



# Park Lane Primary & Nursery School

Head Teacher: Rob Litten

Deputy Head Teacher: Rachel Bains

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<b>Job Title</b>	<b>Class Teacher</b>
<b>Salary Scale:</b>	<b>MPS</b>
<b>Responsible to</b>	<b>Phase Leader / Head of School</b>

## Purpose of the post

To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, and in accordance with the Teacher's standards, having due regard to the requirement of the school curriculum and school policies.

## Main Duties and Responsibilities of the post

- To plan, prepare and teach the KS1 school curriculum in line with statutory requirements and the school's schemes of work, ensuring teaching of the highest standard.
- To create a stimulating, organized, interactive and informative learning environment that encourages each child to achieve their potential.
- To engage in enquiry-based learning as part of the school's approach to strategic improvement in order to maintain and develop a teaching and learning environment of the highest standard.
- To monitor and assess pupils' work, using these assessments to inform planning and set targets that promote continuity and progression.
- To ensure the individual needs of the pupils are met through differentiated work, allowing for the highest standards to be achieved by all.
- To make appropriate educational provision for children with SEN with support from the SENCo
- To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organization, and discipline.
- To maintain a high standard of display both in the classroom and in other areas of the school.
- To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become responsible for their own learning.
- To work in partnership with parents and other members of staff to promote the wellbeing and educational progress of each pupil.
- To follow school policies under the direction of the Head of School and Phase Leaders
- To maintain good order and discipline within the class, in line with the school's behaviour policy.
- To actively take part in professional development, sharing expertise and experiences as required.
- To actively extend own professional learning via collaborative study, attendance at INSET and reading to keep abreast of new developments.
- To take an active role as a curriculum leader
- To work alongside other members of staff to review and innovate the curriculum
- To follow guidance and support from members of the leadership team in relation to utilizing opportunities for further career development

## Safeguarding

- The class teacher will also have due regard for safeguarding and promoting the welfare of children and young people and to follow the Child Protection procedures adopted by the school.

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Park Lane, Whittlesey, Peterborough, Cambs PE7 1JB

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Park Lane Primary & Nursery School is operated by Aspire Learning Trust which is a charitable company limited by guarantee and registered in England and Wales with company number 8006711. The Registered Office is at Sir Harry Smith School, Whittlesey



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## **Health and Safety**

The class teacher will ensure they have due regard for the procedures for Health and Safety across the school.

The teacher is required to carry out the duties as set out in the Job Description and any other duties as reasonably required by the Head of School for the wider support of the school and consistent with the overall level, nature and grading of the job. These will be reviewed each year as part of the appraisal process.

This job description is current at the date shown, but in consultation with you may be changed by the Head of School to reflect or anticipate changes in the job commensurate with the grade and job title.

Signed \_\_\_\_\_ date \_\_\_\_\_  
(Job holder)

Signed \_\_\_\_\_ date \_\_\_\_\_  
(Head of School)

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