

# Vacancy – Kitchen Assistant



<b>School:</b>	Mill View Primary School
<b>Headteacher:</b>	Mrs Ali Gibbons
<b>Address:</b>	Wealstone Lane, Upton, CH2 1HB
<b>Telephone number:</b>	01244 381443
<b>School email address:</b>	businessmanager@millview.cheshire.sch.uk
<b>Applications to be returned to:</b>	<a href="http://mynewterm.com">mynewterm.com</a>
<b>Position advertised:</b>	Kitchen Assistant, Permanent. Term time only (38 weeks).
<b>Hours:</b>	2 hours per day, 5 days per week (11am – 1pm).
<b>Salary:</b>	Grade 3 – £12.65 per hour
<b>Closing Date:</b>	12.00pm on Monday, 6th July 2026
<b>Interview Date:</b>	Tuesday, 7 <sup>th</sup> July 2026

We are looking to appoint a Kitchen Assistant to join our friendly team at Mill View Primary School.

The successful candidate will be responsible for the preparation of meals, simple cooking, serving and clearing away of food and general cleaning.

Main duties include:

- General kitchen and dining room duties (including; washing up, setting up and clearing away of equipment/tables)
- Basic preparation of food and beverages including simple cooking.
- Transporting and serving of meals.
- General cleaning of kitchen, surrounds and equipment.

Applicants should:

- Enjoy working with children and supporting their wellbeing.
- Have good communication and interpersonal skills.
- Be reliable, flexible, and a good team player.
- Hold a Level 2 certificate in Food Hygiene or be willing to undertake training

Our school is committed to ensuring outstanding safeguarding procedures. As such, applicants will be subject to stringent vetting procedures, and any offer of employment will be conditional to the outcome of an enhanced DBS check. Mill View Primary School is committed to Equal Opportunities in Employment.

Applications to be completed on mynewterm by 12.00pm on Monday, 6th July 2026.

Shortlisting will take place on Monday, 6th July 2026.

Interviews will take place on Tuesday 7<sup>th</sup> July 2026.