

## **Batley Multi Academy Trust - Job Description**

<b>Trust/School Post:</b>	<b>Batley Grammar School</b>
<b>Department:</b>	<b>Primary Phase</b>
<b>Post:</b>	<b>Primary Class Teacher</b>
<b>Grade:</b>	<b>ECT/MPS/UPR</b>
<b>Accountable to:</b>	<b>Head of Primary Phase</b>
<b>Responsible for:</b>	<b>N/A</b>
<b>Purpose of Job</b>	
<ul style="list-style-type: none"> <li>• Plan, resource and deliver lessons to a high standard that ensure real learning takes place and learners make at least good progress;</li> <li>• Provide a nurturing classroom and supportive school environment that helps learners develop as learners;</li> <li>• Be aware of the potential and individual needs of learners, ensure that learners also know these and set appropriate learning targets and activities.</li> <li>• Help to maintain discipline in the classroom and across the whole school so that the behaviour of learners in the classroom is consistent with the agreed high standards of behaviour in the school;</li> <li>• Contribute to the effective working of the school.</li> </ul>	
<b>Responsibilities</b>	
<ul style="list-style-type: none"> <li>• Facilitate and encourage learning which enables learners to achieve; to share responsibility for the well-being, education and behaviour management.</li> <li>• Use a wide variety of teaching strategies in order to personalise learning and differentiate according to learners' needs.</li> <li>• Plan learning activities and experiences appropriate to the age, ability and individual needs of all learners following Curriculum guidance to ensure learners receive a broad and balanced curriculum.</li> <li>• Demonstrate a commitment to positive behaviour management throughout the school.</li> <li>• Work in partnership with support staff, learners and other colleagues in school.</li> <li>• Follow policies and schemes of work of the school, having regard for the materials and methods recommended.</li> </ul>	

- Plan individually and as part of a team.
- Review and maintain resources and a high-quality learning environment in this area.
- Keep appropriate and accurate records: record pupil progress and attainments and maintain data tracking systems in line with the school assessment policy.
- Provide written reports to:
  - Parents/carers in accordance with the statutory requirements
  - Other agencies in accordance with school procedures/ the code of practice.
- Attend Parents'/ Carers' Evenings.
- Establish and maintain positive relationships with parents/carers and representatives from all support/ external agencies.
- Consult with the SENDCo in developing additional needs plans for learners on the special needs register when necessary.
- Promote and actively support the school's responsibilities towards safeguarding.
- Care for the physical and emotional welfare of learners, having high regard for health and safety and all aspects of Safeguarding in line with School and Trust Policy on school premises and elsewhere.
- Attend team meetings and INSET meetings/ Trust network meetings as appropriate.

### **Additional Information**

- Undertake any such duties commensurate with the post as directed by the Headteacher.
- As part of the wider duties and responsibilities, the teacher is expected to promote and actively support the school's responsibilities towards safeguarding.
- A good knowledge and understanding of the Data Protection Act 2018 and a willingness and commitment to ensure compliance of this and any associated data-related legislation.
- Develop and maintain an awareness of mental health issues affecting both colleagues and learners and act in a supportive way that helps others and enables them to be open about any issues affecting them.

**Batley Multi Academy Trust - Employee Specification**

<b>Post: Primary Class Teacher</b>	<b>Grade: ECT/MPS/UPR</b>
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Please carefully read the notes of guidance enclosed with the application form and provide information to help us decide whether you meet the criteria below.

<b>Qualifications, Skills, Experience</b>	<b>Essential/Desirable</b>	<b>Method of assessment</b>
Degree or equivalent qualification.	Essential	Application form/Certificates
Qualified Teacher Status.	Essential	Application form/Certificates
Commitment to further professional development.	Essential	Application Form/Selection Process

<b>Experience</b>	<b>Essential/Desirable</b>	<b>Method of assessment</b>
Experience of excellent teaching in the relevant phase.	Essential	Application form/Interview
Experience of planning and teaching curriculum subjects to meet learners needs.	Essential	Application form/Interview
Experience of working with learners with special educational needs.	Desirable	Application form/Interview
Experience of working with learners from a multicultural background.	Desirable	Application form/Interview
Experience of successful target setting and targeted, bespoke intervention to raise standards of attainment.	Desirable	Application form/Interview
<b>Skills &amp; Knowledge</b>	<b>Essential/Desirable</b>	<b>Method of assessment</b>
Excellent classroom practitioner.	Essential	Application form/Interview
Ability to relate to, and motivate, learners and create an engaging, and supportive classroom environment.	Essential	Application form/Interview

An excellent knowledge of effective classroom management.	Essential	Application form/Interview
Ability to use ICT for teaching and administrative purposes.	Essential	Application form/Interview
Excellent communication skills.	Essential	Application form/Interview
Ability to work as part of a team.	Essential	Application form/Interview
<b>Additional Factors:</b>	<b>Essential/Desirable</b>	<b>Method of assessment</b>
Commitment to a policy of Equal Opportunities.	Essential	Application form/Interview
A commitment to raising achievement across the whole age and ability range.	Essential	Application form/Interview
Energy, commitment and innovation.	Essential	Application form/Interview