



English Department Teaching Assistant (English, Media, and Drama) Carterton Community College

Start Date: As soon as possible

Full time (27.5H/week over 5 days)

Grade 4 (£25,185 – £25,584) (£15,658 to £15,906 actual for a full time TA)

We are seeking a highly motivated and enthusiastic Teaching Assistant to join our dynamic and successful English Department. This role is specifically designed to support the learning and development of students across English Language, English Literature, Media Studies, and Drama.

The ideal candidate will have a passion for literature and communication and a genuine commitment to helping young people achieve their full potential.

Part of the SEND Team and Learning Zone

Crucially, this role is integrated into our wider Special Educational Needs and Disabilities (SEND) Team. You will work collaboratively alongside a team of highly skilled Teaching Assistants, the SENDCo, the Inclusion Lead, and the SEND Assistant.

You will be an active member of the Learning Zone, our dedicated learning support space, contributing to a holistic and inclusive approach to education.

Key Responsibilities

- **In-Class Support:** Assist teachers in the delivery of engaging lessons across KS3, KS4, and KS5 in English, Media, and Drama. This includes supporting individual students, small groups, and general classroom management.
- **Targeted Interventions:** Plan and deliver small-group and one-to-one intervention sessions, focusing on challenging students to make accelerated progress in their subject knowledge and skills.
- **Literacy Lead:** Work alongside the Literacy Lead on developing and implementing effective literacy intervention programs across the English Department, focusing on improving reading comprehension, writing accuracy, and vocabulary development for students who need it most.
- **Learning Zone Support:** Supervise and facilitate planned lunchtime interventions within the Learning Zone, ensuring students have access to dedicated academic and emotional support during unstructured times.
- **Resource Preparation:** Create, adapt, and prepare teaching materials and learning resources that cater to diverse learning needs, including those identified on EHCPs (Education, Health and Care Plans).
- **Assessment Support:** Assist in marking and providing constructive feedback on student work under the direction of the class teacher.

What We're Looking For: Qualifications and Experience

Essential Requirements

- **Qualifications:** Minimum of **GCSE English Language and Maths** (or equivalent) at grade C/4 or above.
- **English Subject Knowledge:** A strong academic background demonstrated by having at least an **A-Level** or equivalent qualification in **English Literature or English Language**.
- **Experience:** Proven experience working with young people (aged 11-18) in an educational or youth setting.
- **SEND Experience:** Experience supporting students with a range of **Special Educational Needs and Disabilities (SEND)**.
- **Intervention Skills:** Demonstrable experience in planning and delivering targeted one-to-one or small-group academic interventions, particularly in **literacy**.

Desirable Attributes

- **Higher Education:** A relevant **degree** (e.g., English, Media, Drama, Education).
- **TA Qualification:** A relevant Teaching Assistant qualification (e.g., Level 2 or 3).
- **Drama/Media Knowledge:** Knowledge or experience supporting learning in Drama or Media Studies.

Why Join Our Team?

You will have the opportunity to make a direct, positive impact on student outcomes in subjects that encourage creativity, critical thinking, and powerful communication, while being fully supported by a dedicated SEND team and working within the inclusive Learning Zone.

How to Apply

We warmly welcome prospective candidates to visit the school to see our community in action.

- Closing date: Sunday, 26th April 2026.
- To Apply: Please complete an application form via MyNewTerm

Safer Recruitment Statement

Oxfordshire Schools are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post involves the type of work with children and young people that requires applicants to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post. All users are considered confidentially and according to the nature of the role and information disclosed.