



School Cleaner Job Description

Job Description

Job Title: Cleaner

Salary Scale: Grade 1, Scale Point 2 to 3 (£6127.67 to £6229.31)

Hours: 10 hours per week (Mon to Fri) 3.45pm–5.45pm

Job Purpose

- To provide a clean and pleasant environment in order to facilitate the effective teaching of pupils and its full use by those staff and pupils who occupy it
- To help maintain the fabric of school building
- To maintain cleanliness in order to prevent any health risk from occurring in schools

Key Responsibilities

- 1.1 To clean a specified area of the school to the required standard as instructed by the Supervisor
- 1.2 Wash floors, surfaces, fixtures and fittings and walls up to a specified height
- 1.3 Cleaning inside windows up to a specified height
- 1.4 Sweeping and vacuuming floors
- 1.5 Polishing and dusting surfaces and furniture
- 1.6 Cleaning toilets and shower areas
- 1.7 Use cleaning materials as appropriate, and according to their instructions for use
- 1.8 To empty bins and remove rubbish from the premises
- 1.9 To report any damages to school property or other relevant matters to the Supervisor

- 1.10 To use power cleaning equipment as directed
- 1.11 To undertake relevant Non Routine cleaning as instructed by the Supervisor
- 1.12 To undertake any relevant training as required
- 1.13 To comply with the requirements of the health and safety at work regulations
- 1.14 To take reasonable care for the Health and Safety of themselves and for others
- 1.15 To co-operate with the employer in ensuring that health and safety responsibilities are carried out
- 1.16 Individuals have a responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with.
- 1.17 To ensure all tasks are carried out with due regard to Health and Safety
- 1.18 To undertake appropriate professional development including adhering to the principle of performance management.
- 1.19 To adhere to the ethos of the school
- 1.20 To promote the agreed vision and aims of the Trust
- 1.21 To set an example of personal integrity and professionalism