

St Helen's School

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Support Staff Application Pack





Thank you for showing an interest in our school.

We are delighted to share our [2025–2030 strategic plan](#), which sets out an ambitious and inspiring vision for the future of St Helen's School and reinforces our commitment to leading the way in girls' education. It is an exciting moment to join our community as we embark on this next chapter.

We hope the information that follows, about St Helen's and the responsibilities of the role, helps you decide whether this opportunity aligns with your aspirations. If you bring the right blend of skills, experience and enthusiasm, we would be very pleased to receive your application.

WELCOME TO ST HELEN'S

At St Helen's many of the girls who leave us at the end of Year 13 have been with us since Nursery or Reception.



We are ambitious for every single girl: that she achieves her potential; that she leaves us to embark upon an exciting and fulfilling future, able to deal with whatever life throws at her with resilience and courage; that she possesses inner confidence, strong personal integrity, and a sense of fun; that she is ready to go out into the world and make a difference.

St Helen's has a long tradition of academic excellence which encourages girls to pursue intellectual curiosity beyond the curriculum. We are proud of our 2025 results where 82.2% of A Level students obtained A*-B grades and 80.8% of GCSE awards were graded 9-7. Sixth Formers go on to established, high-ranking universities including Oxford and Cambridge, with more than a third studying STEM subjects. However, we give our girls much more than just academic success; our Co-Curricular programme is rich and varied, and our pastoral care ensures that every girl is known, valued, and cared for.

Within easy reach of central London, our school is set in 21 acres of grounds and, just as we are proud of our students' academic achievements and their personal development, we are also proud of our facilities and buildings. We have invested significantly in developing our facilities over the last ten years.

St Helen's has a warm and lively atmosphere that makes it a rewarding and exciting place to work. Our staff and our pupils look out for each other and encourage each other to be the best possible version of themselves. As such, you will play a vital role in supporting the school in the next stage of its journey. We look forward to receiving your application.

Bridget Ward
Head



An aerial photograph of a university campus. In the foreground, there are several large, multi-story brick buildings. To the right, there is a large green field and a tennis court complex. In the background, there are more campus buildings and a residential neighborhood. Overlaid on the image are three colored circles: a maroon circle at the top with the letters 'EQ', a green circle on the left with 'DQ', and an orange circle on the right with 'IQ'. A white shield-shaped crest is positioned in the center, connected to the three circles by dotted lines.

EQ

DQ

IQ



THE SCHOOL

St Helen's is an academically selective independent girls' day school of more than 1200 students aged 3-18, set in beautiful green space in Northwood, Middlesex.

It draws pupils from a wide area of north-west London, Buckinghamshire, and Hertfordshire with easy access by Underground from central London.

We want our students to be brave and true, ever intellectually curious. They will believe they can do anything. They will want to explore how they can best interact with the world around them and make a difference for the better in their own way. They will be ready for whatever the future brings.

Our aims are:

- To provide each and every girl with the opportunity and means to achieve academic excellence.
- To provide our students with the personal skills, emotional resilience, and the confidence to achieve their full potential through a varied, rich and challenging Co-Curricular programme.
- To know, value and respect all girls as individuals so as to best support them on their journey through the school.
- To ensure that the girls are ready to play a full and active part in their communities and in an interconnected digital world.

Our students achieve high academic standards, and we encourage them to develop lifelong skills in a diverse range of areas, both within and outside the curriculum, and to pursue their individual ambitions.

The school is proud of its tradition of providing a balanced and forward-looking education through which its pupils can become confident, independent learners and leaders in their fields, their professions, and their communities. Attention to the individual child is at the heart of everything we do and shapes the pastoral care, teaching and learning and the co-curricular opportunities on offer at St Helen's.



THE SELECTION PROCESS





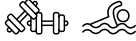









Shortlisted candidates will be invited to the school where they will be invited to an interview with members of their prospective department, and other members of the School's Senior Leadership Team where appropriate.

St Helen's school is committed to safeguarding and promoting the welfare of children and young people, as detailed in Part 3 (Safer Recruitment) of the KCSIE 2025 guidance document. Before applying for any vacancy, please familiarise yourself with our Child Protection and Safeguarding, Recruitment, Selection, and Disclosure Policy on our [website](#).

Applicants will be asked for proof of right to work in the UK and undergo child protection screening, including checks with past employers and the disclosure and barring service.

If you have any queries about this position, please contact the school at recruitment@sthelens.london.

EMPLOYEE BENEFITS

 <p>Competitive salary and allowances</p>	 <p>Employment Assistance Programme with 24/7 GP access</p>	 <p>50% fee remission for staff children subject to spaces and entry examinations (pro rata for part time staff)</p>	 <p>A strong culture of professional development</p>
 <p>Access to the School's swimming pool and fitness suite</p>	 <p>High Street Discounts</p>	 <p>Electrical Vehicle Charge Scheme</p>	 <p>Free onsite parking</p>
 <p>Subsidised Staff Coach Travel</p>	 <p>Eye care</p>	 <p>Holiday Club Staff Discounts</p>	 <p>Cycle to work scheme</p>
 <p>Free lunch and refreshments (term-time)</p>	 <p>A beautiful working environment – the school is set in a conservation site in excess of 21 acres</p>		

The image shows the exterior of St Helen's School, a two-story brick building with a prominent gabled roof and large windows. The name 'St Helen's School' is visible on the upper part of the building. In the foreground, several girls in school uniforms are walking on a path. The scene is set on a grassy area with trees and a clear sky.

Where Girls Succeed

St Helen's School
Eastbury Road Northwood
Middlesex HA6 3AS

www.sthelens.london

