

JOB DESCRIPTION



WAKING NIGHT STUDENT SUPPORT ASSISTANT

Responsible to: Night Nurse / REP Manager

Main purpose: To support students in the residential education provision during the extended school day in order to meet the students physical, learning and social needs and development in which students feel safe, comfortable, secure and able to reach their full potential.

Duties and responsibilities:

1. Ensure that students are supported during the evening and night, making regular checks throughout the night being alert to signs of distress, monitoring observations and maintaining appropriate records.
2. Ensure that communication with students, staff, and other departments is effective and contributes to securing efficiency and high standards of care and personal development for students within a learning and residential environment.
3. Support students within the residential environment to promote each student's intellectual, physical, social, emotional and spiritual development.
4. Promote a caring environment and the provision of a high standard of care including washing, bathing and mealtime assistance supporting in the evening and morning routine.
5. To be aware of and implement students' care plans and assist the students in the development of their independence outcomes within the individualised programme.
6. To appropriately use the recording and reporting processes.
7. Undertake domestic duties including laundry and cleaning as directed by line manager ensuring the home living area is clean, tidy and well presented.
8. The role will include a substantial amount of moving and handling and moving and handling procedures have to be adhered to at all times in accordance with training provided.
9. To study towards the completion of the Residential Childcare Level 3 diploma, if applicable. This will include some study outside working hours.
10. Maintain high standards of safety and observe good practice in relation to health and safety and safeguarding in all issues and report any concerns to line management a Designated Safeguarding Lead (DSL).
11. Proactively observe and comply with all school policies and procedures including those relating to child protection, equality and diversity, health, safety and security,

confidentiality and data protection reporting all concerns to an appropriate person following the relevant recording and reporting processes.

12. Be aware of and integrate in own practice the principles of Keeping Children Safe in Education (Statutory Guidance part 1).
13. Maintain a flexible “can do” approach.

Please note that this is illustrative of the general nature and level of responsibility of the work to be undertaken, commensurate with the post. It is not a comprehensive list of all tasks that the postholder will carry out. This job description may be amended at any time in consultation with the postholder.

This role involves contact with and responsibility for children and young people and will be engaged in regulated activity. The law requires this position to have an enhanced criminal background check. This is to protect children and vulnerable adults and to safeguard positions of trust. The position is therefore exempt from the Rehabilitation of Offenders Act. If your application is taken further, you will be asked to declare details of any criminal record, even convictions that are 'spent' according to the act. If you are offered the post this information will be checked against DBS.