the SENCo and Class Teacher

To assist the SENCo to develop a suitable programme of support and then carry out the programme, within the classroom or in a withdrawal situation

To maintain the SEN team's system of recording and monitoring of pupils' progress

To provide feedback about pupils' difficulties and/ or progress to the SENCo and Class teacher

To write reports about the pupil/s' progress as requested by the SENCo

To participate in the evaluation of the support programme, with the SENCo and class teacher

To help adapt/ find differentiated materials to enable pupil/s to access the class curriculum

To report any problems about arrangements or any incidents to the SENCo, or if unavailable, to the class teacher.

Job Description



Barton Clough
Primary School
BRIGHT FUTURES EDUCATIONAL TRUST

Supporting the Academy

Where appropriate, to foster links between home and school/ academy

To liaise, advise and consult with other members of the SEN team

To contribute to Annual Review meetings, as appropriate

To participate in relevant professional development

To be aware of / follow school policies and procedures

To maintain confidentiality about home- school / pupil- teacher/school work matters

To complete any other task as directed by the head teacher.

Person Specification



**Barton Clough
Primary School**
BRIGHT FUTURES EDUCATIONAL TRUST

Category	Essential	Desirable	Means of Identification
Qualifications , Education, Training	- Experience of working in a school environment. - Experience of working with children with special educational needs	- GCSE level numeracy and literacy skills. - Experience of working with children with special educational needs - Experience of applying targets from individual education plans (IEP's) & record keeping for SEN children - Relevant first aid training or willingness to carry out training - Safeguarding Training	Application form Certificates
Relevant Experience	- Experience of working with or caring for children of the relevant age. - Experience of working with pupils with a range of Special Education Needs (SEN). - Numeracy/literacy skills (at a level equivalent to NQF Level 2). - NVQ Level 3 for Teaching Assistants or equivalent qualification or experience. - Ability to relate well to children and adults. - An understanding of the role of the Primary Learning Assistant, Primary Learning Mentor, SEN keyworker and other professionals working in the classroom. - Ability to use relevant technology. - Full working knowledge and understanding of national/foundation stage curriculum and other basic learning programmes/strategic processes and barriers to learning, including behaviour management strategies. - Understanding the principles of child development and learning processes. - Understanding of a range of strategies used to support pupils with SEN. - Ability to plan effective actions for pupils at risk of underachieving. - Full understanding of the range of support services/providers. - Ability to self-evaluate learning needs and actively seek learning opportunities. - Willingness to undertake first aid training	- Experience of working as a leader in more than one setting - Experience of working in schools that are Ofsted graded 'Good' or better	Application Interview Tasks References

Barton Clough Primary School | Learning Support Assistant

Category	Essential	Desirable	Means of Identification
Our Values	• Thriving • Positive • Brave • Determined		Interview Tasks
Pre-Employment Screening	• Enhanced DBS check • Two satisfactory employment references, from the last two employers • Evidence of the right to work in the UK • Online screening • ID checks		Online DBS check References deemed suitable by Bright Futures Educational Trust Passport or other evidence allowed by UK Home Office