



Moseley School
and Sixth Form

Deputy Designated Safeguarding Lead (DSL)



Succeeding together



Dear Colleague,

Thank you for your interest in joining Moseley School and Sixth Form, a vibrant, diverse and inclusive community where we are committed to *Succeeding Together*. We are proud of our strong culture of care, high expectations and unwavering commitment to ensuring every student thrives, both academically and personally.

We are seeking an exceptional **Deputy Designated Safeguarding Lead (DSL)** to play a key role in safeguarding and promoting the wellbeing of our students. This is a rewarding opportunity for a passionate and dedicated professional who is committed to making a lasting difference to the lives of vulnerable young people, particularly Children in Care (CiC), and leading our mental health and wellbeing provision.

As part of our experienced DSL team, you will help shape and strengthen our safeguarding culture, ensuring that every student feels safe, supported and able to achieve their full potential. You will work collaboratively with staff, families and external agencies, championing the needs of our most vulnerable students while driving whole-school approaches to mental health and wellbeing.

At Moseley School and Sixth Form, our RAISE values of **Resilience, Ambition, Independence, Supportive and Effective Communication** underpin everything we do. We are looking for someone who shares these values and is ready to make a significant contribution to our continued success.

We look forward to receiving your application and learning more about the skills, experience and passion you could bring to our school community.

We warmly welcome prospective applicants to visit the school and learn more about the role and our community.

As the school will be closed for the remainder of July and August, visits can be arranged during the first or second week of September 2026.

If you would like to arrange a visit or have any questions about the role, please contact recruitment@moseley.bham.sch.uk. Please note that the recruitment inbox will be monitored periodically throughout the summer holiday period and therefore responses may take longer than usual. We appreciate your patience and will respond to enquiries as soon as possible.

Closing Date: Wednesday 16th September 2026

Please note that we reserve the right to close this vacancy early should a sufficient number of applications be received.

Interview Date: Friday 25th September 2026



Moseley School & Sixth Form is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be subject to all necessary pre-employment checks, including an enhanced DBS check, online searches and satisfactory references in line with *Keeping Children Safe in Education* guidance.

Best wishes,

Mr Simon Edwards

Head of School

Mr Richard Reeve

Executive Headteacher



Post Information

Post Title:	Deputy Designated Safeguarding Lead (DSL)
Salary & Grade:	Grade 5, Scale Point 32 – 40 (£42,839 - £51,356 per annum, full-time equivalent)
Working Hours:	Full-time 36.5 hours per week, Monday to Friday 8:15am-4:15pm Term Time only, with 5 days in the school holidays to provide DSL/safeguarding coverage. Using the banked hours system, this equates to a full year contracted hours, worked predominantly during term time. Given the nature of the role some flexibility may be required concerning start and end times to meet the needs of the school.
Contract Term:	Permanent
Contract Start Date:	As soon as possible
Reporting To:	Deputy Headteacher (Standards & Student Welfare)

Are you passionate about safeguarding, mental health, and making a difference to the lives of vulnerable young people? Join the dedicated team at Moseley School and Sixth Form as our Deputy DSL with specific responsibility for Mental Health and Children in Care (CiC).

At our vibrant and diverse secondary school, you will play a key role in deputising for our senior DSL, supporting the whole school provision as part of the DSL team, specifically you will be responsible for developing and driving strategies to support mental health and wellbeing for all students, especially CiC and those most in need.

Our perfect candidate will be:

- Required to ensure the highest standards of safeguarding practice are adhered to
- Experienced in dealing with Children in Care (CiC).
- Able to lead on mental health provision across the school, providing support and guidance for students and staff
- Effective in championing the needs of vulnerable students
- Required to work closely with families and external agencies to ensure the best outcomes for our students
- Able to inspire and motivate students and staff.

What we can offer you:

We value our staff both as individuals and as professionals and are committed to their personal and professional development. We pride ourselves on being friendly and welcoming to everyone who visits and works with us.

We offer a wide range of programmes to enhance the employee experience and engagement, this includes:

- Employee voice through surveys and feedback sessions
- A 24-7 confidential employee assistance helpline

At Moseley School and Sixth Form, we are committed to safeguarding and to promoting the welfare of our students.

inspiring excellence in character and scholarship

Succeeding Together



- An extensive CPD program to enable staff to achieve their career goals.
- Whole school termly celebrations
- Regular wellbeing resources and information, supporting National Awareness Campaigns
- Free flu vaccinations
- Free access to the school's onsite gym
- A designated car park space for each staff member
- Generous Pension Scheme
- Appraisal, leading to potential pay progression
- Cycle to Work Scheme
- Paid and unpaid leave to support life events.

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Job Description

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Contract Term:	Permanent
Contract Start Date:	As soon as possible
Reporting To:	Deputy Headteacher (Standards & Student Welfare)

Core Purpose:

Be the Designated Deputy Safeguarding Lead, as part of the DSL Team, ensuring the highest standards of safeguarding practice in line with current legislation and guidance.

Liaise with Deputy Headteacher (Standards and Student Welfare) on strategic elements of Safeguarding, including staff training and case management.

Lead on mental health provision within the school, developing and implementing strategies to support the wellbeing of all students, with a particular focus on Children in Care (CiC) and other vulnerable groups.

To take overall operational responsibility for the provision of CiC

Work collaboratively to ensure all safeguarding and child protection policies and procedures are effectively implemented, monitored and reviewed.

Provide expert advice and guidance to staff, students, and families regarding safeguarding, mental health and wellbeing.

Liaise with external agencies and ensure timely referrals and interventions for students at risk.

Responsibilities:

- Take operational responsibility, within the DSL team, maintaining up-to-date knowledge of statutory guidance (including Keeping Children Safe in Education) and best practice.
- Oversee and coordinate the school's response to safeguarding concerns, including those related to mental health and vulnerable students.
- Act as the school's mental health lead, driving whole-school approaches to mental health and wellbeing.

- To work with Pastoral Managers to provide targeted support for Children in Care (CiC), ensuring their needs are met and progress monitored.



- Develop and deliver training for staff on safeguarding, mental health, and supporting vulnerable students.
- Maintain accurate and confidential records of safeguarding and mental health concerns. To meet regularly with Pastoral Managers regarding Safeguarding cases in their year group.
- To quality assure record keeping and review this regularly.
- To be case manager for identified Safeguarding cases.
- To work with Pastoral Managers to ensure all CiC cases are up to date (including PEPs) and to quality assure this.
- To ensure all funding follows the child and is accounted for.
- To ensure all Safeguarding responsibilities for home tutors working with CiC are fulfilled.
- Build strong relationships with students, families, staff, and external agencies to ensure effective support for vulnerable students.
- Contribute to the development and implementation of relevant school policies, including safeguarding and mental health.
- Promote a culture of vigilance, inclusivity and high expectations across the school.

Other Responsibilities:

- Assist with on call duties as appropriate.
- Responsible for student behaviour and welfare in public places during break, lunch, change of lesson, beginning and end of school day as directed.
- Attend meetings as required.
- Participate in professional development opportunities, willingness to develop additional skills and expertise.
- Keep up to date with current educational developments and legislation affecting your area of responsibility.
- Contribute to school development through identified communication and consultation channels.
- Treat students, parents and colleagues fairly, equitably and with dignity and respect.
- To respect the confidential nature of information relating to the school, students and customers.
- Be aware of and support differences and ensure equal opportunities for all.
- Contribute to the overall ethos/work/aims of the school.
- Develop constructive relationships and communicate with other agencies/professionals.
- Be aware of safeguarding and promoting the welfare of children and report any concerns in accordance with the school's safeguarding policy.



- To comply with the school's Health and Safety policy and statutory requirements.
- To undertake any other duties not detailed above commensurate with the level of the post.

While every effort has been made to explain the main duties and responsibilities of the post, each individual task is not identified. Employees will be expected to comply with all reasonable requests from the Headteacher to undertake work of a similar level that is not specified in their job description.

Moseley School and Sixth Form is an equal opportunity employer and is committed to the safeguarding and to promoting the welfare of children and young people and expects all staff to share this commitment. An Enhanced DBS check is required for the successful applicant.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

An online search will be carried out as part of due diligence on all short-listed candidates.

References will be used to support the selection panel's assessment. Any relevant issues arising from references will be raised during the interview process.



Person Specification

Post Title: Deputy Designated Safeguarding Lead

Attributes tested by Application, Interview, Task and Certificates	Essential E / Desirable D	Method of Assessment
Qualifications & Experience		
Relevant safeguarding/child protection qualification	E	A/C
Evidence of professional development related to safeguarding, mental health, or working with vulnerable students	E	A/C
Qualification or training in mental health	E	A/I/T/C
Level 3 DSL Training	E	A/C
Experience in working with CiC and writing PEPs	D	A/I
Skills and Abilities		
Excellent knowledge of safeguarding legislation and best practice, including KCSIE	E	A/I/T
Strong understanding of mental health issues affecting young people	E	A/I
Ability to assess risk and respond appropriately to safeguarding concerns	E	A/I/T
Effective communication and interpersonal skills, able to build relationships with a range of stakeholders	E	A/I/T
Strong organisational skills and attention to detail	E	A/T
Ability to manage confidential and sensitive information appropriately	E	I/T
Other Attributes		
Commitment to upholding and promoting the ethos and values of the school as defined in the <u>Culture and Relationships Handbook</u>	E	A/I
High expectations for all students, with a focus on inclusivity and equality	E	A/I
Ability to uphold a warm-strict approach, with a commitment to supporting young people's wellbeing	E	A/I/T
Ability to work under pressure and prioritise effectively	E	A/I/T
Commitment to maintaining confidentiality and professionalism at all times	E	A/I/T
Resilience, flexibility, and a proactive approach to problem-solving	E	A/I/T



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