

Head of Food

We are seeking a dynamic and ambitious subject leader to join our thriving Food department. The successful candidate will be passionate about inspiring both staff and students and committed to driving excellence across academic and vocational pathways.

You will be joining a high-performing team that consistently achieves outstanding outcomes. Our department has two GCSE groups in Year 10 and two in Year 11, reflecting the popularity and success of our courses.

Working closely with the Head of Technology, the appointed candidate will play a key role in the leadership and management of the following areas:

- WJEC GCSE Food Preparation & Nutrition
- KS3 Design and Technology (year 9 Food)

The role is suitable for:

- an experienced Food teacher looking to develop their career and take on a leadership role;
- or an experienced subject leader looking to move schools.

Technology Faculty at South Bromsgrove High

- Nine teaching staff
- Two Technicians

Year 9

- Art
- Design & Technology

Years 10 and 11

- AQA GCSE Art and Design (Fine art)
- AQA GCSE Art and Design (Three-dimensional design)
- AQA GCSE Art and Design (Textile design)
- AQA GCSE Engineering
- WJEC GCSE Food Preparation & Nutrition
- OCR Cambridge National in Health & Social Care
- OCR Cambridge National in Child Development

Years 12 and 13

- AQA A level Art and Design (Fine art)
- AQA A level Art and Design (Three-dimensional design)
- OCR A level Design & Technology (Design Engineering)
- BTEC National Extended Certificate in Health & Social Care

Main duties of post:

The successful candidate will:

- Lead Food courses
- Teach Food courses and a small number of Health & Social Care lessons

Subject Leader Job Description

Responsibility for the leadership and management of the teaching and learning in the subject

Post: Head of Food

The Post Holder will report to: Head of Technology

The Post Holder will line manage: Food teachers and support staff

Salary: MPS/UPS plus TLR 2:1

The core purpose of the Subject Leader at South Bromsgrove High is to provide professional leadership and management of a curriculum area. This involves providing a vision, achieving a commitment to a set of values, guiding and inspiring colleagues to secure high standards of teaching and learning, the effective use of resources and improvement in the quality of learning and achievement for all students.

1. Securing high standards of teaching and learning

In order to achieve this Subject Leaders will (where applicable*):

- a. be a role model for colleagues
- b. develop and maintain high expectations of students and staff
- c. take a clear lead on pedagogy/methodology
- d. monitor and evaluate teaching and learning in their curriculum area, including self-evaluation
- e. carry out regular lesson observations and work sampling
- f. create a climate for learning
- g. carry out data analysis to provide information for improving the quality of teaching and learning
- h. have oversight of marking and assessment in their curriculum area e.g. departmental trackers
- i. ensure reporting is timely, valid and accurate by all their team members by ensuring criteria are fully understood
- j. coordinate the planning and development of schemes of work
- k. support the professional development of staff within their curriculum area
- l. meet the needs of all students, including the management of behaviour and its impact on learning
- m. organise educational enhancement (e.g. booster classes, trips/visits etc)
- n. ensure appropriate cover work is set in the absence of colleagues within their team
- o. liaise with cover manager to secure good quality cover for medium and longer term absences

2. Securing effective use of resources - Personnel

In order to achieve this Subject Leaders will (where applicable*):

- a. communicate to, delegate to, and organise staff well
- b. support, guide and motivate all team members, support staff and teaching staff alike
- c. heighten a common purpose and shared vision, and secure commitment from the team to develop team work
- d. chair meetings
- e. delegate or ensure the mentoring of trainees, NQTs and RQTs as appropriate

3. Securing effective use of resources - Performance management

In order to ensure the most effective leadership and management of staff, Subject Leaders will (where applicable*):

- a. line manage team members
- b. take responsibility for the performance of all team members
- c. set challenging objectives for their team members
- d. reflect school, departmental and individual needs and aspirations
- e. ensure the capability of the teaching within their curriculum area, and hence learning
- f. foster an open, equitable culture and manage conflict

4. Securing effective use of resources - Other resources

In order to achieve this Subject Leaders will:

- a. develop accommodation and provide an environment conducive to learning
- b. carry out risk assessments where required
- c. manage effective deployment of all resources and ensure value for money
- d. be aware of and respond appropriately to any health and safety issues raised by materials or practice related to the subject

5. The knowledge, skills and expertise required

This will require the ability to:

- a. be able to use comparative data
- b. maintain and update knowledge – subject, national, pedagogy, classroom, management, research and inspection findings
- c. keep abreast of statutory requirements
- d. have a commitment to own professional development particularly in relation to school improvement priorities

6. At school level this will require:

- a. support of the school ethos and policies
- b. contributions to the development of school policy
- c. participation in whole school literacy and numeracy dimensions
- d. supporting the school's policies on attendance, behaviour and rewards in recognition of their strong role in raising student achievement
- e. contribution to the achievement of high standards in relation to safeguarding
- f. liaison with external agencies where appropriate
- g. representing team views, concerns and interests
- h. giving strategic direction and developing the subject area, including planning in line with the School Development Plan
- i. complete quality assurance activities in line with the school's expectations i.e. lesson observations, work sampling and whole school work scrutiny (Heads of Faculty only)
- j. liaison with parents
- k. liaison with governors

7. Specific tasks

- a. responsibility for the organisation of all testing and assessments
- b. leading the development of schemes of work

- c. write a development plan for the subject which identifies clear targets, times-scales and success criteria for its development and/or maintenance in line with the school development plan;
- d. attendance at the Subject Leaders' meetings
- e. Ensure regulatory and quality assurance processes are conducted in line with relevant awarding bodies' policies and procedures
- f. facilitate moderation/verification of internally assessed work

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.