



Mossbourne  
Federation

# Head of PE

## Job Description

Date last reviewed on:	
Date to be revised on:	



<b>POSITION</b>	Head of PE
<b>SALARY</b>	Teachers main pay scale + Mossbourne allowance 1600/UPS + TLR
<b>START DATE</b>	1 <sup>st</sup> September 2026
<b>HOURS</b>	40 hours per week
<b>FULL TIME EQUIVALENT</b>	52 weeks per annum
<b>CONTRACT TYPE</b>	Permanent
<b>RESPONSIBLE TO</b>	HOLA Performing Arts and Sports
<b>LOCATION</b>	Mossbourne Victoria Park Academy
<b>KEY WORKING RELATIONSHIPS</b>	Head of Learning Area and PE staff

### Background

Mossbourne is the realisation of Sir Clive Bourne's dream to provide the children of Hackney with an outstanding education. Mossbourne is built on a formula of high expectations, doing the simple things right, and the belief that all children can succeed. All learners, regardless of ability, benefit from the innovative and enlightened approaches to teaching and learning. The Federation's calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically.

The Mossbourne Federation consist of seven academies: Mossbourne Community Academy (MCA), Mossbourne Fobbing Academy (MFA), secondary and sixth form, Mossbourne Victoria Park Academy (MVPA), Mossbourne Port Side Academy (MPSA) secondary, Mossbourne Parkside Academy (MPA), Mossbourne Riverside Academy (MRA), Mossbourne Herd Lane Academy (MHLA) primary.

The Mossbourne Federation is actively seeking to increase the proportion of our workforce who come from diverse backgrounds. We particularly welcome applications from people of Black, Asian and other minority ethnic descent. Injustice, discrimination and intolerance go against the core tenets of the Mossbourne ethos. We actively reject discrimination in our academies through continuous review of our working policies & practices across the federation, including at board level. We are committed to developing & supporting inclusivity, diversity & anti-racism in every facet of what we do.

### Mossbourne Victoria Park Academy (MVPA)

At Mossbourne Victoria Park Academy (MVPA), we continue to build on the Federation's ethos of exceptional education for all our students. With children at the heart of everything we do, MVPA continues to raise expectations and achievement in Hackney and its neighbouring boroughs, with the belief that all students can fulfil their true potential. Our students' progress at GCSE puts us in the top 10 schools nationally, and we believe there is more to do. Our staff deliver excellent lessons, and our students enjoy a vibrant curriculum programme and have access to debate, speech-making and presentation training through our oratory specialism. Our excellent teaching staff work in a rewarding environment where everyone pulls together for the same thing - the best possible deal for our students.

If you want to be part of the team that is improving the life chances of our students, then read on.



## **The Performing Arts and Sports Learning Area**

The Performing Arts and Sports Learning Area brings together Music, Drama and Physical Education, offering students a broad, enriching curriculum that encourages creativity, performance, and physical development. The Learning Area is based in a purpose-built facility opened in 2014, providing an excellent teaching and learning environment. It includes a dedicated drama studio, chapel performance space, fully equipped sports hall, music room, music practice rooms, and a state-of-the-art music technology suite.

The team currently comprises 9 specialist staff who bring a wide range of experience and energy to the departments.

The Learning Area plays a central role in the academy's wider life, with flagship events including the annual whole-school production, Moss Fest, interform competitions, and Year 7–10 Sports Day at Mile End Stadium. Our staff also lead a rich programme of extracurricular clubs, fixtures, performances, and showcases, contributing significantly to the academy's vibrant curriculum offer

## **The PE Department**

The PE department is part of the Performing Arts and Sports Learning Area. PE lessons also take part on The Common in front of the school. The PE team currently comprises 5 specialist staff who bring a wide range of experience and energy to the department.

The PE Department plays a central role in the academy's wider life. Clubs are very popular at MVPA, and participation levels are high. Clubs are offered before school, at lunchtime, and after school, as well as during P8, where students select a co-curricular club for half of the year. This contributes significantly to the academy's vibrant curriculum offer. Teams compete in Hackney leagues, cup competitions, and Federation tournaments in netball, basketball, and football. The PE Department also hosts an annual Sports Day and interform competitions.

The PE Department delivers OCR GCSE PE and is exceptionally well resourced. It maintains the highest expectations of students and is consistently high achieving. In 2025, the average grade was 7.07, with 64% of students attaining grade 7 or above. The department also consistently secures a Value Added score of 1 or higher.

## **Job Summary**

The successful applicant will need to be well organised, energetic, passionate and have a prodigious work-ethic. They will hold Qualified Teacher Status (QTS), have a proven track record of successful teaching across different key stages and believe that all students will succeed in their study of Physical Education.

## **Key Responsibilities & Accountabilities**

The post holder's key responsibilities are, but not limited to:

- Ensuring well planned, well-resourced and well taught P.E. lessons take place across all year groups and classes
- Performance-managing teaching staff in the P.E. department
- Ensuring assessment of student performance in P.E. is regular, rigorous and accurate
- Analysing performance data and reporting trends in attainment and progress to the HOLA
- Supporting staff in ensuring excellent student behaviour in P.E. lessons, including joining parental meetings when appropriate
- Promoting and being committed to the Academy's aims and objectives and to implement Academy policies
- To plan and deliver high-quality, differentiated lessons on a day-to-day basis
- To lead the development of schemes of learning and The Precision Curriculum



- To set homework in accordance with Learning Area policy and to mark work regularly to aid progression, keep clear records of attainment and follow up on non-submission
- To keep abreast of developments in your subject and to ensure that these changes are implemented in lesson delivery and schemes of learning
- To organise and run curriculum opportunities and support interventions for students within P.E, including the Co-Curricular programme and trips etc
- To meet regularly with other Heads of department within the Federation
- To undertake duties as directed and in accordance with Academy expectations
- To supervise prep
- To be a member of the pastoral team and, if required, a form tutor carrying out the associated responsibilities
- To lead assemblies
- To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Person Specification				
E Essential or D Desirable	Requirements	Assessment Criteria		
		App Form	Task	Interview
Experience				
E	Ability to teach P.E. at KS3 and KS4	X	X	X
E	A clear vision of how to expand P.E. in a growing school	X		X
E	Ability to reflect on your own and student performance in lessons and adapt practice accordingly		X	X
E	Ability to select and devise appropriate teaching methods and resources to meet the differing needs of students		X	X
E	Effective planning, assessment and record keeping	X		X
E	Ability to work independently and as part of a team, contributing to INSETs	X		
E	Ability to develop and maintain positive relationships with teachers, support staff and parents			X
E	Effective classroom management and efficient organisation of resources	X	X	X
IT knowledge				
D	Advanced knowledge of the Microsoft Office Suite, specifically Word and Excel are an essential requirement of the role	X		
D	Ability to swiftly adapt to and utilise new/various systems/software	X		
D	Capable of making effective and appropriate use of ICT in lesson delivery and within the learning area	X	X	
Behavioural Competencies				
E	Superb interpersonal and communication skills		X	X
E	Ability to meet all deadlines internally and externally ensuring output consistently is of an exemplary standard			X



D	The initiative to work independently with minimal supervision			X
E	Must have the upmost integrity as well as high levels of motivation and commitment.			X
E	Proactive approach and efficient time management and prioritisation skills			X
E	Genuine interest and passion for the education of young people and the ability to contribute more widely to the life and community of the Federation	X		X
<b>Applicable to all staff</b>				
E	Undertake training as required to fulfil the requirements of the role	X	X	X
E	Support Mossbourne through your actions & attitude, adjusting performance and practice in accordance with Federation initiatives and directives.	X	X	X
E	Recognise your role as part of the success of Mossbourne.	X	X	X
E	Play an active role in the safeguarding of all students and adults.	X	X	X

***Mossbourne Federation reserves the right to modify this job description to ensure the needs of the Federation & students are met.***

***The document is not a comprehensive list; it simply outlines the expectations of this role.  
This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.***